

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JANUARY 5, 2021 – 7:48 PM**

DATE

January 5, 2021

PRESENT BOARD MEMBERS

Mr. Gesario
Mr. Gorman
Mrs. Murano
Mrs. Savarese
Mrs. Scaraggi

MEETING

Virtual Business Meeting

ABSENT

TIME

7:48 PM

ADJOURNED

8:37 PM

OTHERS PRESENT

Ms. Somers
Mr. Gibbs
Administration
Faculty Members
Community Members
The Progress

PLACE

Lester C. Noecker School Via Cisco Webex Meeting

I. CALL TO ORDER – Mr. Board President

Mr. Gorman wished everyone a Happy New Year!

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

This regular meeting is being held virtually due to the continued state of emergency as per Executive Order No. 186.

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ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi -
All present.

III. BOARD PRESIDENT REPORT

Mr. Gorman reflected on the past year and thanked the Board members for their service. He further thanked Mrs. Savarese and Mrs. Scaraggi for serving a second three year term and appreciated their experience and their willingness to serve.

IV. SUPERINTENDENT REPORT

- Noecker Cares Presentation

Ms. Ortiz thanked everyone for the opportunity to work with her students in the Noecker Cares Presentation. [Link to Board of Education January Presentation.](#)

Mrs. Murano commented that the Noecker Cares Annual Presentation is her favorite Board meeting of the year. Mr. Gorman reiterated Ms. Somers' comments in praise of the compassionate passion projects and his pride in the Caring Officers.

- Principal Comments

Mr. Sandoval:

Happy New Year to all. I hope that everyone had a restful and relaxing winter break. Thank you to Ms. Buccelli and Ms. Ortiz for their work with Noecker Cares and all that they do in the classroom each and every day. I also want to say how proud I am of our Caring Officers for stepping up to leadership roles. Keep up the great work.

Prior to the holidays I had the opportunity to meet with administrators from the West Essex Regional School District. In a normal school we would likely have met in person. Nonetheless, it was great to meet them virtually and learn about our sister-schools, as well as some of the upcoming events for our current sixth-graders. In the month of January the West Essex Middle School counselors will be doing their annual visits, virtually. Also in January, West Essex MS will have a 6th Grade Parent Information Night. Please be on the lookout for an email from with dates, times, and more information from the West Essex MS administration.

- Superintendent Comments

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Ms. Somers:

Thank you, Mr. Sandoval and our Noecker Cares Advisors and Caring Officers. So many great initiatives continuing into 2021! Welcome back to the Roseland Board of Education! Thank you for your volunteer service and I look forward to continuing our partnership!

Welcome, everyone, to the first Board of Education meeting of the new year. While we all feel refreshed and optimistic about the end of 2020, we must continue to be careful with our friends, families, and each other. Every one of us is critical in determining the health and safety of our community.

The district is currently operating on our remote learning schedule which merges both our remote only and hybrid learning schedules. This remote learning schedule enables virtual live daily instruction in grades three through six while continuing daily instruction, albeit virtually, for grades PreK through second. Such an expansion of instruction in the remote learning schedule requires schoolwide adjustments in special area subjects and special education schedules due to staff availability. I have been very impressed with our teachers most recent “pivot” and am so thankful for their professionalism, adaptability, and teamwork.

On our agenda tonight we have the second reading of several mandated policies, the retroactive approval of a revised contract with Maschios which includes the new free breakfast option, approval for maternity and child rearing leave (Congratulations!), and a reapproval for our 2021-2022 school calendar. Regarding our calendar, we have adjusted our start date due to the original first day of school being on the second day of Rosh Hashanah. Our first day of school in September will now be on Thursday, September 9th and is aligned with West Essex Regional.

Between now and our February meeting, Mr. Gibbs and I will be coordinating on the 2021-2022 school budget. Mr. Sandoval, Dr. Celebre, and I have already had discussions towards goals, needs, and dreams for next year, and next we will have to see what Mr. Gibbs has to say! Of course, we will also be considering what Dr. Haber, our demographer, will be presenting next month when he shares his updated demographic study.

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I hope everyone was able to view the two December presentations - one being our annual Winter Concert and the other the Noecker Holiday Send-Off! Thank you to Mr. Surdyn and Mrs. Havrilla for the hard work, I can only imagine!, in synching up entire grade levels in song! Truly impressive! And thank you to Mrs. Cummings and the School Climate Team for organizing the holiday send-off presentation! It was just as much fun to see the Zoom pictures as it was to take them! I look forward to all the new ways to celebrate our school community in upcoming events.

