

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 20, 2016 – 7:30 p.m.**

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti

Mr. Goldstein _____ Mrs. Gordon _____

FIN-40-17 Acceptance of Report of Treasurer of School Monies - September 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the enclosed Report of Treasurer of School Monies for the period ending September 30, 2016.

FIN-41-17 Acceptance of Board Secretary's Report - September 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the enclosed Board Secretary's Report for the period ending September 30, 2016.

FIN-42-17 Approve the Board of Education's Monthly Certification Budgetary Major Account/Fund Status

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of September 30, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FIN-43-17 Approve the Payment of Bills and Claims – October 20, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the payment of the Bills and Claims for the period ending October 20, 2016:

General Fund-Bills & Claims	\$172,843.63
General Fund-Payroll	\$446,458.44 through 10/14/16
Fund 60	\$18,682.23

FIN-44-17 Acceptance of the Cafeteria Report – September, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the cafeteria report for the period ending September, 2016.

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FIN-45-17 Approve the Line Item Transfers

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves, the Budget Transfers for the month of September, 2016 in the amount of \$179,363.10 as per N.J.S.A. 18A:8.1.

FIN-46-17 Approve the Travel and Work Related Expenses

RESOLVED, upon the recommendation of the Superintendent, that in accordance with the travel Policy No. 6471, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Lynn Cummings
Event: NJ School Counselor Assoc. Annual Meeting
Location: Lawrenceville, NJ
Purpose: Issues/outcomes in helping students and families
Date: October 14, 2106
Cost: \$99.00

Staff Member: Christina Melillo
Event: Grade 4-Operations and Algebraic Thinking
Location: Fairfield, NJ
Purpose: Mathematical Content and Pedagogy
Date: October 24, 2016
Cost: Fee: \$135.00
Mileage at OMB rate

Staff Member: Lauren Miller
Event: NJ Science Convention
Location: East Princeton, NJ
Purpose: Science Teacher Conference
Date: October 25, 2016
Cost: Fee: \$175.00
Mileage at OMB rate

Staff Member: Robyn Greenwald, Jennifer Mulvaney, Jennifer Zeoli
Event: Gang Awareness Mandatory Training
Location: Newark, NJ
Purpose: Gang Awareness Training
Date: October 28, 2016
Cost: Mileage at OMB rate

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Staff Member: Jason Bohm, Thomas August
Event: MEIG Facilities Training
Location: Parsippany, NJ
Purpose: Facilities Safety Training
Date: November 28, 2016
Cost: Mileage at OMB rate

Staff Member: Jason Bohm, Jennifer Mulvaney, Adam Rivera
Event: MEIG Cyber Security Training
Location: Short Hills, NJ
Purpose: Cyber Safety and Security Training
Date: December 1, 2016
Cost: Mileage at OMB rate

Staff Member: Susan Murphy-Tesoriero
Event: Woodcock Johnson IV Tests of Achievement
Location: New Providence, NJ
Purpose: Evaluating and Interpretation of Tests
Date: December 19, 2016
Cost: Mileage at OMB rate

Staff Member: Kristina Kash
Event: Essex County Gifted & Talented Program
Location: Whippany, NJ
Purpose: Gifted & Talented Updates
Date: 12/2/16, 1/20, 1/26, 3/10, 5/22, 6/9/17
Cost: Mileage at OMB rate

Staff Member: Jennifer Mulvaney
Event: NJ Educational Computing Cooperative
Location: Cedar Grove, NJ
Purpose: Technology Updates
Date: 10/21, 11/18, 12/16/16, 2/24, 3/17, 4/28, 5/19, 6/9/16
Cost: Mileage at OMB rate

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FIN-47-17 Approve the Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A. School Play Wizard of Oz	11/21, 11/28, 12/5, 12/12, 12/19/16, 1/9, 1/23, 1/30, 2/6, 2/13, 2/27, 3/6, 3/13, 3/20/17	6:30pm-7:30pm	Mondays	Play Rehearsal	MPR
H.S.A. School Play Wizard of Oz	11/8, 11/22, 11/29, 12/6, 12/13, 12/20/16, 1/3, 1/10, 1/24, 1/31, 2/7, 2/14, 3/7, 3/14, 3/21/17	7:00pm-8:00pm	Tuesdays	Play Rehearsal	MPR
H.S.A. School Play Wizard of Oz	10/26, 11/2, 11/9, 11/16, 11/30, 12/14, 12/21/16, 1/4, 1/11, 2/1, 2/8, 2/15, 2/22, 3/1, 3/8, 3/15, *3/22/17	3:30pm-5:30pm *9:15 am	Wednesdays	Play Rehearsal	MPR
H.S.A. School Play Wizard of Oz	*10/27/16, **3/23/17	*5:00pm-6:00pm **7:00pm-9:30pm	Thursdays	*Play Auditions **Play Performance	MPR
H.S.A. School Play Wizard of Oz	3/24/17	7:00pm-9:30pm	Friday	Play Performance	MPR
H.S.A. School Play Wizard of Oz	1/21, 2/11, 2/25, 3/18/17	12:00pm-5:00pm	Saturdays	Play Rehearsal	MPR

