

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
NOVEMBER 17, 2022 – 7:30 PM**

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**I. CALL TO ORDER – Board President**

**II. STATEMENT OF COMPLIANCE - Open Public Meeting Act**

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL:            Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

- Board Election Update

**V. COMMITTEE REPORTS**

- Finance/Facilities Committee
- Health & Safety Committee
- HSA Update

**VI. SUPERINTENDENT REPORT**

- Principal Report
- Superintendent Updates
- Comprehensive Health & Physical Education Curriculum Presentation

**VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

- Business Administrator Updates
- Audit Presentation- Nisivoccia, LLP

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NOVEMBER 17, 2022 – 7:30 PM**

**VIII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

**IX. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-007-23 Approve Board Meeting Minutes –October 20, 2022

RPT-008-23 Approve the October 2022 Enrollment Report

RPT-009-23 Approve the October 2022 Code of Conduct Report

RPT-010-23 Approve the October 2022 HIB Report

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

RPT-007-23 Approve Board Meeting Minutes – October 20, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Minutes for October 22, 2022.

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NOVEMBER 17, 2022 – 7:30 PM**

RPT-008-23 Approve the October 2022 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2022 Enrollment Report.

RPT-009-23 Approve the October 2022 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2022 Code of Conduct Report.

RPT-010-23 Approve the October 2022 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2022 HIB Report.

**FINANCE/FACILITIES**

FIN-063-23 Approve Acceptance of the Report of the Treasurer of School Monies – October 2021

FIN-064-23 Approve Acceptance of the Report of the Board Secretary – October 2021

FIN-065-23 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – October 2021

FIN-066-23 Approve Payment of Bills and Claims – November 2021

FIN-067-23 Approve Acceptance of the Cafeteria Report – September & October 2022

FIN-068-23 Approve Submission of the 2022-2023 District Report of Transported Resident Students (DRTRS)

FIN-069-23 Approve Submission of the 2022-2023 Application for State School Aid (ASSA)

FIN-070-23 Approve the Roseland School District Purchasing Manual for the 2022-2023 School Year

FIN-071-23 Approve of the Preschool Program Tuition Rate for the 2022-2023 School Year

FIN-072-23 Retroactively Approve the Purchase of Chromebooks for Grades K-2

FIN-073-23 Approve Acceptance of Financial Audit for the Year Ending June 30, 2022

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

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NOVEMBER 17, 2022 – 7:30 PM**

- FIN-074-23 Approve Submission of the Fiscal Year 2023 ESEA Title I Comparability Report
- FIN-075-23 Approval of Various Evaluations
- FIN-076-23 Approval of Participation in a New Jersey Consortium for Gifted and Talented Programs Competition
- FIN-077-23 Approve Travel and Work Related Expenses
- FIN-078-23 Approval of Facilities Use Requests
- FIN-079-23 Approval of Underground Sanitary Sewer Pipe Repair
- FIN-080-23 Approval of Drainage Installation for Maintenance Garage
- FIN-081-23 Approval for a Mandatory Professional Development In-Service Presentation for the Staff
- FIN-082-23 Approval of Nursing Service for 2022-2023 school year
- FIN-083-23 Approval of Revised Substitute Rates for 2022-2023

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
                         Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

- FIN-063-23 Approve Acceptance of the Report of the Treasurer of School Monies – October 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending October 31, 2022.

- FIN-064-23 Approve Acceptance of the Report of the Board Secretary – October 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending October 31, 2022.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
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**LESTER C. NOECKER SCHOOL  
NOVEMBER 17, 2022 – 7:30 PM**

FIN-065-23 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – October 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of October 31, 2022, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-066-23 Approve the Payment of Bills and Claims – November 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending November 17, 2022:

General Fund Bills & Claims	\$ 330,230.20	
General Fund Payroll	\$ 553,164.24	through November 15, 2022
Special Revenue Bills & Claims	\$ 8,633.02	
<u>Cafeteria Fund</u>	<u>\$ 43,963.88</u>	
<b>Total Payments</b>	<b>\$935,991.34</b>	

FIN-067-23 Approve Acceptance of the Cafeteria Report – September & October 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending September 30, 2022 and October 31, 2022.

FIN-068-23 Approve Submission of the 2022-2023 District Report of Transported Resident Students (DRTRS)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively the submission of the District Report of Transported Resident Students (DRTRS) to the Department of Education for the 2022-2023 school year.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

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NOVEMBER 17, 2022 – 7:30 PM**

FIN-069-23 Approve Submission of the 2023-2024 Application for State School Aid (ASSA)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2023-2024 Application for State School Aid (ASSA) to the State.

