

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING  
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL  
OCTOBER 19, 2017 – 7:30 PM**

**I. CALL TO ORDER** – Mrs. Gordon

**II. STATEMENT OF COMPLIANCE** - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

**ROLL CALL:** Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti \_\_\_\_\_

Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

**III. FLAG SALUTE**

**IV. BOARD PRESIDENT REPORT**

**V. SUPERINTENDENT REPORT**

- Noecker News – Principal
- 2017 Student Achievement (PARCC) Presentation

**VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

- Audit Update

**VII. PUBLIC COMMENT** – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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**VIII. APPROVAL OF ACTION ITEMS**

**BOARD MINUTES/REPORTS**

RPT-06-18 Approve Regular Meeting Minutes for September 7, 2017

RPT-07-18 Approve the September, 2017 Code of Conduct Report

RPT-08-18 Approve the September, 2017 Enrollment Report

RPT-09-18 Approve the September, 2017 HIB Report

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL: Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti

Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

RPT-06-18 Approve Regular Meeting Minutes for September 7, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Minutes for September 7, 2017.

RPT-07-18 Approve the September, 2017 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September, 2017 Code of Conduct Report.

RPT-08-18 Approve the September, 2017 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September, 2017 Enrollment Report.

RPT-09-18 Approve the September, 2017 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the September, 2017 HIB Report.

**FINANCE/FACILITIES**

FIN-41-18 Approve Payment of Bills and Claims - October 19, 2017

FIN-42-18 Acceptance of the Cafeteria Report - September 30, 2017

FIN-43-18 Acceptance of the Report of the Treasurer of School Monies - July 31, 2017

FIN-44-18 Acceptance of the Report of the Board Secretary - July 31, 2017

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- FIN-45-18     Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status - July 31, 2017
- FIN-46-18     Approve Line Item Transfers - July 31, 2017
- FIN-47-18     Approve Travel and Work Related Expenses
- FIN-48-18     Approval of Facilities Use Requests
- FIN-49-18     Approve Overtime Pay for Employee No. 100414
- FIN-50-18     Approve Overtime Pay for Employee No. 100259
- FIN-51-18     Approve Overtime Pay for Employee No. 100009
- FIN-52-18     Approve a Psychiatric Evaluation for Student No. 4236142201
- FIN-53-18     Approve a Risk Assessment and Psychiatric Evaluation for Student No. 8316445173
- FIN-54-18     Approval of the Shared Services Contract with the ERESC for Summer CST Services
- FIN-55-18     Approve the Submission of the M-1 and Comprehensive Maintenance Plan
- FIN-56-18     Approve the Submission of the 2017-2018 Debt Service Data Collection
- FIN-57-18     Approval of School Bus Evacuation Drills
- FIN-58-18     Approve Acceptance of the 2017 NJSIG Safety Grant

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:        Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti  
  
   Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

- FIN-41-18     Approve the Payment of Bills and Claims - October 19, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending October 19, 2017:

General Fund Bills & Claims	\$ 274,594.33	
General Fund Payroll	\$ 933,404.59	through October 19, 2017
Special Revenue Bills & Claims	\$ 22,644.72	
Cafeteria Fund	\$ 18,986.53	
<b>Total Payments</b>	<b>\$ 1,249,630.17</b>	

- FIN-42-18     Acceptance of the Cafeteria Report - September 30, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending September 30, 2017.

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FIN-43-18     Acceptance of the Report of the Treasurer of School Monies - July 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending July 31, 2017.

FIN-44-18     Acceptance of the Report of the Board Secretary - July 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the period ending July 31, 2017.

FIN-45-18     Approve the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status - July 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of July 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-46-18     Approve Line Item Transfers - July 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Budget Transfers for the month of July 31, 2017, in the amount of \$101,237.22 as per N.J.S.A. 18A:8.1.