As I said last month, it's fascinating to look back on 2020 and see how far we've come. All of the things we have learned to do this year, the new people who have joined us, and all that we have accomplished are truly incredible. We are not the same Lester C. Noecker School we were a year ago and I am so grateful to everyone who has made this school year, with all of its many things, a year in which we continue to grow and prosper. Wishing everyone a very happy and very safe new year. We have much to look forward to in 2021!

V. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Agenda Items

Mr. Gibbs hoped everyone has had a wonderful holiday season.

On this evening's agenda you will see the approval for the submission of the December 31, 2020 E-Cert which is required by the State. The E-Cert is the certification of compliance with Federal and State Law requiring the reporting of compensation for certain employees. The required employees are the Superintendent and Business Administrator.

Also for approval this evening is the interest only payment on the school's Bond that is due by March 1st, 2021 in the amount of \$69,475.00. The remaining principal on the Bond is \$3,885,000 which should be paid in full by the end of the 2026 school year.

There is a retractive approval to the Maschio's Food Service Contract that includes the new breakfast program. The new breakfast program was implemented under an emergency status in order to provide complimentary breakfasts to the district's families starting in December 2020. This addition of the breakfast program has increased the number of meals served from 1,488 lunches in November to 2,362 lunches and 2,362 breakfasts in December. This is an increase in food service revenue of \$7,531.92.

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I would like to thank Mayor Spango, Mrs. Perrotti, Councilwoman, and Ms. Chumacas, the Borough's Business Administrator, for their partnership in funding half of the cost to replace the backstop and additional fencing needed in the school's baseball field. The approval of the receipt of the funds is on this evening's agenda.

The Board Secretary's Report, Treasurer's Report, and Transfers Report are not listed on this evening's Board Agenda as the Bank Statements were not received prior to the holiday break. The December 2020 and the January 2021 reports will be on the February 2021 Board Agenda for approval.

The 2021-2022 budget process is on track as all of the departments are currently working on their budgets. Once the budgets have been completed, I will be meeting with Ms. Somers to review the overall preliminary budget. In accordance with the adoption of the 2021 Board Meeting Calendar, the Preliminary Budget Presentation is scheduled for Thursday, March 18th, 2021 and the Public Hearing to adopt the budget is scheduled for Thursday, April 29th, 2021

Lastly, he reminded the Board and Administration that they will need to file their 2021 Personal/Relative and Financial Disclosure Statements. The program to enter your information will not be open until after February 1st, 2021. I will send out a reminder and the link to the website, vial e-mail, when it becomes available. The due date of your disclosure statements submission is Friday, April 30th, 2021.

VI. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

No public comments.

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VII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-021-21 Approve Closed Session and Regular Board Meeting Minutes- December 2020

RPT-022-21 Approve the December 2020 Enrollment Report

RPT-023-21 Approve the December 2020 HIB Report

RPT-024-21 Approve the Board Members Code of Ethics

RPT-025-21 Approve the December 2020 Code of Conduct Report

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

Discussion

Mr. Gorman reviewed the Board Members Code of Ethics with the Board and had each Board member respond to each code with an, "I will".

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

RPT-021-21 Approve Closed Session and Regular Board Meeting Minutes for December 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Closed Session and Regular Board Meeting Minutes for December 8, 2020.

RPT-022-21 Approve the December 2020 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the December, 2020 Enrollment Report.

RPT-023-21 Approve the December 2020 Part B HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves December 2020 HIB Report.

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RPT-024-21 Approve the Board Members Code of Ethics

The Board of Education Members shall have the required Board of Ethics Training session as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30.

RESOLVED, that the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Roseland Board of Education:

CODE OF ETHICS

- A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- C. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- D. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- E. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- F. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- G. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. I will support and protect school personnel in proper performance of their duties.
- J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

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RPT-025-21 Approve the December 2020 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves December 2020 Code of Conduct Report.

FINANCE/FACILITIES

FIN-132-21 Approve Payment of Bills and Claims – December 31, 2020

FIN-133-21 Approve Bond Redemption - Series 2013

FIN-134-21 Approve the Submission of the December 31, 2020 E-Certification of Compliance

FIN-135-21 Retroactively Approve the Revision to Resolution Number FIN-131-21 to include the Free Breakfast Program Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract for the School Year 2020-2021

FIN-136-21 Retroactively Approve a Home Instruction Contract with Silvergate Prep

FIN-137-21 Retroactively Approve Receipt of a Contribution from the Borough of Roseland

FIN-138-21 Approval of Travel and Work Related Expenses

MOTION by Mrs. Murano, SECOND by Mrs. Savarese

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

FIN-132-21 Approve the Payment of Bills and Claims – December 31, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 31, 2020:

General Fund Bills & Claims	\$ 222,237.27
General Fund Payroll	\$ 524,382.78 through December 31, 2020
Special Revenue	\$ 9,229.71
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 5,038.94</u>
<i>Total Payments</i>	<i>\$ 760,888.70</i>

FIN-133-21 Approve Bond Redemption - Series 2013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Series 2013 interest payment of \$69,475.00 on March 1, 2021 to the Chase Manhattan Bank for the Roseland Board of Education.