FIN-48-17 Approve the Essex Regional Educational Services Commission Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Essex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency ” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on October 20, 2016 the governing body of the Roseland Board of Education, County of Essex , State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

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FIN-48-17 Approve the Essex Regional Educational Services Commission Cooperative Pricing Agreement - (continued)

NOW, THEREFORE BE IT RESOLVED as follows:

RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Roseland Board of Education;

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

FIN-49-17 Approve Payment for a Psychiatric Evaluation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the payment for a psychiatric evaluation of Student No. 4034183318 with Dr. Platt at a rate of \$725.00.

FIN-50-17 Approve Mara Trager, Consultant for Words Their Way

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the professional services contract with Mara Trager, Consultant, for Words Their Way professional development training at a cost of \$2,000.00/day for two (2) days not to exceed \$4,000.00.

FIN-51-17 Designation of Alternate Signature for Treasurer of School Monies

RESOLVED, that the Board of Education, approves Deanne Somers, Superintendent of Schools, as the alternate signature for the Treasurer of School Monies on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from October 17, 2016 to June 30, 2017.

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**LESTER C. NOECKER SCHOOL
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FIN-52-17 Approval of Signatory Changes to Accounts at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatory changes to the General, Capital Project, Cafeteria, Agency, Payroll and Student Activity Accounts at Lakeland Bank, as follows:

Superintendent: Deanne Somers
Business Administrator: Jason M. Bohm
Treasurer of School Monies: Michael Falkowski

PERSONNEL/MANAGEMENT Mrs. DiGiacomo – Committee Chairperson

PER-43-17 Approve 1:1 Aide and Back-up Aides During Noecker School Chorus

PER-44-17 Approve a Payment to Lynn Cummings for Board Presentation on School Climate and Safety

PER-45-17 Approve Justin Surdyn as the Audio Technician for the 2016-2017 Spring School Play

PER-46-17 Approve Two Additional Days for Marianne Hans-McNeilly, Computer Technician

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti

Mr. Goldstein _____ Mrs. Gordon _____

PER-43-17 Approve a 1:1 Aide and Back-up Aides during Noecker School Chorus

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves Louise Circelli as a 1:1 aide and Erik Mortensen and Barbara Patson as back-up aides at a rate of \$18.50/hour for Student No. 3944515503 who participates in the Noecker School Chorus on Tuesday mornings from 8:00 a.m. to 8:45 a.m.

PER-44-17 Approve a Payment to Lynn Cummings for Presentation Board on School Climate and Safety

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves a payment to Lynn Cummings for a Board presentation on School Climate and Safety at a rate of \$55.00/hour, not to exceed one hour.

PER-45-17 Approve Justin Surdyn as the Audio Technician for the 2016-2017 Spring School Play

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Justin Surdyn as the Audio Technician for the 2016-2017 spring school play at a stipend not to exceed \$2,000.00.

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PER-46-17 Approve Two Additional Days for Marianne Hans-McNeilly, Computer Technician

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves two (2) additional days for Marianne Hans-McNeilly, Computer Technician at a rate of \$400.00/day, and \$200.00/half day with no benefits.

CURRICULUM AND INSTRUCTION Mrs. Gordon – Committee Chairperson

C&I-16-17 Approve the Submission of the M-1 and Comprehensive Maintenance Plan

C&I-17-17 Approve the Submission of the 2016-17 Debt Service Data Collection

C&I-18-17 Approve Submission of the Quality Single Accountability Continuum (QSAC) Statement of Assurance

C&I-19-17 Approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

C&I-20-17 Approve the Gifted & Talented Scoring Matrix for the 2016-2017 School Year

C&I-21-17 Approve the Gifted & Talented Schedule for the 2016-2017 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti

Mr. Goldstein _____ Mrs. Gordon _____

C&I-16-17 Approve the Submission of the M-1 and Comprehensive Maintenance Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the M-1 and Comprehensive Maintenance Plan.

C&I-17-17 Approve the Submission of the 2016-17 Debt Service Data Collection

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2016-2017 Debt Service Data Collection.