FIN-47-18     Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member:	Lynn Cummings
Event:	Webinar
Location:	(on-line)
Purpose:	How to Talk to Kids in Crisis- Legal One
Date:	September 12, 2017 ( <i>retroactive</i> )
Cost:	\$40.00

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Staff Member: Renee Collins  
Event: AENJ Conference 2017  
Location: Long Branch, NJ  
Purpose: NJ Art Educators Conference  
Date: October 1 & 2, 2017 (*retroactive*)  
Cost: Registration: \$235.00  
Tolls & Mileage at OMB rate

Staff Member: Robyn Greenwald  
Event: I&RS and 504 Training  
Location: Lakewood, NJ  
Purpose: Professional Development  
Date: October 23, 2017  
Cost: \$75.00  
Tolls & Mileage at OMB rate

Staff Member: Scott Gorman  
Event: New Jersey School Boards Association Conference  
(NJSBA)  
Location: Atlantic City, NJ  
Purpose: Updates on School Board Issues  
Date: October 23-26, 2017  
Cost: Registration: \$300.00/per person  
Hotel: Not to exceed \$99.00+fees/night  
Tolls & Mileage at OMB rate  
Reimbursable Meals & Incidental Expenses  
as per GSA rate

Staff Member: Candace Thomas  
Event: NJ Science Convention  
Location: Princeton, NJ  
Purpose: NJ Science Convention  
Date: October 24, 2017  
Cost: \$175.00  
Tolls & Mileage at OMB rate

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Staff Member: Renee Borgstrom  
Event: NJASL Fall Conference  
Location: Long Branch, NJ  
Purpose: Professional Development  
Date: November 17, 2017  
Cost: \$107.00  
Tolls & Mileage at OMB rate

Staff Member: Chelsea Clarke  
Event: Essex County Gifted and Talented County Meetings  
Location: Whippany, NJ  
Purpose: Gifted and Talented Updates  
Date: December 1, 2017, March 9, 2018 and June 8, 2018  
Cost: Tolls & Mileage at OMB rate

Staff Member: Robyn Greenwald  
Event: I &RS Training  
Location: Oceanport, NJ  
Purpose: Professional Development  
Date: December 5-8, 2017  
Cost: \$250.00  
Tolls & Mileage at OMB rate

Staff Member: Lisa Barcia  
Event: NJASBO Pension Workshop  
Location: Robbinsville, NJ  
Purpose: Training Workshop  
Date: January 25, 2018  
Cost: \$100.00  
Tolls & Mileage at OMB rate

Staff Member: Chelsea Clarke  
Event: G & T Teacher Workshop  
Location: Morris County  
Purpose: P.D. Workshop  
Date: January 29, 2018 and June 5, 2018  
Cost: Tolls & Mileage at OMB rate

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FIN-48-18     Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Cub Scouts	September 22, 2017 <i>(Retroactive)</i>	6:30pm - 9:00pm	Friday	Cub Scout Meeting	MPR
Roseland Athletic Club (R.A.C.)	November 18, 2017 December 2, 9, 16, 2017 January 6,13, 20, 27, 2018 February 3, 10, 24, 2018	1:30pm - 4:30pm	Saturdays	Travel Basketball Practices & Games	MPR & Sierchio Gymnasium

FIN-49-18     Approve Overtime Pay for Employee No. 100414

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of overtime, retroactively to Employee No. 100414 for attending the Back to School Nights on September 12 and 13, 2017, and a Class Parent Meeting on September 19, 2017, for 5 hours at \$30.95 per hour and 5.75 hours at the overtime rate of \$46.43 per hour for a total of \$421.69.

FIN-50-18     Approve Overtime Pay for Employee No. 100259

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of overtime, retroactively to Employee No. 100259 for attending a second Back to School Night and a Parent Assembly on September 13, 2017, for 2 hours at \$46.00 per hour, totaling \$91.00.

FIN-51-18     Approve Overtime Pay for Employee No. 100009

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of overtime, retroactively to Employee No. 100009 for attending the Back to School Nights on September 12 and 13, 2017, for 5 hours at \$38.43 per hour and 5 hours at an overtime rate of \$57.65 per hour, totaling \$480.38.

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FIN-52-18     Approve a Psychiatric Evaluation for Student No. 4236142201

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a psychiatric evaluation by Dr. Bryan Fennelly for Student No. 4236142201 in the amount of \$500.00.

FIN-53-18     Approve a Risk Assessment and Psychiatric Evaluation for Student No. 8316445173

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a risk assessment and psychiatric evaluation by Dr. Ellen Platt for Student No. 8316445173 in the amount of \$750.00.

FIN-54-18     Approval of the Shared Services Contract with ERESO for Summer CST Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the Shared Services Contract for Child Study Team and related services with the Essex Regional Educational Services Commission (ERESC) in the amount of \$7,945 as provided during July and August of the 2017-2018 school year.

FIN-55-18     Approve the Submission of the M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the M-1 and Comprehensive Maintenance Plan.

