

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

DATE

August 8, 2019

PRESENT BOARD MEMBERS

Mrs. Gordon
Mr. Gorman
Mrs. Murano
Mrs. Savarese
Mrs. Scaraggi

MEETING

Business Meeting

ABSENT

TIME

7:00 PM

ADJOURNED

9:18 PM

OTHERS PRESENT

Ms. Somers
Mr. Gibbs

PLACE

Lester C. Noecker School

I. CALL TO ORDER – Mr.. Gorman, Board Vice President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All present.*

III. FLAG SALUTE

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

IV. BOARD PRESIDENT REPORT

- Mrs. Gordon reviewed the Board member seats that will be coming up for election. Those seats are Mrs. Gordon's seat (three year term) and Mrs. Murano's seat (two year term).

Mrs. Gordon reviewed the following proposed Board Goals:

- **Financial** - The Roseland Board of Education will be proactive in addressing the financial and budgetary needs of the District in light of anticipated increasing enrollment.
- **Budget** - The Roseland Board of Education will develop and implement the annual budget to continue supporting educational and operational initiatives while providing fiscal accountability to the community.
- **Board-Borough Partnership** - The Roseland Board of Education will maintain ongoing and meaningful dialogue with Borough government to best support the children of Roseland.
- **Board Functioning** - The Roseland Board of Education will develop an orientation plan for new board members which encompasses skills in teamwork, consensus building, collaborative problem solving, and decision making.
- Board Functioning was discussed at length and it was determined that it would be based on a three part plan of evolution when a new Board member joins the Board.
 - Any new Board member should get the two day training that is provided by the New Jersey School Boards Association
 - Ethics Training to be completed as soon as possible which can be done through the school's attorney.
 - Reviewing the Roseland Board of Education Charter: Guidelines for Best Practices.

The Board determined the goals remain relevant and support the needs of the district, for now and for the future.

V. COMMITTEE REPORTS

Finance/Facilities

- Mrs. Savarese reviewed the request from the town for a fifteen year lease that would enable the town obtain bonding in order to make repairs to the tennis courts as well as the playground. The lease would also include the use of the Snack Shack for fundraising purposes. She further shared that the town is interested in having the school participate in the purchase of an electric sign, which will be a topic for further discussion.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

Mr. Gibbs provided an update and stated that a new lease has been received from the town and is currently with the school's attorney for attorney review.

Mrs. Savarese shared that a demographic study is on this evening's Board Agenda for approval. The study will provide the Board their own numbers for enrollment considerations as related to the PILOT agreements, as well as aid in guidance towards updating the Long Range Facilities Plan. The study is planned to be presented at the November Board meeting.

- Mr. Gorman reviewed Policy 8330, Student Records, that is on the Board Agenda for approval.

VI. SUPERINTENDENT REPORT

- Ms. Somers welcomed those who attended the Board meeting. She discussed personnel items on the agenda and welcomed John Mitchell, Physical Education; Jennifer Marek, Special Education; Jessica Ingrassia, Special Education Leave Replacement; and Jessica Diaz, instructional aide, to the Noecker family. She further stated that sadly we bid farewell to one of our instructional aides, Barbara Patson, and wished her well in her retirement. She also wished Sara DeCorso, main office administrative assistant, all the best as she returns to teaching this fall. She further stated that Mr. Mansour has one additional aide position to fill and the Ms. Greenwald has begun the process for securing a new administrative assistant. The District's families will be notified of staffing changes in the August 16th mailing.

Ms. Somers shared the instructional initiatives that have been underway during the summer months.

Report Cards: A team of twelve teachers reflected on strengths, needs, standards, progress indicators, communication, learning behaviors, and so much more. We are currently seeking additional feedback via a community survey as we refine the work. In the fall we will offer parent meetings to support the revision and to highlight improvements, the whys, and how to effectively use the revised report cards as tools to highlight learning, student development, and foster communication between home and school.

K-2 Phonics: The K-2 Phonics team returned to develop grade level phonics units and build strategies for supporting their colleagues and students. We will continue this work throughout the school year with Shelly Klein, our literacy consultant. The enthusiasm behind the report card revision and K-2 Phonics

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

initiatives has been incredible and it is so exciting to watch our teacher leaders in action and working together. As Helen Keller wrote, *Optimism is the faith that leads to achievement.*

Ms. Somers reviewed three proposed district goals which encompass our community, educational initiatives, and, as always, our students.