FIN-070-23 Approve the Roseland School District Purchasing Manual for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Purchasing Manual for the 2022-2023 School Year.

FIN-071-23 Approve the Preschool Program Tuition Rate for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Preschool Program tuition rate of \$3,400.00 per student for the 2023-2024 school year.

FIN-072-23 Retroactively Approve the Purchase of Chromebooks for Grades K-2

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the purchase of Chromebooks for Grades K-2 with SHI of Somerset, NJ in the amount of \$16,027.55 based on the purchasing co-op # E-8801-NJSBA ACES-CPS to be funded by the Coronavirus Response and Relief Supplemental Appropriations of 2021 (CRRSA FY21).

FIN-073-23 Approve Acceptance of Financial Audit for the Year Ending June 30, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Roseland Board of Education findings expressed by the auditing firm of Nisivoccia, LLP, as cited in their reports entitled, Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2022, and Auditors' Management Report (AMR) on Administrative Findings – Financial, Compliance and Performance Fiscal Year Ending June 30, 2022.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
NOVEMBER 17, 2022 – 7:30 PM**

FIN-074-23 Approve Submission of the Fiscal Year 2023 ESEA Title I Comparability Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2022-2023 Elementary and Secondary Education Act (ESEA) Title I Comparability Report to the Department of Education.

FIN-075-23 Approval of Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various evaluations below, services being as follows:

<b>Student No.</b>	<b>Type of Evaluation</b>	<b>Vendor</b>	<b>PO</b>	<b>Cost</b>
5659460179	Educational	ERESC	2300265	\$420.00
5645356005	Educational	ERESC	2300269	\$420.00
5047760977	OT	Pediatric Potentials	2300270	\$390.00
5047760977	PT	Pediatric Potentials	2300271	\$390.00
5047760977	Educational	ERESC	2300272	\$420.00
6728858748	OT	Pediatric Potentials	2300273	\$390.00
3296683946	OT	Pediatric Potentials	2300276	\$390.00
8142545759	Educational	ERESC	2300279	\$420.00

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
NOVEMBER 17, 2022 – 7:30 PM**

FIN-076-23 Approval of Participation in a New Jersey Consortium for Gifted and Talented Programs Competition

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation for 10 of our Grade 4-6 students to participate in the NJCGTP “Do You Want to Build a ???” Competition, a mystery character engineering virtual competition, using recyclable materials to build their creation at a total cost of \$150.00.

FIN-077-23 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the November 17, 2022 list of travel related expenses.

Staff Member	Details	Cost
Thomas August	PEOSH/NJADP Indoor Air Quality Training Friday, January 27, 2023 8:00 am - 12:30 pm Roseland, NJ	No cost Tolls & Mileage at OMB rate
Thomas August	Integrated Pest Management Training Friday, June 9, 2023 8:00 am - 12:30 pm	No cost Tolls & Mileage at OMB rate



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ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

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NOVEMBER 17, 2022 – 7:30 PM**

**FIN-078-23 Approval of Facilities Use Requests**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland H.S.A	11-16-2022	2:00PM-2:45PM (time change)	Wednesday	Class Parent Meeting	Stage Side of MPR
Roseland Recreation Dept.	1-7-2023 1-14-2023 1-21-2023 1-28-2023 2-4-2023 2-11-2023 2-25-2023 3-4-2023	8:00AM - 12:00PM	Saturdays	K-2 Basketball Clinic Program	Multi-Purpose Room

**FIN-079-23 Approval of Underground Sanitary Sewer Pipe Repair**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Offset Underground Sanitary Sewer Pipe Repair with Public Sewer Service of West Caldwell, NJ in the amount of \$4,437.94, based on the NJ Ed Data Bid # 9738.

**FIN-080-23 Approval of Drainage Installation for Maintenance Garage**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the drainage installation in front of maintenance garage doors to prevent ice build up with DiRienzo LLC Contracting of West Caldwell, NJ in the amount of \$4,275.00. Proposals were requested with DiRienzo LLC Contracting providing the lowest quote as follows:

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

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NOVEMBER 17, 2022 – 7:30 PM**

DiRienzo LLC Contracting	\$4,275.00
Smith Building Group LLC	\$5,850.00

FIN-081-23 Approval for a Mandatory Professional Development In-Service Presentation for the Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves a two (2) hour professional development in-service presentation for the staff on suicide prevention, Arlene O’Connell, presenter, on Tuesday, February 21, 2023 at a total cost of \$500.00. This is a mandatory presentation, required every five (5) years.

