

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
NOVEMBER 10, 2020 – 7:30 PM**

I. CALL TO ORDER – Mr. Gorman, Board President

STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

This regular meeting is being held virtually due to the continued state of emergency as per Executive Order No. 186.

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

II. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Board Election Results
 - Two 3-year terms:
 - Laura Savarese - 2,082
 - Allison Scaraggi - 1,854

V. COMMITTEE REPORTS

- Finance/Facilities Committee
- HSA Liaison Report

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- John Mooney of Nisivoccia, LLP to present the Audit Findings
- Business Administrator Updates

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VII. SUPERINTENDENT REPORT

- HIB Self-Assessment
- Principal Report

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-012-21 Approve Regular Meeting Minutes –October 13, 2020

RPT-013-21 Approve the October 2020 Enrollment Report

RPT-014-21 Approve the October 2020 Code of Conduct Report

RPT-015-21 Approve the October 2020 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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RPT-012-21 Approve Board Meeting Minutes – October 13, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Minutes for October 13, 2020.

RPT-013-21 Approve the October 2020 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2020 Enrollment Report.

RPT-014-21 Approve the October 2020 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2020 Code of Conduct Report.

RPT-015-21 Approve the October 2020 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the October 2020 HIB Report.

FINANCE/FACILITIES

FIN-092-21 Approve Acceptance of the Report of the Treasurer of School Monies – October 2020

FIN-093-21 Approve Acceptance of the Report of the Board Secretary – October 2020

FIN-094-21 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – October 2020

FIN-095-21 Approve Budgetary Line Item Transfers – October 2020

FIN-096-21 Approve Payment of Bills and Claims – November 10, 2020

FIN-097-21 Approve Submission of the 2020-2021 District Report of Transported Resident Students (DRTRS)

FIN-098-21 Approve Submission of the 2021-2022 Application for State School Aid (ASSA)

FIN-099-21 Approve the Installation of a Safety Fence for the Baseball Field

FIN-100-21 Approve the Roseland School District Purchasing Manual for the 2020-2021 School Year

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- FIN-101-21 Approve the Submission of the 2020-2021 M-1 and Comprehensive Maintenance Plan
- FIN-102-21 Approve the Receipt of a Safety Grant from the N.J. School Insurance Fund
- FIN-103-21 Approve Additional Compensation for Employees
- FIN-104-21 Approve an Occupational Evaluation for Student No. 9394682435
- FIN-105-21 Approval of Travel and Work Related Expenses
- FIN-106-21 Retroactively Approve the Receipt of the Coronavirus Relief Fund Grant
- FIN-107-21 Approve the Modification to the 2020 and 2021 Data Group Contracts
- FIN-108-21 Approve the Emergency Repairs to the School's Drain Lines by Public Sewer Service
- FIN-109-21 Approve the Annual Monitoring Renewal for the Fire Alarm System through ACT
- FIN-110-21 Approve the Repairs to the Art Room Evenheat Kiln by Jack Negri
- FIN-111-21 Approve the Repairs to Two Univent Blowers and Boiler Repairs by KCG
- FIN-112-21 Approve the Annual Fertilizing of the Fields
- FIN-113-21 Approve the Receipt of \$5,109.48 from the New Jersey Clean Energy Program
- FIN-114-21 Approval of Tuition Reimbursement for Employee No. 100504

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

- FIN-092-21 Approve Acceptance of the Report of the Treasurer of School Monies – October 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending October 31, 2020.

- FIN-093-21 Approve Acceptance of the Report of the Board Secretary – October 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending October 31, 2020.

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FIN-094-21 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – October 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of October 31, 2019, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-095-21 Approve Budgetary Line Item Transfers – October 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of October 2020, as per N.J.S.A. 18A:8.1.

FIN-096-21 Approve the Payment of Bills and Claims – November 30, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending November 10, 2020:

General Fund Bills & Claims	\$ 429,260.12	
General Fund Payroll	\$ 515,546.79	through November 30, 2020
Special Revenue Bills & Claims	\$ 16,557.11	
<u>Cafeteria Fund</u>	<u>\$ 4,293.72</u>	
<i>Total Payments</i>	<i>\$965,657.74</i>	

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FIN-097-21 Approve Submission of the 2020-2021 District Report of Transported Resident Students (DRTRS)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the District Report of Transported Resident Students (DRTRS) to the Department of Education for the 2020-2021 school year.

FIN-098-21 Approve Submission of the 2021-2022 Application for State School Aid (ASSA)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2021-2022 Application for State School Aid (ASSA) to the State.

FIN-099-21 Approve the Installation of a Safety Fence for the Baseball Field

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the installation of a safety fence for the baseball field in the front of the school by EB Fence, LLC, 23 Red Fox Trail, Sicklerville, NJ 08081, in the amount of \$2,499.00. The town of Roseland is to reimburse the school for half of the cost. The installation is subject to receipt of the town's reimbursement for half of the backstop.

FIN-100-21 Approve the Roseland School District Purchasing Manual for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Purchasing Manual for the 2020-2021 School Year.

FIN-101-21 Approve the Submission of the 2020-2021 M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020-2021 M-1 and Comprehensive Maintenance Plan to the Department of Education.