Student Achievement - To continue to enhance district instructional initiatives such as literacy, mathematics, inclusion, and differentiation in order to increase student engagement and achievement, further develop teachers' instructional practice or PD, and she invited the community to become more involved in understanding and celebrating our collective work through report cards, parent workshops, and presentations.

Care and Climate- To focus on nurturing a positive school climate and school community through shared experiences and expectations by providing opportunity to the individual learner and increasing respect and tolerance of others to include increased character development, mindfulness, tolerance and respect, and afterschool enrichment.

Digital Citizens - To continue to integrate technology skills and 21st century thinking and learning by expanding experiences for staff and students while encouraging the development of students' critical thinking, real-world learning experiences, and digital wellness which includes PD, grade 3 chromebooks, new "smartboards", evolving our integrated technology program, digital citizenship, and continued curricula reflection.

Ms. Somers thanked the community for their continued partnership! "This year, I invite you all to imagine the possibilities!"

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Mr. Gibbs provided an update to the audit as the field work was completed on July 25th with an anticipated audit presentation at the September Board meeting.
- Mr. Gibbs stated that the Extraordinary Aid that the district will receive in the 2019-2020 school year is \$88,484.00, which is on the Board Agenda for approval.
- Mr. Gibbs reviewed the lunch prices as the school lunch prices will remain the

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

same for the 2019-2020 School year. The lunch price is calculated based on the State's PLE (Paid Lunch Equity) Tool.

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-001-20 Approve Regular and Closed Session Board Meeting Minutes for June 20, 2019 Minutes
- RPT-002-20 Approve the June 2019 Enrollment Report
- RPT-003-20 Approve the Health Office Report - March 2019 through June 2019
- RPT-004-20 Approve the July & August 2019 HIB Reports
- RPT-005-20 Approve the July & August 2019 Code of Conduct Reports

MOTION by Mrs. Murano, SECOND by Mrs. Gordon

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

- RPT-001-20 Approve Regular and Closed Session Board Meeting Minutes for June 20, 2019 Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Meeting Minutes for June 20, 2019.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

RPT-002-20 Approve the June 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the June 2019 Enrollment Report.

RPT-003-20 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Health Office Report.

RPT-004-20 Approve the July & August 2019 HIB Reports

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the July & August 2019 HIB Reports.

RPT-005-20 Approve the July & August 2019 Code of Conduct Reports

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the July & August 2019 Code of Conduct Reports.

FINANCE/FACILITIES

FIN-001-20 Approve Acceptance of the Report of Treasurer of School Monies – June 30, 2019

FIN-002-20 Approve Acceptance of the Report of the Board Secretary – June 30, 2019

FIN-003-20 Approve the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2019

FIN-004-20 Approve Budgetary Line Item Transfers – June 2019

FIN-005-20 Approve the Payment of Bills and Claims – June, July and August 2019

FIN-006-20 Approve Acceptance of the Cafeteria Report – June 30, 2019

FIN-007-20 Approve Participation in the National School Lunch Program for 2019-2020

FIN-008-20 Approval of Lunch Prices for the 2019-2020 School Year

FIN-009-20 Approve Acceptance of the 2019 Extraordinary Aid Funds

FIN-010-20 Approval of Travel and Work Related Expenses

FIN-011-20 Approval of Facilities Use Requests

FIN-012-20 Approve the Lead Testing Program Statement of Assurance

FIN-013-20 Approve the Walgreen's Community Off-Site Agreement

FIN-014-20 Approval of Three (3) Donations from the Roseland Home School Association

FIN-015-20 Approve Extra Pay for Employee No. 100437

FIN-016-20 Approve Occupational Therapy Evaluation for Student No. 2465188115

FIN-017-20 Approve 20 hours of Home Instruction for Student No. 9864154807

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

FIN-018-20 Approve Stephen R. Falcone to provide services for Revision of Grades K-6 Report Cards

FIN-019-20 Approve Ross Haber and Associates LLC to provide a Demographic Study

FIN-020-20 Approve Accuscan to Provide Archiving Services

MOTION by Mrs. Gordon, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

FIN-001-20 Approve Acceptance of the Report of the Treasurer of School Monies – June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending June 30, 2019.

FIN-002-20 Approve Acceptance of the Report of the Board Secretary – June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending June 30, 2019.