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FIN-134-21 Approve the Submission of the December 31, 2020 E-Certification of Compliance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the requirements of N.J.S.A. 18A:17-14.4 (P.L. 2007, c53., authorizes the submission of the Certification of Compliance with Federal and State law respecting the reporting of compensation for certain employees for the calendar year ended December 31, 2020.

FIN-135-21 Retroactively Approve the Revision to Resolution Number FIN-131-21 to include the Free Breakfast Program Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract for the School Year 2020-2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to retroactively approve the revision to resolution number FIN-131-21 to include the approval of the Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract for the School Year 2020-2021. There is no increase in administrative costs in the contract.

FIN-136-21 Retroactively Approve a Home Instruction Contract with Silvergate Prep

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approve a home instruction contract with Silvergate Prep, 981 Route 22, West, Suite 202, Bridgewater, N.J. 08807, commencing December 16, 2020, for student ID# 5878858908, for 10 hours per week not to exceed thirty (30) days at an hourly rate of \$55.00.

FIN-137-21 Retroactively Approve Receipt of a Contribution from the Borough of Roseland

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves receipt of a contribution from the Borough of Roseland in the amount of \$9,232.20 for half of the replacement cost of the backstop and safety fence.

FIN-138-21 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the January 5, 2021 list of travel related expenses.

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PERSONNEL

PER-015-21 Approval of Leave for Employee No. 100040

MOTION by Mrs. Scaraggi, SECOND by Mr. Gesario

No Discussion

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

PER-015-21 Approval of Leave for Employee No. 100040

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the pre and post-birth disability leave of Employee No. 100040 commencing on March 1, 2021 and extending through May 3, 2021. Employee may use accumulated sick leave days during this temporary disability period to continue to receive salary and health benefits from March 1, 2021 through May 3, 2021. The employee's pre and post-birth disability leave shall run concurrent to her leave under the Family Medical Leave Act (FMLA).

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the child care family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act for Employee No. 100040 commencing May 4, 2021 and extending through June 18, 2021. The remainder of the employee's leave under the Family Medical Leave Act shall run concurrent to the employee's leave under the New Jersey Family Leave Act. The employee shall not receive salary during this period of time, but will continue to receive health benefits.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, Employee No. 100040 will return to work on September 1, 2021.

CURRICULUM AND INSTRUCTION

C&I-023-21 Approve the Statement of Assurance for Paraprofessional Staff- January 2021

C&I-024-21 Approval of the Submission of the Student Safety Data System Report -
Period 1 - September 1, 2020 -December 31, 2020

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C&I-025-21 Approval of the Revised 2021-2022 District Calendar

MOTION by Mr. Gesario, SECOND by Mrs. Murano

No Discussion

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

C&I-023-21 Approve the Statement of Assurance for Paraprofessional Staff- January 2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the part two (2) submission of the Statement of Assurance for Paraprofessional Staff for the 2020-2021 school year.

C&I-024-21 Approval of the Submission of the Student Safety Data System Report - Period 1 - September 1, 2020 -December 31, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2020-2021 Student Data System Report for Period 1- September 1, 2020 through December 31, 2020 as submitted to the Department of Education.

C&I-025-21 Approval of the Revised 2021-2022 District Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revised 2021-2022 District Calendar.

POLICIES, REGULATIONS AND BYLAWS

PRB-011-21 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

No Discussion

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

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PRB-011-21 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve second reading the following policies/regulations:

Policy No 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Regulation No. 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
Policy No. 7510	Use of School Facilities
Regulation No. 7510	Use of School Facilities
Policy No. 8561	Procurement Procedures for School Nutrition Programs (M)

VIII. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

No public comments.

IX. OLD BUSINESS - No old business.

NEW BUSINESS - No new business.

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X. ADJOURNMENT

MOTION by Mrs. Savarese, SECOND by Mrs. Murano

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

**The next Regular Board Meeting will be held virtually on
Thursday, February 11, 2021 at 7:30 PM.**

Respectfully submitted,



Gordon Gibbs
Board Secretary/Business Administrator