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FIN-102-21 Approve the Receipt of a Safety Grant from the N.J. School Insurance Fund

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the receipt of \$1,356.83 from the New Jersey Insurance Fund that was distributed from the State of New Jersey's 2020 Safety Grant.

FIN-103-21 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events.

FIN-104-21 Approve an Occupational Evaluation for Student No. 9394682435

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an occupational evaluation for Student No. 9394682435, services being provided by Pediatric Potentials at a cost of \$375.00.

FIN-105-21 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the November 10, 2020 list of travel related expenses.

FIN-106-21 Retroactively Approve the Receipt of \$12,705.00 from the Coronavirus Relief Fund Grant and it's Distribution

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the receipt of \$12,705.00 from the Coronavirus Relief Fund Grant. The funds are to be used for supplies in the purchase of Chromebook computers for students from SHI International, 290 Davidson Ave., Somerset, N.J. 08873 in the amount of \$8,643.18 and the increase in access points in the school for Zoom meetings from New ERA Technologies, 11 Melanie Lane #9, East Hanover, N.J. in the amount of

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\$4,061.82. The software for the upgrade, in the amount of \$1,106.90, is not included in the reimbursement from the grant.

FIN-107-21 Approve the Modification to the 2020 and 2021 Data Group Contracts

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the modification to the 2020 and 2021 Data Group contracts that includes the payment of \$2,000.00 for ABA Services.

FIN-108-21 Approve the Emergency Repairs to the School's Drain Lines by Public Sewer Service

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the emergency service for the repairs to the school's drainage lines that was provided by Public Sewer and Service, 12 Fairfield Crescent, West Caldwell, N.J. 07006 in the amount of \$11,412.50.

FIN-109-21 Approve the Annual Monitoring Renewal for the Fire Alarm System through ACT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the renewal of fire alarm monitoring at a cost of \$55.44 per month through ACT, 25 Ross Street, Wharton, N.J. 07885-0596.

FIN-110-21 Approve the Repairs to the Art Room Evenheat Kiln by Jack Negri

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the repairs to the Kiln, located in the art room, at a cost of \$874.00 to be performed by Jack Negri, P.O. Box 452, Augusta, NJ. 07822.

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FIN-111-21 Approve the Repairs to Two Univent Blowers and Boiler Repairs by KCG.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the repairs in the music room and teacher's room. The cost of the repairs is \$2,500.00. The Boiler repairs are in the amount of \$4,772.50. Both repairs are to be performed by KCG, 70 Pine Brook Road, Towaco, NJ.

FIN-112-21 Approve the Annual Fertilizing of the Fields

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the annual fertilizing of the fields at no cost to the District as it is being paid through the town's recreation department. All public notifications will be sent out via website and weekly parent package.

FIN-113-21 Approve the Receipt of \$5,109.48 from the New Jersey Clean Energy Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the receipt of \$5,109.48 from the NJ's Clean Energy Program.

FIN-114-21 Approval of Tuition Reimbursement for Employee No. 100504

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves tuition reimbursement in the amount of \$1,258.00 for Employee No. 100504 during the 2020-2021 school year.

PERSONNEL/MANAGEMENT

PER-013-21 Approval for Stipends for Additional Duties in the 2020-2021 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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PER-013-21 Approval for Stipends for Additional Duties in the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves staff members to perform extra duty beyond their contractual obligations for the 2020-2021 school year.

CURRICULUM AND INSTRUCTION

C&I-019-21 Approval of the 2020-2021 Nursing Services Plan

C&I-020-21 Approve the Submission of the 2019-2020 HIB School Self-Assessment Report

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-019-21 Approval of the Nursing Services Plan for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Nursing Services Plan for the 2020-2021 school year.

C&I-020-21 Approve the Submission of the 2019-2020 HIB School Self-Assessment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2019-2020 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Rights (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the November 10, 2020, Board of Education meeting.

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POLICIES, REGULATIONS AND BYLAWS

PRB-007-21 Approve First Reading of Policies/Regulations/Bylaws

PRB-008-21 Approve Second Reading or Revisions of Policies/Regulations/Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-007-21 Approve First Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve first reading the following policies/regulations:

Policy No. 1620 Administrative Employment Contracts (M)

Policy 1648.03 Restart and Recovery Plan- Full-Time Remote Instruction (M)

Policy No. 5330.5 Seizure Action Plan (M) (New)

Regulation No. 5330.5 Seizure Action Plan (M) (New)

Policy No. 6440 Cooperative Purchasing (M)

Policy No. 6470.01 Electronic Funds Transfer and Claimant Certification (M)

Regulation No. 6470.01 Electronic Funds Transfer and Claimant Certification (M)

Policy No. 7440 School District Security (M)

Regulation No. 7440 School District Security (M)

Policy No. 7450 Property Inventory (M)

Policy No. 8420 Emergency and Crisis Situations (M)

By-law No. 0164.6 Remote Public Board Meeting During A Declared Emergency (M)

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PRB-008-21 Approve Second Reading or Revisions of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve second reading or revisions of the following policies/regulations:

Policy No. 1648.02 Remote Learning (M) (Revised)

Policy No. 2464 Gifted and Talented Students (M) (Revised)

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:
RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss legal matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

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The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Gesario _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

The next Regular Board Meeting will be held virtually on December 8, 2020.