

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**SPECIAL BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
MARCH 27, 2018 – 7:30 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this Special Business Meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. SUPERINTENDENT REPORT

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Preliminary Budget

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-33-18 Approve Board Meeting Minutes

RPT-34-18 Approve the March 2018 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-33-18 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Minutes for March 13, 2018.

RPT-34-18 Approve the March 2018 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2018 HIB report.

FINANCE/FACILITIES

FIN-145-18 Approve Travel and Work Related Expenses

FIN-146-18 Adoption of the Preliminary 2018-2019 Budget

FIN-147-18 Approval of Maximum Travel Expenditures for 2018-2019 School Year

FIN-148-18 Approve Participation in the Joint Transportation Agreement with the Sussex County Regional Transportation Co-Operative for the 2018-2019 School Year for Special Education Transportation

FIN-149-18 Approve the Essex Regional Educational Services Commission for Student Transportation for the 2018-2019 School Year for General Education and Field Trip Transportation

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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MARCH 27, 2018 – 7:30 PM**

FIN-145-18 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel expenses:

Staff Member: Julie A. Kot
Event: Rutgers Purchasing Program on Public School Bidding
Location: Rutgers University, New Brunswick
Purpose: Professional Development
Date: April 11, 2018
Cost: \$242.00
 Tolls & Mileage at OMB rate

FIN-146-18 Adoption of the Preliminary 2018-2019 Budget

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, authorizes the submission of the 2018-2019 Preliminary School Budget to the Essex County Executive Superintendent of Schools with the following Fund Allocations:

<u>2018-2019 Budget</u>	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$8,742,823.00	\$7,948,541.00
Total Special Rev. Fund	\$ 114,147.00	n/a
<u>Total Debt Service Fund</u>	<u>\$ 821,300.00</u>	<u>\$ 821,300.00</u>
Totals	\$ 9,678,270.00	\$ 8,769,841.00

BE IT FURTHER RESOLVED, that the Roseland Board of Education authorizes as included in budget line 620, Budgeted Withdrawal of Capital Reserve – Excess Costs & Other Capital Projects, the transfer of an amount of \$105,000.00 from Capital Reserve for other capital projects including repairs and replacement of parts to existing boilers (\$50,000.00), updating and reconfiguring the Media Center (\$50,000.00), completing school painting/security upgrades (\$5,000.00). The total cost of these projects is \$105,000.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards and security audit measures determined by the Commissioner as necessary to achieve the New Jersey student learning standards and;

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BE IT FURTHER RESOLVED, that the Roseland Board of Education included an enrollment adjustment in the base budget in the amount of \$70,316, the full amount of an allowable adjustment generated automatically by the State of New Jersey in the budget year 2018-19.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Roseland Board of Education included a health care cost adjustment in the base budget in the amount of \$41,313, a portion of an allowable adjustment generated automatically by the State of New Jersey in the budget year 2018-19.

FIN-147-18 Approval of Maximum Travel Expenditures for 2018-2019 School Year

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following resolution;

Whereas, the School District Travel policy, # 6471 and N.J.A.C. 6A:23A-7.3 provides that annually in the pre-budget year, each board shall establish by board resolution, a maximum travel expenditure amount for the budget year, which the school district shall not exceed.

Whereas, the Roseland Board of Education established \$25,000.00 for the 2018-2019 school year.

NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$25,000.00, which includes board members, administrators, teachers, custodians and support staff.

FIN-148-18 Approve Participation in the Joint Transportation Agreement – Sussex County Regional Transportation Cooperative for the 2018-2019 School Year for Special Education Transportation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the contract for participation in a joint transportation agreement with the Sussex County Regional Transportation Cooperative for the 2018-2019 school year for Special Education Transportation.

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MARCH 27, 2018 – 7:30 PM**

FIN-149-18 Approve the Essex Regional Educational Services Commission (ERESC) for General Education Student and Field Trip Transportation for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Essex Regional Educational Services Commission (ERESC) for General Education Student and Field Trip Transportation for the 2018-2019 School Year.

POLICIES, REGULATIONS AND BYLAWS

PRB-06-18 Approve a First Reading the Revised/New Policies, Regulations, Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-00-18 Approve a First Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first reading and adopts the following policies/regulations:

- | | |
|----------|---|
| P0169.02 | Board Member Use of Social Networks |
| P3437 | Military Leave |
| P4437 | Military Leave |
| R5460.1 | High School Transcripts |
| P5516.01 | Student Tracking Devices |
| P7425 | Lead Testing of Water in Schools |
| P7440 | School District Security |
| R7440 | School District Security |
| P7441 | Electronic Surveillance in School Buildings and on School Grounds |
| R7441 | Electronic Surveillance in School Buildings and on School Grounds |
| P8630 | Bus Driver/Bus Aide Responsibility |
| R8630 | Emergency School Bus Procedures |
| P9242 | Use of Electronic Signatures |

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IX. PUBLIC COMMENTS

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X. CORRESPONDENCE

XI. OLD BUSINESS

NEW BUSINESS

XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Special Business Meeting to discuss personnel and student matters, including HIB #2017-2018-005, 2017-2018- 006, 2017-2018-007.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

The next Board Meeting is on Thursday, April 26, 2018 at 7:30 p.m., in the Lester C. Noecker Media Center.