C&I-18-17 Approve Submission of the Quality Single Accountability Continuum (QSAC) Statement of Assurance

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the submission of the Quality Single Accountability Continuum (QSAC) Statement of Assurance.

**BOARD OF EDUCATION
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**LESTER C. NOECKER SCHOOL
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C&I-19-17 A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials

In 1988, the Roseland Board of Education approved A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. Since that time, all public school districts are now required to annually adopt and implement the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

C&I-20-17 Approve the Gifted & Talented Scoring Matrix for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Gifted & Talented Scoring Matrix for the 2016-2017 school year.

C&I-21-17 Approve the Gifted & Talented Schedule for the 2016-2017 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the Gifted & Talented Schedule for the 2016-2017 school year as follows:

Date	Event	Location	Attending	# of Students/Fee
September				
9/23/16	Essex County Committee Mtg.	Bloomfield	Teacher	N/A
9/30/16	NJCGTP Mtg.	Whippany	Teacher	N/A
November				
11/1/16	Problem Solving	Essex Fells	Teacher/Grade 5	No fee/bus fee split with participating districts, 6 students
December				
12/2/16	Essex County Committee Mtg.	Orange	Teacher	N/A
12/5/16	Tech Day	Livingston	Teacher/Grade 4	No fee/bus split with participating districts, 6-8 students
January				
1/11 & 1/12 (Snow date 1/18 & 1/19)	Workshop on the Arts	Morristown	Teacher/Grade 6	\$60 per student (max 12 students)/bus needed

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1/20	Essex County Committee Mtg.	Orange	Teacher	N/A
1/24/17 (Snow date 1/25)	Totally Global	Essex Fells	Teacher/Grade 4	No fee/bus split with participating districts, 6 students
1/26/17	NJCGTP Mtg.	Whippany	Teacher	N/A
February				
2/9/17 (Snow date 2/10)	Spelling Bee	Parsippany	Teacher/Grades 3-5	\$30 per student (max 10 students)/bus may be needed
March				
3/3/17 (Snow date 3/17)	Spelling Bee	Parsippany	Teacher/Grade 6	\$30 per student (max 10 students)/bus may be needed
3/10/17	Essex County Committee Mtg.	Cedar Grove	Teacher	N/A
3/15/17 (Snow date 3/16)	Learning Carnival	Morristown	Teacher/Grades 4&5	\$30 per student (max 15 students)/bus may be needed
May				
5/22/17	NJCGTP Mtg.	Whippany	Teacher	N/A
June				
6/9/17	Essex County Committee Mtg.	Livingston	Teacher	N/A

POLICIES, REGULATIONS AND BYLAWS Mr. Gorman – Committee Chairperson

- PRB-05-17 Approve on Second Reading the Revised/New Policies, Regulations, Bylaws
- PRB-06-17 Approve the First Reading of the Revised/New Policies, Regulations, Bylaws
- PRB-07-17 Approve the Suspension of Bylaw 0131 and Adopt the Following Policies and Regulations
- PRB-08-17 Approve on First and Second Reading the Adoption of the Following Policies and Regulations

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti

Mr. Goldstein _____ Mrs. Gordon _____

PRB-05-17 Approve on Second Reading the Revised/New Bylaws, Policies, Regulations

- | | |
|-------------------|---|
| Policy No. 1220 | Employment of Chief School Administrator (M) |
| Policy No. 1310 | Employment of School Business Administrator/Board Secretary |
| Policy No. 3111 | Creating Positions |
| Policy No. 3124 | Employment Contract |
| Policy No. 3125 | Employment of Teaching Staff Members (M) |
| Policy No. 3125.2 | Employment of Substitute Teachers |

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Policy No. 3126	District Mentoring
Regulation No. 3126R	District Mentoring
Policy No. 3141	Resignation
Policy No. 3144	Certification of Tenure Charges
Regulation No. 3144R	Certification of Tenure Charges
Policy No. 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy No. 3240	Professional Development for Teachers and School Leaders (M)
Regulation No. 3240R	Professional Development for Teachers and School Leaders (M)
Policy No. 4159	Support Staff Members/School District Reporting Responsibilities
Policy No. 5305	Health Services Personnel
Regulation No. 5330R	Administration of Medication (M)
Policy No. 5339	Screening for Dyslexia (M)
Policy No. 5350	Student Suicide Prevention
Regulation No. 5350R	Student Suicide
Policy No. 7481	Unmanned Aircraft Systems (UAS also known as Drones)
Policy No. 8441	Care of Injured and Ill Persons (M)
Regulation No. 8441R	Care of Injured and Ill Persons (M)
Policy No. 8454	Management of Pediculosis
Policy No. 8630	Bus Driver/Bus Aide Responsibility (M)
Regulation 8630R	Emergency School Bus Procedures (M)
Policy No. 9541	Student Teachers/Interns

