

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

A-1 CALL TO ORDER – Mr. Paul Mastrangelo

A-2 ROLL CALL – Mr. Jason Bohm

A-3 FLAG SALUTE

A-4 NOTICE OF MEETING

A-5 APPROVAL OF MINUTES – Regular Business and Closed Session Minutes – July 23, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Regular Business and Closed Session Minutes – July 23, 2015.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE

A-6 SUPERINTENDENT’S REPORT

- Enrollment & Staffing
- Professional Development Plan for 2015-2016 School Year
- HIB Self-Assessment
- Katherine Thorn – Proposal of Podcast Hardware

A-7 BUSINESS ADMINISTRATOR’S REPORT

- Bus Update
- Construction Updates

A-8 PRINCIPAL’S REPORT

- Transition
- Opening of School

A-9 BOARD COMMITTEE REPORTS

- a. President’s Report
- b. Committee Reports

A-10 PUBLIC COMMENT

B OLD BUSINESS

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-1 Finance

a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of July 31, 2015 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

b. Acceptance of Report of Treasurer of School Monies –July 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Report of Treasurer of School Monies for the period ending July 31, 2015.”

c. Acceptance of Board Secretary’s Report – July 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Board Secretary’s Report for the period ending July 31, 2015.”

d. Approval for Payment of Bills and Claims – August 27, 2015

It is the RECOMMENDED MOTION of the Superintendent to: “to approve the payment of the Bills and Claims for the period ending August 27, 2015:

General Fund	\$408,856.89
Fund 60	N/A”

e. Line Item Transfers

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of June 2015 in the amount of \$83,500.00.”

f. Line Item Transfers

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of July 2015 in the amount of \$13,847.00.”

g. National School Lunch Program – 2015–2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve participation of the Lester C. Noecker School in the National School Lunch Program during the 2015-2016 school year.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-1 Finance

h. Approval of Bond Redemption

It is the RECOMMENDED MOTION of the Superintendent: “to approve payment of principle and interest on September 1, 2015 to Chase Manhattan Bank for the Roseland Board of Education as follows:

Series 2005 Remaining Payments		Series 2013 Refunding	
Principle	\$550,000.00	\$	15,000.00
Interest	<u>11,000.00</u>		<u>118,525.00</u>
	\$561,000.00		\$133,525.00

Combined Total: \$694,525.00”

i. Rescind Approval of Attendance at the New Jersey Kindergarten Education Association Seminar

It is the RECOMMENDED MOTION of the Superintendent: “to rescind the approval of attendance at the New Jersey Kindergarten Education Association Seminar for Marie Hardenberg.”

j. Approve the Ratified 2015-2018 Roseland Education Association Contract

It is the RECOMMENDED MOTION of the Superintendent: “to approve the ratified 2015-2018 Roseland Education Association Contract.”

k. Approve Promedia ProTecht Managed Services for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Promedia ProTecht Managed Services for the 2015-2016 school year at a cost of \$17,000.00 through Ed Data Services Inc., Bid No. 7022 – IP Integration and Services Contract, Pack No. 44.”

l. Approve the Tuition Contract for Student No. 4410470675 for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the tuition contract for Student ID No. 4410470675 with tuition to be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 et. seq.”

m. Approve Judy Shapiro as a Professional Development Facilitator

It is the RECOMMENDED MOTION of the Superintendent: “to approve Judy Shapiro as a professional development facilitator for Orton-Gillingham on October 22, 2015 at a cost of \$1,200.00 paid through No Child Left Behind (NCLB) funding.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-1 Finance

- n. Approve Insurance Coverage for the Roseland Home and School Association

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Roseland Home and School Association and their members while acting on behalf of and at the direction of the Board of Education to be named insured under the New Jersey School Board Association Insurance Group (NJSBAIG) General Liability policy.”