FIN-003-20 Approve the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2019, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-004-20 Approve Budgetary Line Item Transfers – June 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of June 2019, as per N.J.S.A. 18A:8.1.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

FIN-005-20 Approve the Payment of Bills and Claims – June, July, and August 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending June 30, 2019 & August 16, 2019:

General Fund-Bills & Claims	\$ 76,010.12	through June 30, 2019
Special Revenue Fund Bills & Claims	\$ 6,557.30	through June 30, 2019
Cafeteria Fund	\$ 10,562.10	through June 30, 2019
General Fund-Bills & Claims	\$620,071.83	through August 16, 2019
General Fund-Payroll	\$537,316.24	through August 16, 2019
Special Revenue Fund Bills & Claims	\$ 1,260.34	through August 16, 2019
Cafeteria Fund	\$ 2,269.00	through August 16, 2019
Total Payments	\$ 1,254,046.93	

FIN-006-20 Approve Acceptance of the Cafeteria Report – June 30, 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending June 30, 2019.

FIN-007-20 Approve Participation in the National School Lunch Program for 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation of the Lester C. Noecker School in the National School Lunch Program during the 2019-2020 school year.

FIN-008-20 Approval of Lunch Prices for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the lunch prices for the 2019-2020 school year:

Student Lunch	\$ 2.90	Adult Lunch	\$ 4.25
Student Entree Only	\$ 2.35	Reduced Lunch	\$.40
Extra Entree with Lunch	\$ 1.90	Soup & Crackers	\$ 1.00
Milk	\$.60	Baked Chips	\$ 1.00
Bottled Water (small)	\$.50	Ice Cream	\$ 1.25
Bottled Water (large)	\$ 1.00	Fresh Baked Cookie	\$.50
100% Juice	\$.75	Yogurt	\$ 1.00
Fresh or Chilled Fruit	\$.75	Yogurt Parfait	\$ 2.00
Hot Soft Pretzel	\$ 1.00	Vegetable Side	\$.75

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

FIN-009-20 Approve Acceptance of the 2019 Extraordinary Aid Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2019 Extraordinary Aid funds in the amount of \$88,484.00.

FIN-010-20 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the the August 8, 2019 list of travel related expenses.

FIN-011-20 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A.	10/23/19, 11/13/19, 1/8/20, 2/5/20, 3/11/20, 4/1/20, 5/6/20, 6/10/20	7:00 PM-9:00 PM	Wednesdays	H.S.A. Monthly Meetings	*MPR Media Ctr.
H.S.A.	9/25/19	6:00 PM-7:00 PM	Wednesday	6th Grade Parent Meeting	Media Center
H.S.A.	9/25/19	6:30 PM-7:30 PM	Wednesday	H.S.A. & Class Parent Meeting	MPR
H.S.A.	9/18/19	4:00 PM-9:00 PM	Wednesday	Back to School Picnic	Back of School
H.S.A.	10/4/18	7:00 AM-4:00 PM	Friday	Pumpkin & Mum Sale	Front Lawn
H.S.A.	10/4/18	7:00 AM-4:00 PM	Friday	Fall Clothing Drive	Lower Pkg. Lot
H.S.A.	12/5/19 Set-up 12/6/19 Sale	3:00 PM-6:00 PM 7:00 AM-6:00 PM	Thursday Friday	Holiday Bazaar	Stage Side of MPR
H.S.A.	1/24/20	6:00 PM-9:00 PM	Friday	H.S.A. Bingo Night	MPR
H.S.A.	3/3/20 Set-up 3/4/20 Preview 3/5/20 Sale	8:00 AM-2:00 PM 8:00 AM-8:00 PM	Tuesday Wednesday Thursday	Book Fair	MPR
H.S.A.	5/5/20	11:00 AM-2:00 PM	Friday	Teachers Appreciation Luncheon	Teachers Lounge
H.S.A.	5/8/20	7:00 AM-4:00 PM	Friday	Spring Clothing Drive	Lower Pkg. Lot

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

H.S.A.	5/8/20	7:00 AM-4:00 PM	Friday	Spring Flower Sale	Front Lawn
H.S.A.	5/8/20	10:00 AM-2:00 PM	Friday	Staff Appreciation Luncheon	MPR
H.S.A.	6/2/20 *6/3/20-RD	2:00 PM-9:00 PM	Tuesday Wednesday	Family Fun Night	Back Field of School
H.S.A.	5/28/20 *5/29/20-RD	9:00 AM-3:00 PM	Thursday Friday	Field Day	Back Black Top
Roseland Girl Scout Troop 21108	10/18/19, 11/15/19, 1/17/20, 2/21/20, 3/27/20 and 5/15/20	4:30 PM - 5:30 PM	Fridays	Girl Scout Meetings	M.P. R.
Roseland Girl Scout Troop 20738	9/24/19, 10/22/19, 11/19/19, 12/17/19, 1/21/20, 2/11/20, 4/7/20, 5/5/20 and 6/9/20	4:00 PM - 5:00PM	Tuesdays	Girl Scout Meetings	M.P.R.
Borough of Roseland	9/14/19	8:30 AM - 12:30 PM	Saturday	Roseland Clean Communities Day	Lester C. Noecker School Parking Lot & back playground