FIN-56-18     Approve the Submission of the 2017-2018 Debt Service Data Collection

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2017-2018 Debt Service Data Collection.

FIN-57-18     Approval of School Bus Evacuation Drills

RESOLVED, that upon the recommendation of the Superintendent, approval be given to the Bus Evacuation Drills performed on September 18, 2017 starting at approximately 11AM and ending at approximately 1PM at the Lester C. Noecker School for Bus Routes Nos. 1 through 9, which were supervised by Principal, Robyn Greenwald.



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FIN-58-18     Approve Acceptance of the 2017 NJSIG Safety Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the 2017 New Jersey School Insurance Group (NJSIG) Safety Grant in amount of \$1,083.12.

**PERSONNEL/MANAGEMENT**

PER-22-18     Approve Additional Substitute Teachers for the 2017-2018 School Year

PER-23-18     Approve the Resignation of Employee No. 100415

PER-24-18     Approve Steve Marx as the School Security Officer for the 2017-2018 School Year

PER-25-18     Approve Kristin Gates as a 1:1 Classroom Aide for the 2017-2018 School Year

PER-26-18     Approve Home Instruction Teachers for the 2017-18 School Year

PER-27-18     Approve Home Instruction for Student No. 8655727514

PER-28-18     Approve Bedside Instruction for Student No.9037358648

PER-29-18     Approve Home Instruction for Student No. 9037358648

PER-30-18     Approve Employee No. 100421 as a Morning Supervisor for the 2017-2018 School Year

PER-31-18     Approve Instructional Aides for Noecker School Tuesday Morning Chorus for the 2017-2018 School Year

PER-32-18     Approval an Instruction Aide for Sixth Grade Event for the 2017-2018 School Year

PER-33-18     Approval of Mentor Payments for 2017-2018 School Year

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:             Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti

Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

PER-22-18     Approve Additional Substitute Teachers for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of additional substitute teachers for the 2017-2018 school year upon pending criminal history review clearance.

PER-23-18     Approve the Resignation of Employee No. 100415

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the resignation of Employee No. 100415 effective October 6, 2017.

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PER-24-18    Approve Steve Marx as the School Security Officer for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the hiring of Steve Marx, Position Control No. 120 as the School Security Officer with no benefits effective October 20, 2017 at a salary of \$24,000.00 for the 2017-2018 school year.

PER-25-18    Approve Kristin Gates as a 1:1 Classroom Aide for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Kristin Gates as a classroom aide, Position Control No. 02, at an annual salary of \$19,300.00 (Step 3, BA, and sub certification) with no benefits for the 2017-2018 school year, effective October 20, 2017.

PER-26-18    Approve Home Instruction Teachers for the 2017-18 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as Home Instruction Teachers for the Roseland School District at their 2017-2018 hourly rate:

Jenna Buccelli	Mark Mansour
Jason Giumara	Ashley Safir
Nicole Leone	Julieth Santos
Jennifer Luzzi	Candace Thomas
	Sharon Zeman

PER-27-18    Approve Home Instruction for Student No. 8655727514

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves home instruction for Student No. 8655727514, services provided by approved Home Instruction Teachers at a their respective hourly rate, not to exceed a total of 10 hours per week for up to six weeks, effective October 10, 2017.

PER-28-18    Approve Bedside Instruction for Student No. 9037358648

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves bedside instruction for Student No. 9037358648, services provided by Education, Inc., at a rate of 49.00 per hour, not to exceed a total of 10 hours per week, effective October 10, 2017.

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PER-29-18    Approve Home Instruction for Student No. 9037358648

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves home instruction for Student No. 9037358648, provided by approved Home Instruction Teachers at a their respective hourly rate, not to exceed a total of 10 hours per week for the 2017-18 school year.

PER-30-18    Approve Employee No. 100421 as a Morning Supervisor for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100421 as a Morning Supervisor for Student No. 5928710392 from 8:30 AM-8:45 AM (15 minutes) at a rate of \$10.00 per day retroactive to October 12, 2017.

PER-31-18    Approve Instructional Aides for Noecker School Tuesday Morning Chorus for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100166 and Employee No. 100316 as 1:1 classroom aides at a rate of \$18.50 per day for Student No. 8366205991 who participates in the Noecker School Chorus on Tuesday mornings from 8:00AM to 8:45AM during the 2017-2018 school year.

PER-32-18    Approval Instruction Aide for Sixth Grade Event for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee No. 100316 as 1:1 aide at a rate of \$18.50 per hour for Student No. 8366205991 attending the October 27, 2017 Sixth Grade Event from 6:45PM to 9:15PM.

