

POLICY

BOARD OF EDUCATION ROSELAND

ADMINISTRATION
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Employment of School Business
Administrator/Board Secretary

1310 EMPLOYMENT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

The Board of Education shall appoint a qualified and capable person to fill a vacancy in the position of School Business Administrator/Board Secretary. Appointment will be made within sixty days of the occurrence of the vacancy and by the recorded roll call vote of a majority of the full Board.

All candidates for the position of School Business Administrator/Board Secretary must produce evidence of their training and/or experience in the fields of economics; law; accounting; organizational theory; management or administration; finance; and other responsibilities as outlined in job description or required by the Board.

A candidate for the position of School Business Administrator/Board Secretary shall be recommended to the Board by the Superintendent. The appointment of the School Business Administrator/Board Secretary shall be made by the Board, which shall also fix the compensation to be paid the School Business Administrator/Board Secretary.

N.J.S.A. 18A:16-1; 18A:17-5; 18A:17-14.1 et seq.

Adopted: August 17, 1994

Revised: October 20, 2016