FIN-082-23 Approval of Nursing Service for 2022-2023 school year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the nursing service with Preferred Care Staffing Agency of Newark, NJ effective immediately to June 30, 2023 to provide a substitute nurse for the district, on an as needed basis, at the daily rate of \$64.50.

FIN-083-23 Approval of Revised Substitute Rates for 2022-2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the revised substitute rates of pay for the 2022-2023 school year effective December 1, 2022 as follows:

Substitute Teaching Staff	\$125.00 per day/\$70.00 half day
Substitute Nurse	\$200.00 per day

**PERSONNEL/MANAGEMENT**

PER-022-23 Approval of the Additional Roseland School District Substitutes for the 2022-2023 School Year

PER-023-23 Approval of Johnathan Bewley as an Instructional Aide for the Remainder of the 2022-2023 School Year

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

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NOVEMBER 17, 2022 – 7:30 PM**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
                         Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**PER-022-23 Approval of the Additional Roseland School District Substitutes for the 2022-2023 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the additional list of Roseland School District Substitutes for the 2022-2023 school year pending criminal history approval.

Sandy Berres- Substitute School Nurse at \$175.00 per day

**PER-023-23 Approval of Johnathan Bewley as an Instructional Aide for the Remainder of the 2022-2023 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Johnathan Bewley as an instructional aide, Position Control No. 011, at a salary of \$19,000.00, no benefits, with an effective start date of December 1, 2022 for the remainder of the 2022-2023 school year.

**CURRICULUM AND INSTRUCTION**

**C&I-013-23 Approve the 2022-2023 Nursing Services Plan**

**C&I-014-23 Approve 2022-2023 School Field Trips**

**C&I-015-23 Approve the School Safety/School Climate Team for the 2022-2023 School Year**

**C&I-016-23 Approve the School Safety and Security Plan State of Assurance for the 2022-2023 School Year**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

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NOVEMBER 17, 2022 – 7:30 PM**

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
   Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**C&I-013-23 Approve the Nursing Services Plan for the 2022-2023 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Nursing Services Plan for the 2022-2023 school year.

**C&I-014-23 Approve 2022-2023 School Field Trips**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2022-2023 school year:

<b>Grade</b>	<b>Class Trip</b>	<b>Date</b>	<b>Purpose</b>
First Grade Field Trip	Mayo PAC Magic School Bus -Lost in Solar System Morristown, NJ	Tuesday, May 9, 2023	Annual Field Trip
Sixth Grade Students	West Essex Middle School Winter Concert	Thursday, December 15, 2022	Annual Field Trip
Kindergarten	Jenkinsons Aquarium (On-Site)	Wednesday, December 21, 2022	Part of Annual Field Trip
Kindergarten	“What’s Out There” Planetarium Experience (On-Site)	Monday, March 27, 2023	Annual Field Trip

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ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
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NOVEMBER 17, 2022 – 7:30 PM**

C&I-015-23 Approve the School Safety/School Climate Team for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety/School Climate Team for the 2022-2023 school year.

C&I-016-23 Approve the School Safety and Security Plan State of Assurance for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the School Safety and Security Plan Statement of Assurance for the 2022-2023 school year.

**POLICIES, REGULATIONS AND BYLAWS**

PRB-006-23 Approve Second Reading or Revisions of Policies/Regulations/Bylaws

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

PRB-006-23 Approve Second Reading or Revisions of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve second reading or revisions of the following policies/regulations:

P 5512        Harassment, Intimidation or Bullying (M)

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
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NOVEMBER 17, 2022 – 7:30 PM**

**X. PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

**XI. OLD BUSINESS**

**NEW BUSINESS**

**XII. CONSIDERATION FOR CLOSED SESSION**

RESOLVED, that the Board of Education, upon the recommendation of the Interim Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to an HIB case.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231  
The Board will reconvene in public at \_\_\_\_\_ p.m. and may take action following the closed session.

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:** Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_

Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

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NOVEMBER 17, 2022 – 7:30 PM**

**XIII. REOPEN INTO PUBLIC SESSION**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:**      Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
                                 Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

**XIV. ADJOURNMENT**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

**ROLL CALL:**      Mr. Dudas \_\_\_\_\_ Mr. Gesario \_\_\_\_\_ Dr. Leddy \_\_\_\_\_  
                                 Mrs. Savarese \_\_\_\_\_ Mrs. Scaraggi \_\_\_\_\_

The next regular board meeting will be held Thursday, December 15, 2022, at 7:30 PM in the Multi-Purpose Room. There is a chance this meeting may be switched over to a virtual meeting. If this is the case, proper notification will be sent out and details will be on our website at [www.roselandnjboe.org](http://www.roselandnjboe.org).