PRB-06-17 Approve the First Reading of the Revised/New Bylaws, Policies, Regulations

Bylaw No. 0110	Identification
Bylaw No. 0134	Board Self Evaluation
Bylaw No. 0141	Board Member and Term
Bylaw No. 0142.1	Nepotism (M)
Bylaw No. 0143	Board Member Election & Appointment
Bylaw No. 0144	Board Member Orientation
Bylaw No. 0146	Board Member Authority
Bylaw No. 0148	Indemnification
Bylaw No. 0151	Organization Meeting
Bylaw No. 0152	Board Officers
Bylaw No. 0153	Annual Appointments
Bylaw No. 0167	Public Participation in Board Meetings
Bylaw No. 0168	Recording Board Meetings
Bylaw No. 0171	Duties of President and Vice President
Bylaw No. 0173	Duties of Public School Accountant
Bylaw No. 0177	Professional Services (M)
Policy No. 1210	Board Superintendent Relations
Policy No. 1230	Superintendents Duties (M)

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**LESTER C. NOECKER SCHOOL
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Policy No. 1400	Job Descriptions (M)
Policy No. 1540	Administrators Code of Ethics
Policy No. 1570	Internal Controls (M)
Policy No. 1631	Residency Requirement for Holding School District Office
Policy No. 2220	Adoption of Courses
Policy No. 2230	Course Guides
Policy No. 2270	Religion in the School
Policy No. 2412	Home Instruction
Policy No. 2422	Health and Physical Education (M)
Policy No. 2430	Co-Curricular Activities (M)
Policy No. 2440	Summer Session
Policy No. 2481	Home or Out-of-School Instruction for General Education Students (M)
Policy No. 2560	Live Animals in School
Policy No. 2610	Educational Program Evaluation
Policy No. 2622	Student Assessment (M)
Policy No. 2631	QSAC
Policy No. 2700	Services to Non-Public School Students
Policy No. 3130	Assignment and Transfer
Policy No. 3134	Assignment of Additional Duties
Policy No. 3146	Conduct of Reduction in Force
Policy No. 3152	Withholding an Increment
Policy No. 3161	Examination for Cause
Policy No. 3211	Code of Ethics
Policy No. 3212	Attendance
Policy No. 3222	Evaluation of Teaching Staff Excluding Teachers and Administrators (M)
Policy No. 3223	Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals (M)
Policy No. 3224	Evaluation of Principals, Vice Principals and Assistant Principals (M)
Policy No. 3230	Outside Activities
Policy No. 3281	Inappropriate Staff Conduct
Policy No. 3282	Use of Social Networking Site
Policy No. 3322	Teaching Staff Members Use of Cellular Telephones
Policy No. 3437	Military Leave
Policy No. 3439	Jury Duty
Policy No. 4124	Employment Contract
Policy No. 4130	Assignment and Transfer
Policy No. 4161	Examination for Cause
Policy No. 4212	Attendance
Policy No. 4220	Employee Evaluation
Policy No. 4230	Outside Activities

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Policy No. 4233	Political Activities
Policy No. 4281	Inappropriate Staff Conduct
Policy No. 4322	Support Staff Members Use of Cellular Telephones
Policy No. 4431.1	Family Leave
Policy No. 4437	Military Leave
Policy No. 4438	Jury Duty

PRB-07-17 Approve the Suspension of Bylaw 0131 and Adopt the Following Policies and Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the suspension of Bylaw 0131 relative to the first and second readings of policies/regulations.

PRB-08-17 Approve on First and Second Reading the Adoption of the Following Policies and Regulations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first and second reading and adopts the following policies/regulations:

Policy No. 2415.01	Academic Standards, Academic Assessments and Accountability
Policy No. 2416	Programs for Pregnant Students
Policy No. 4240	Employee Training
Regulation No. 5750R	Equal Educational Opportunity Complaint Procedure (M)
Policy No. 5752	Marital Status and Pregnancy
Policy No. 8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XI. OLD BUSINESS

Discussion on televising Board meetings.

NEW BUSINESS

**BOARD OF EDUCATION
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**LESTER C. NOECKER SCHOOL
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XII. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Resolution for Closed Session:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to legal, personnel, and negotiation matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

XIII. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

IX. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. DiGiacomo _____ Mr. Gorman _____ Mrs. Perrotti _____

Mr. Goldstein _____ Mrs. Gordon _____

Next Board Meeting is on November 17, 2016, in the Lester C. Noecker Media Center.