New Business Matters, Section C-1 - Finance (MOTION to approve Items a. through n.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-2 Facilities

- a. Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A	10/14/15, 11/11/15, 12/9/15, 1/6/16, 2/17/16, 3/9/16, 4/6/16, 5/11/16, 6/8/16	7:00 PM-9:00 PM	Wednesdays	H.S.A. Monthly Meetings	Media Ctr.
H.S.A	9/16/15	9:00 AM	Wednesday	Class Parent Meeting	MPR
H.S.A.	9/16/15	6:30 PM-9:00 PM	Wednesday	Monthly Meeting	Media Ctr.
H.S.A.	9/17/2015 *9/21/15 RD	3:00 PM-9:00 PM	Thursday *Monday	Back to School Picnic	Back of School
H.S.A.	10/9/15	9:00 AM-4:00 PM	Friday	Pumpkin & Mum Sale	Front Lawn
H.S.A.	10/15/15	8:00 AM-4:00 PM	Thursday	Fall Clothing Drive	Lower Pkg. Lot
H.S.A.	12/3/2015-Set up 12/4/15-Sale	9:00 AM-3:00 PM 8:00 AM-5:00 PM	Thursday Friday	Holiday Bazaar	MPR
H.S.A.	1/15/2016 *1/22/16-SD	6:00 PM-9:00 PM	Friday *Friday	Bingo Night	MPR
H.S.A.	1/27/16 Set-up 1/28/16 Sale	8:00 AM-3:00 PM 8:00 AM-9:00 PM	Wednesday Thursday	Book Fair	MPR
H.S.A.	4/29/16	8:00 AM-4:00 PM	Friday	Spring Clothing Drive	Lower Pkg. Lot

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-2 Facilities

a. Building Use Requests - (continued)

H.S.A.	5/6/16	8:00 AM-4:00 PM	Friday	Mother's Day Flower Sale	Front Lawn
H.S.A.	6/16/2016 *6/17/16-RD	9:00 AM-2:00 PM	Thursday Friday	Field Day	Back Black Top
H.S.A.	5/13/16	10:00 AM-2:00 PM	Friday	Staff Appreciation Luncheon	MPR
H.S.A.	6/9/16 *6/13/16-RD	2:00 PM-9:00 PM	Thursday	Family Fun Night	Back of School
*RD-Rain Date					
*SD-Snow Date					

New Business Matters, Section C-2 - Facilities (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-3 Curriculum and Instruction

a. Approval of Curriculum for the 2015-2016 School Year

Annual approval is required of all subjects inclusive of all mandated state programs and services. Therefore, it is the RECOMMENDED MOTION of the Superintendent: "that Board of Education approval be given to the following areas of the curriculum listed below and the texts and/or materials used to implement them for the 2015-2016 school year:

21st Century Life and Careers, General Music, Instrumental Music, Language Arts, Library/Media, Preschool, Science, Social Studies, Technology, Visual Art, World Language, Health/Physical Education, Gifted and Talented, Mathematics."

b. Approve Job Descriptions for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve all position control job descriptions for the 2015-2016 school year."

c. Approval of the School Improvement Planning Committee 2015-2016

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following as the School Improvement Planning Committee for the 2015-2016 school year:

Lisa Gross Lawrence Hughes Frank Pane
Katherine Thorn Joanne Brady"

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-3 Curriculum and Instruction

- d. Approve Conquer Mathematics Training - Professional Development

It is the RECOMMENDED MOTION of the Superintendent: “to approve three (3) Conquer Mathematics Training sessions for eleven (11) teachers at a cost of \$135.00/teacher for a total cost of \$1,485.00.”

New Business Matters, Section C-3 - Curriculum and Instruction (MOTION to approve Items a. through d.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-4 Personnel

- a. Approval of Early Morning Care Substitute for 2015-2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve Marie Hardenberg as an Early Morning Care substitute from 7:30 a.m.–8:30 a.m. at a rate of \$20.00 per day for the 2015-2016 school year.”

- b. Approval of HIB Coordinator

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Lawrence Hughes as HIB Coordinator for the 2015-2016 school year.”

- c. Approval of HIB Specialist

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Amy Dahn as HIB Specialist for the 2015-2016 school year.”