FIN-012-20 Approve the Lead Testing Program Statement of Assurance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the Lead Testing Program Statement of Assurance for the 2019-2020 school year.

FIN-013-20 Approve the Walgreen’s Community Off-Site Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Walgreen’s Community Off-Site Agreement to offer flu immunizations to the Lester C. Noecker staff at no cost to the Board.

FIN-014-20 Approval of Three (3) Donations from the Roseland Home School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves and gratefully accepts three generous donations from the Roseland Home and School Association in the following amounts as of July 15, 2019:

\$ 1,403.39	Student Assignment Pads
\$ 547.00	Student Red Folders
\$ 3,315.06	Student Scholastic Magazines/Weekly Readers

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

FIN-015-20 Approve Overtime Hours for Employees at Evening Events

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve overtime hours for employees presenting at and/or attending evening events.

FIN-016-20 Approve Occupational Therapy Evaluation for Student No. 2465188115

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves an occupational evaluation for Student No. 2465188115 , services provided by Pediatric Potentials at a cost of \$375.00.

FIN-017-20 Approve Twenty (20) hours of Home Instruction for Student No. 9864154807

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves twenty (20) hours of home instruction for Student No. 984154807, to be provided approved Home Instruction Teacher, Employee No. 100395 at their respective hourly rate for the 2019-2020 school year.

FIN-018-20 Approve Stephen R. Falcone to Provide Services for Revision of Grades K-6 Report Cards

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Stephen R. Falcone to provide services for the revision of the Grades K-6 report cards at a cost of \$3,465.00.

FIN-019-20 Approve Ross Haber and Associates LLC to Provide a Demographic Study

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Ross Haber and Associates LLC to provide services for the demographic study of the district at a cost of \$1,500.00, including presentation to the Board.

FIN-020-20 Approve Accuscan to Provide Archiving Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Accuscan to provide archiving services at a cost of \$4,504.40.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

PERSONNEL/MANAGEMENT

- PER-001-20 Approval of the Roseland School District Substitutes for the 2019-2020 School Year
- PER-002-20 Approval of the Lester C. Noecker School School Improvement Panel (ScIP) for the 2019-2020 School Year
- PER-003-20 Approval of the Roseland Table of Organization for the 2019-2020 School Year
- PER-004-20 Approval of Staff Salary Guide Movement for the 2019-2020 School Year
- PER-005-20 Approval of Parent Volunteers for the 2019-2020 School Year
- PER-006-20 Approval of Jennifer Marek as a Full Time Special Education Teacher for the 2019-2020 School Year
- PER-007-20 Approval to Accept the Retirement of Employee No. 100007
- PER-008-20 Approval of Stipends for Additional Duties in 2019-2020
- PER-009-20 Approval of John Mitchell as a Full Time Physical Education Teacher for the 2019-2020 School Year
- PER-010-20 Reapprove of the 2019 E.S.Y. Staff List
- PER-011-20 Reapprove the 2019 Summer Enrichment Program Teachers and Substitute Teachers
- PER-012-20 Approval of Jessica Ingrassia as a Leave Replacement Special Education Teacher
- PER-013-20 Approval of Jessica Diaz as an Instructional Aide for the 2019-2020 School Year
- PER-014-20 Approve to Accept the Resignation of Employee No. 100479

MOTION by Mr. Gorman, SECOND by Mrs. Gordon

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

- PER-001-20 Approval of the Roseland School District Substitutes for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of Roseland School District Substitutes for the 2019-2020 school year.

- PER-002-20 Approval of the Lester C. Noecker School School Improvement Panel (ScIP) Members for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Lester C. Noecker School School Improvement Panel (ScIP) members for the 2019-2020 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

PER-003-20 Approval of the Updated Roseland Table of Organization for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland Table of Organization for the 2019-2020 school year.

PER-004-20 Approval of Staff Salary Guide Movement for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of staff horizontal movement on the Roseland Education Association Agreement Salary Guide for the 2019-2020 school year.

