

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
MARCH 13, 2018 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Charlene Peterson, NJSBA (New Superintendent Evaluation System) (Board Goal #2)

V. SUPERINTENDENT REPORT

- Noecker News
- Superintendent Comments

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Business Office and Budget Calendar Update

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-28-18 Approve Board Meeting Minutes
RPT-29-18 Approve the February, 2018 Code of Conduct Report
RPT-30-18 Approve the February, 2018 Enrollment Report
RPT-31-18 Approve the February, 2018 HIB Report
RPT-32-18 Approve the Quarterly Health Office Report

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

- RPT-28-18 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Open Meeting and Closed Session Board Minutes for February 8, 2018.

- RPT-29-18 Approve the February, 2018 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February, 2018 Code of Conduct Report.

- RPT-30-18 Approve the February, 2018 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February, 2018 Enrollment Report.

- RPT-31-18 Approve the February, 2018 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the February, 2018 HIB Report.

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RPT-32-18 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Quarterly Health Office Report.

FINANCE/FACILITIES

FIN-133-18 Approve Acceptance of the Report of Treasurer of School Monies – January 31, 2018

FIN-134-18 Approve Acceptance of the Report of the Board Secretary – January 31, 2018

FIN-135-18 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – January 31, 2018

FIN-136-18 Approval the Payment of Bills and Claims – March 13, 2018

FIN-137-18 Approve Budgetary Line Item Transfers – January, 2018

FIN-138-18 Approve Acceptance of the Cafeteria Report – January, 2018

FIN-139-18 Approve Travel and Work Related Expenses

FIN-140-18 Approve Building Use Requests

FIN-141-18 Approve a Psychiatric Evaluation for Student No. 9801516538

FIN-142-18 Approve Acceptance of Grant from the Exxonmobil Educational Alliance Program

FIN-143-18 Approve Acceptance of Donation from the Roseland Home and School Association

FIN-144-18 Approve Extra Pay for Employee No. 100310

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

FIN-133-18 Approve Acceptance of the Report of the Treasurer of School Monies – January 31, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending January 31, 2018.

FIN-134-18 Approve Acceptance of the Report of the Board Secretary – January 31, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending January 31, 2018.

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FIN-135-18 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – January 31, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of January 31, 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-136-18 Approval the Payment of Bills and Claims – March 13, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending March 13, 2018:

General Fund Bills & Claims	\$ 350,071.76	
General Fund Payroll	\$ 461,058.77	through February 28, 2018
Special Revenue Fund Bills & Claims	\$ 19,899.50	
Debt Services Fund	\$ 100,375.00	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 15,540.59</u>	
<i>Total Payments</i>	<i>\$ 946,945.62</i>	

FIN-137-18 Approve Line Item Transfers – January 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of January 2018, as per N.J.S.A. 18A:8.1.

FIN-138-18 Approve Acceptance of the Cafeteria Report – January 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the periods ending January, 2018.

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FIN-139-18 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member: Catherine Overbeck
Event: Professional Development Workshop
Location: Monroe Township, NJ
Purpose: School Law for Administrative Assistants
Date: April 25, 2018
Cost: \$100.00
 Tolls & Mileage at OMB rate

Staff Member: Thomas August
Event: Professional Development Workshop
Location: Kenilworth, NJ
Purpose: Workshop: “Utilizing Technology to Achieve Sustainability
 in Your School”
Date: April 27, 2018
Cost: Tolls & Mileage at OMB rate

Staff Member: Chelsea Clarke
Event: Learning Carnival
Location: Morristown, NJ
Purpose: Gifted and Talented Event
Date: March 14, 2018 (March 15, 2018 - rain date)
Cost: \$30.00 per student x 16 students

Staff Member: Jennifer Zeoli & Deborah Wallace
Event: Professional Development Workshop
Location: Parsippany, NJ
Purpose: Oppositional, Defiant & Disruptive Children
 & Adolescents Conference
Date: April 19, 2018
Cost: \$99.99 per person
 Tolls & Mileage at OMB rate

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FIN-140-18 Approve the Building Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Athletic Club (R.A.C.)	April 11, 18, and 25, 2018 May 2, 9, and 16, 2018	6:30 p.m. - 9: 30 p.m.	Wednesdays	Travel Basketball	Sierchio Gym

FIN-141-18 Approve a Psychiatric Evaluation for Student No. 9801516538

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation by Platt Associates for Student No. 9801516538 at a cost of \$750.00.

FIN-142-18 Approve Acceptance of Grant from the Exxonmobil Educational Alliance Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, acknowledges the district’s nomination by the Exxonmobil Station of Roseland, and approves acceptance of a grant in the amount of \$500.00 from the Exxonmobil Educational Alliance program for use in the area of math and/or science.

FIN-143-18 Approve Acceptance of Donation from the Roseland Home and School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves acceptance of a donation in the amount of \$2,500.74 from Roseland Home and School Association to purchase leveled books for our resource room classrooms.

FIN-144-18 Approve Extra Pay for Employee No. 100310

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves extra pay for Employee No. 100310, classroom aide, for assistance in chaperoning Student No. 8366205991 at the Sky Zone Sixth Grade event on Friday, March 16, 2018 from 7:00 p.m. - 8:45 p.m. at the rate of \$18.50 per hour.

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PERSONNEL/MANAGEMENT

PER-65-18 Approve Employee No. 100166 as the Part Time (0.6) Confidential Administrative Assistant for the Business Office and Special Education Office for the 2018-2019 School Year

PER-66-18 Approve Former Student Emily Styskal to enhance the Noecker Nature Trail

PER-67-18 Approve Home Instruction for Student No. 7944753257

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-65-18 Approve Employee No. 100166 as the Part Time (0.6) Confidential Administrative Assistant for the Business Office and Special Education Office for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100166 as the Part-Time (0.6) Confidential Administrative Assistant to the Business Office and Special Education Office, Position Control No. 137, at an annual salary of \$34,000, with no benefits, effective July 1, 2018.

PER-66-18 Approve Former Student Emily Styskal to enhance the Noecker Nature Trail

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves former student Emily Styskal to enhance the Noecker Nature Trail as her Girl Scout Silver Award “Take Action” project with an expected completion date of June 2018.

PER-67-18 Approve Home Instruction for Student No. 7944753257

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves home instruction for Student No. 7944753257, provided by approved Home Instructions Teachers at their respective hourly rate, not to exceed a total of 10 hours per week for the 2017-2018 school year.

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CURRICULUM AND INSTRUCTION

C&I-33-18 Approve Additional 2017-2018 School Field Trips

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____

 Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-33-18 Approve Additional 2017-2018 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2017-2018 school year.

Grade	Class Trip	Date	Purpose
Gr 3-6	Build-a-Bear	4/19/18	Student Council to donate bears to Saint Barnabas

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

X. CORRESPONDENCE

XI. OLD BUSINESS

NEW BUSINESS

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XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss personnel and student matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

XIV. ADJOURNMENT

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Perrotti _____
Mrs. Savarese _____ Mrs. Scaraggi _____

There is a Special Business Meeting scheduled for Tuesday, March 27, 2018 at 7:30 p.m. and the next Regular Board Meeting will be held on Thursday, April 26, 2018 at 7:30 p.m. Both meetings are

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being held in the Lester C. Noecker Media Center.