- d. Approve Hugo Mora as an Interim Custodian, Position Control No. 124

It is the RECOMMENDED MOTION of the Superintendent: “to approve Hugo Mora as an interim custodian, Position Control No. 124, commencing August 28, 2015 at an annual rate of \$35,000.00, with benefits.”

- e. Approve of Bryant, Gemza, Keenoy and Koslik, LLP as Special Services Consultants

It is the RECOMMENDED MOTION of the Superintendent: “to approve Suzanne Flannery from Bryant, Gemza, Keenoy and Koslik, LLP as a Supervisor of Special Services on an “as-needed” basis commencing September 1, 2015 to December 23, 2015 at a rate of \$600.00/day not to exceed \$42,000.00 for the term of this agreement.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-4 Personnel

- f. Approve Rita Deutsch as a Learning Disabilities Teacher Consultant

It is the RECOMMENDED MOTION of the Superintendent: “to approve Rita Deutsch as a Learning Disabilities Teacher Consultant, at a rate of \$425.00/case, and an additional \$75.00 to attend IEP meetings, on an “as needed” basis, commencing October 1, 2015.”

- g. Approve Debbie Berlin-Rosenson as a School Social Worker

It is the RECOMMENDED MOTION of the Superintendent: “to approve Debbie Berlin-Rosenson as a School Social Worker at a rate of \$325.00/day on an “as needed” basis commencing September 1, 2015.”

- h. Approve Rose Newman as the Physical Therapist for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Rose Newman as the Physical Therapist for the 2015-2016 school year at rates as follows:

Treatment Services	\$100.00/hour
Preparation of Reports	\$100.00/hour
Small group rate	\$150.00/hour
Physical Therapy Evaluation	\$150.00/hour”

- i. Approval of Amended Salary for Kathryn Hsu as 2015 Summer School Nurse

It is the RECOMMENDED MOTION: “to approve an amended salary for Kathryn Hsu as the 2015 Summer School Nurse from 9:00 a.m. to 12:00 p.m., July 6–July 31, 2015, at a rate of \$125.00 per day for a total of \$2,500.00.”

- j. Approve a Suspension for David Siclari, Head Custodian, Position Control No. 68

It is the RECOMMENDED MOTION of the Superintendent: “to approve a suspension for David Siclari, Head Custodian, Position Control No. 68 without pay, effective July 31, 2015.”

- k. Approve Thomas August as Acting Head Custodian, Position Control No. 68

It is the RECOMMENDED MOTION of the Superintendent: “to approve Thomas August as Acting Head Custodian, Position Control No. 68, effective August 28, 2015 with a stipend of \$1,800.00.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-4 Personnel

l. Appointment of Integrated Pest Management (IPM) Coordinator

The Board must appoint an Integrated Pest Management (IPM) Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator effective August 28, 2015.”

m. Appointment of Asbestos Management Officer

The Board must appoint an Asbestos Management Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as Asbestos Management Officer effective August 28, 2015.”

n. Appointment of Indoor Air Quality Designee

The Board must appoint an Air Quality Designee per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as Indoor Air Quality Designee effective August 28, 2015.”

o. Appointment of Right to Know Officer

The Board must appoint a Right to Know Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as Right to Know Officer effective August 28, 2015.”

p. Appointment of Chemical Hygiene Officer

The Board must appoint a Chemical Hygiene Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as Chemical Hygiene Officer effective August 28, 2015.”

q. Appointment of AHERA Coordinator

The Board must appoint an AHERA Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Acting Head Custodian of Lester C. Noecker School, as AHERA Coordinator effective August 28, 2015.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-4 Personnel

- r. Approve Two (2) Additional Days in August for Amy Dahn, School Psychologist

It is the RECOMMENDED MOTION of the Superintendent: “to approve two (2) additional days in August for Amy Dahn, School Psychologist, Position Control No. 33, at a rate of \$76.65/hr. not to exceed thirteen (13) hours.”

- s. Accept the Resignation of Susan Saccente, Teacher’s Aide, Position Control No. 29

It is the RECOMMENDED MOTION of the Superintendent: “to accept the resignation of Susan Saccente, a Teacher’s Aide, Position Control 29, effective August 21, 2015.”