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PER-33-18    Approval of Mentor Payments for 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Mentor payments for the 2017-2018 school year:

Mentor	Mentee	Fee
Susan Groome	Gina Ortiz	\$550.00
Frank Pane	Julie Kyrejko	\$550.00

**CURRICULUM AND INSTRUCTION**

- C&I-17-18    Approval of 2017-2018 School Field Trips  
 C&I-18-18    Approval of the Gifted & Talented Scoring Matrix for the 2017-2018 School Year  
 C&I-19-18    Approve the Disposal of Various Textbooks  
 C&I-20-18    Re-Approve Shelly Klein Consulting LLC, Literacy Consultants for Reading and Writing Workshop Professional Development

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:            Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti  
  
    Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

C&I-17-18    Approval of 2017-2018 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2017-2018 school year:

Grade	Class Trip	Date	Purpose
Fourth, Fifth, and Sixth Grade Students	West Essex Middle School Winter Concert	December 7, 2017	Winter Concert
Fourth, Fifth, and Sixth Grade Students	West Essex Music Buddy Day	January 9, 2018 January 10, 2018 (snow date)	Music Appreciation
G&T Students (Grades 3-5)	Spelling Bee	February 9, 2018 February 23, 2018 (snow date)	Annual Event
G&T Students (Grades 4 & 5)	Learning Carnival	March 14, 2018 March 15, 2018 (snow date)	Annual Academic Event

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First Grade Students	First Grade Field Trip to Papermill Playhouse	April 18, 2018	Annual Field Trip
Second Grade Students	Second Grade Field Trip to Buehler Science Center	May 24, 2018	Annual Field Trip
Sixth Grade Students	Sixth Grade Move Up Day	June 14, 2018	Orientation for Sixth Grade Students
Sixth Grade Students	Sixth Grade Field Trip to Jeff Lakes	June 1, 2017 June 4, 2017 (rain date)	Annual Field Trip

**C&I-18-18     Approval of the Gifted & Talented Scoring Matrix for the 2017-2018 School Year**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Gifted & Talented Scoring Matrix for the 2017-2018 school year.

**C&I-19-18     Approve the Disposal of Various Textbooks**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the disposal various textbooks no longer in use.

**C&I-20-18     Re-Approve Shelly Klein Consulting LLC, Literacy Consultants for Reading and Writing Workshop Professional Development**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, re-approves the professional services contract with Shelly Klein Consulting LLC (formerly known as New Directions for Excellence) to provide professional development training in Readers and Writers Workshop for teachers at a cost of \$1,650.00/day for twenty (20) days during the 2017-18 school year at no cost to the district (ESEA monies).

**POLICIES, REGULATIONS AND BYLAWS**

PRB-03-18     Approve the First Reading of the Revised/New Bylaws, Policies, Regulations

PRB-04-18     Approve on Second Reading the Revised/New Policies, Regulations, Bylaws

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL:         Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti

Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

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PRB-03-18    Approve the First Reading of the Revised/New Bylaws, Policies, Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the first reading of the following:

Policy No. 2410	Section 504 of the Rehabilitation Act of 1973-Students
Policy No. 7100	Long Range Facilities Planning
Policy No. 7300	Disposition of Property
Regulation No. 7100	Long Range Facilities Planning
Regulation No. 7300.1	Disposition of Instructional Property
Regulation No. 7300.2	Disposition of Land
Regulation No. 7300.3	Disposition of Personal Property
Regulation No. 7300.4	Disposition of Federal Property

PRB-04-18    Approve the Second Reading of the Revised/New Bylaws, Policies, Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the second reading of the following:

Policy No. 7510	Use of Facilities and Grounds
Regulation No. 7510	Use of School Facilities

**X.    PUBLIC COMMENTS**

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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**XI. OLD BUSINESS**

**NEW BUSINESS**

**XII. ADJOURNMENT**

MOTION by \_\_\_\_\_, SECOND by \_\_\_\_\_

ROLL CALL: Mrs. DiGiacomo \_\_\_\_\_ Mr. Gorman \_\_\_\_\_ Mrs. Perrotti \_\_\_\_\_

Mr. Goldstein \_\_\_\_\_ Mrs. Gordon \_\_\_\_\_

**The next Board Meeting is on November 16, 2017, at 7:30 PM in the Lester C. Noecker Media Center.**