PER-005-20 Approval of Parent Volunteers for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of parent volunteers for the 2019-2020 school year, pending criminal history approval and completion of GCN trainings.

PER-006-20 Approval of Jennifer Marek as a Full Time Special Education Teacher for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved Jennifer Marek as a full time Special Education Teacher, Position Control No. 131, at a salary of Step 1, MA \$57,836.00, with benefits on July 10, 2019, effective August 28, 2019, pending criminal history approval.

PER-007-20 Approval to Accept the Retirement of Employee No. 100007

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, with regret, to accept the retirement of Employee No. 100007, Position Control No. 003, effective June 30, 2019.

PER-008-20 Approval of Stipends for Additional Duties in 2019-2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the various staff members to perform extra duty beyond their contractual obligations for the 2019-2020 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

PER-009-20 Approval of John Mitchell as a Full Time Physical Education Teacher for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved the hiring of John Mitchell as a Full Time Physical Education Teacher, Position Control No. 071, Step 4, MA, \$58,836.00 with benefits on July 11, 2019, effective August 28, 2019, pending criminal history approval.

PER-010-20 Reapprove of the 2019 E.S.Y. Staff List

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the 2019 Extended School Year (E.S.Y.) Staff Listing.

PER-011-20 Reapprove the 2019 Summer Enrichment Program Teachers and Substitute Teachers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the updated list of the Summer Enrichment Program Teachers and Substitute Teachers for the 2019 Summer Enrichment Program.

PER-012-20 Approval of Jessica Ingrassia as a Leave Replacement Special Education Teacher

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved Jessica Ingrassia as a Leave Replacement Special Education Teacher, Position Control No. 089, MA, Step 1, prorated salary of \$57,836.00, with no benefits on July 31, 2019, effective August 28, 2019, pending criminal history approval.

PER-013-20 Approval of Jessica Diaz as an Instructional Aide for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Jessica Diaz as an Instructional Aide, Position Control No. 003, at a salary of \$18,000.00 + \$1,000.00 stipend for MA in teaching, totaling \$19,000.00, with no benefits, effective August 29, 2019, pending criminal history approval.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

PER-014-20 Approve to Accept the Resignation of Employee No. 100479

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Employee No. 100479, Position Control No. 004, effective October 6, 2019 or until a replacement is hired.

CURRICULUM AND INSTRUCTION

C&I-001-20 Approval of the 2019-2020 Student Code of Conduct

C&I-002-20 Approval of the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2019-2020 School Year

C&I-003-20 Approval of the Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2019-2020 School Year

C&I-004-20 Approval of Curriculum for the 2019-2020 School Year

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

C&I-001-20 Approval of the 2019-2020 Student Code of Conduct

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019-2020 Student Code of Conduct for the Roseland School District.

C&I-002-20 Approval of the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2019-2020 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

C&I-003-20 Approval of the Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2019-2020 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2019-2020 school year.

C&I-004-20 Approval of Curriculum for the 2019-2020 School Year

Annual approval is required of all subjects inclusive of all mandated state programs and services. Therefore, be it

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the curricula and the texts and/or materials used to implement them for the 2019-2020 school year.

POLICIES, REGULATIONS AND BYLAWS

PRB-001-20 Approve on First and Second Reading the Revised/New Policies, Regulations, Bylaws

MOTION by Mr. Gorman, SECOND by Mrs. Scaraggi

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

PRB-001-20 Approve on First and Second Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve on first reading and adopts the following policies/regulations:

Policy 8330 Student Records (M)
Regulation 8330R Student Records (M)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Staff member, Janine Piscitello, commented on the loss of Barbara Patson and Sara DeCorso.

XI. OLD BUSINESS

- None

NEW BUSINESS

- None

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss personnel.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board reconvened in public at 9:17 p.m. and took no action following the closed session.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 8, 2019 – 7:00 PM**

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

XIII. REOPEN INTO PUBLIC SESSION

MOTION by Mr. Gorman, SECOND by Mrs. Scaraggi

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

XIV. ADJOURNMENT - 9:18 p.m.

MOTION by Mr. Gorman, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Murano, Mrs. Savarese,
Mrs. Scaraggi- *All Ayes.*

**The next Regular Board of Education Meeting will be held on September 17, 2019
at 7:30 PM, in the Lester C. Noecker Media Center.**

Respectfully Submitted,



Gordon E. Gibbs
Board Secretary/Business Administrator