- t. Approve Eileen Krzeminski as a Classroom Aide, Position Control No.29

It is the RECOMMENDED MOTION of the Superintendent: “to approve Eileen Krzeminski as a Classroom Aide, Position Control No. 29 at a rate of \$17.00/hour, effective September 1, 2015, with no benefits.”

- u. Approve an Unpaid Family Leave of Absence for Jean FitzGibbons, Speech Therapist

It is the RECOMMENDED MOTION of the Superintendent: “to approve an unpaid Family Leave of Absence for Jean FitzGibbons, Position Control No. 79, commencing September 15, 2015 through October 12, 2015.”

- v. Approve Kathryn Snogans as a Speech Therapist

It is the RECOMMENDED MOTION of the Superintendent: “to approve Kathryn Snogans as a leave of absence replacement speech therapist, a rate of \$300.00/day commencing September 15, 2015 through October 12, 2015.”

- w. Approve Mary Grace Whealan, School Library Media Specialist, Maternity Leave Replacement

It is the RECOMMENDED MOTION of the Superintendent: “to approve Mary Grace Whealan as the School Library Media Specialist maternity leave replacement, Position Control. No. 65, on Step 1, MA, at an annual salary of \$54,685, effective September 1, 2015, with benefits.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-4 Personnel

- x. Amended Family Leave/Child Care Leave–Shannon Kiernan-Goffan, Position Control No. 061

It is the RECOMMENDED MOTION of the Superintendent: “to approve the amended maternity related leave of absence for Shannon Kiernan-Goffan, Position Control No. 061 as follows:

9/1/2015 to 9/30/2015 Nineteen (19) days of paid sick leave,
concurrently designated as six (6) weeks of FMLA
leave to care for childbirth-related disability (Paid)

10/1/2015 to 12/23/2015 Remaining six (6) weeks of FMLA leave,
concurrently designated as six (6) weeks of NJFLA
leave to care for newly-born child (Unpaid)

1/4/2016 Return to work

New Business Matters, Section C-4 - Personnel (MOTION to approve Items a. through x.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C NEW BUSINESS

C-5 Miscellaneous

- a. Approve the District Goals for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the District Goals for the 2015-2016 School Year as follows:

1. Improve student achievement
 - a. Reading scores
 - b. Writing
2. Expand the outreach and transparency to the community
3. Improve the quality of the teaching learning process
 - a. Small group instruction
 - b. Differentiation
 - c. Data driven instruction”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

C NEW BUSINESS

C-5 Miscellaneous

- b. Approve the Board Goals for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Board Goals for the 2015-2016 School Year as follows:

1. Continue to improve transparency and board communications with stakeholders
 - a. Review how the meetings are run
 - b. Consider videotaping and podcasts
 - c. Meeting highlights
 - d. Providing the agenda ahead of time
 - e. More presentations
2. Support the hiring and training of new principal
 - a. Involve the community and staff in the process
3. Prepare a fiscally responsible and educationally sound budget
 - a. Support the new Business Administrator
4. Successfully complete negotiations”

- c. Approval of the 2015-2016 Student Code of Conduct

It is the RECOMMENDED MOTION of the Superintendent: “to approve the 2015-2016 Student Code of Conduct for the Roseland School District.”

New Business Matters, Section C-5 - Miscellaneous (MOTION to approve Items a. and c.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C NEW BUSINESS

C-6 Policies, Regulations and Bylaws

- a. Approve Revised Policies, Regulations, Bylaws

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following revised policy:

Policy No. 5516 Use of Electronic Communication and Recording Devices (ECRD) (M)”

New Business Matters, Section C-6 - Policies, Regulations, Bylaws (MOTION to approve Item a.)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
AUGUST 27, 2015**

D CORRESPONDENCE

E PUBLIC COMMENT

F ANNOUNCEMENT OF MEETING – Regular Business Meeting – September 24, 2015

G ADJOURNMENT TO CLOSED SESSION

MOTION: _____

SECOND: _____

ROLL CALL VOTE