

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING**

**NOVEMBER 19, 2015**

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**DATE**

November 19, 2015

**PRESENT BOARD MEMBERS**

Mr. Goldstein  
Mrs. Gordon  
Ms. Parkinson  
Mr. Mastrangelo

**MEETING**

Business Meeting

**ABSENT**

Mrs. DiGiacomo

**TIME**

7:32 p.m.

**ADJOURNED**

9:00 p.m.

**OTHERS PRESENT**

Mrs. Gross  
Mr. Bohm  
Mrs. Dahn  
Mr. Burke, The Progress  
10 Community Members

**PLACE**

Lester C. Noecker School

**A-1 CALL TO ORDER****A-2 ROLL CALL****A-3 FLAG SALUTE****A-4 NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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**A-5 APPROVAL OF MINUTES – Regular Monthly and Closed Session Minutes – October 22, 2015**

MOTION by Mrs. Gordon. SECOND by Mr. Goldstein that the minutes of the October 22, 2015 Regular Business and Closed Session Meeting Minutes be approved.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**A-6 SUPERINTENDENT’S REPORT (*Board Goal No. 1*)**

- Certificate of Recognition – Logan Rager – The Superintendent presented Logan Rager with a Certificate of Recognition for his creative ability in designing the MakerSpace logo.
- Financial Audit Review - John Mooney, CPA and Principal, with the firm of Nisivoccia, LLP, presented the preliminary findings cited in the district’s financial audit for the period beginning 7/1/14 and ending 6/30/15 which he and his auditing team prepared. John indicated the financial statements will be finalized upon completion of GASB 68 information by the State of New Jersey and the board can accept the finalized findings in December. (*District Goal No. 2*)
- Acknowledge the Roseland Boosters Plaque – A plaque recognizing the Roseland Boosters was presented with the Board acknowledging their generous donations to the district through the years.
- Principal Update (*District Goal No. 3*) – Mrs. Gross discussed the progress of the principal search.
- MakerSpace Update – Katherine Thorn (*Board Goal No. 1*) – Ms. Thorn presented a PowerPoint update on the MakerSpace project with community member and parent Mr. Sooknanan.
- HIB Monthly Report – The Superintendent discussed the one HIB incident and reviewed the outcome of the investigation.

**A-7 BUSINESS ADMINISTRATOR’S REPORT**

- SafeStop Pilot Program Results (*District Goal No. 2, Board Goal No. 1*) – Mr. Bohm talked about the SafeStop pilot and the results of the survey.

**A-8 PRINCIPAL’S REPORT**

Mr. Hughes offered praise on the MakerSpace project and congratulations to the district for being on the forefront of education. The principal expressed his pride in the Veteran’s Day Program and thanked Mrs. Silvestri for her efforts on the program. The two-day Meet and Greet held to meet with parents was a success. The principal mentioned the upcoming Holiday Concert and wished everyone a Happy Thanksgiving.

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**A-9 BOARD COMMITTEE REPORTS**

- a. President's Report – Mr. Mastrangelo presented the results of the board elections and the election of Mrs. Jean Perrotti and Mr. Scott Gorman. He congratulated both individuals. The President thanked the community and said how fortunate he was to work for the district and the education of the children. He hoped that the new board would continue to better education and promote creative thinking to allow our children to compete in the global economy. Mr. Mastrangelo also thanked the Boosters for their support to the district over the years. He further provided a summary of the New Jersey School Boards Association conference and ideas shared.
- b. Committee Reports – Mrs. Gordon summarized thoughts on the recent Essex County School Boards Association which Commissioner Hespe attended.

**A-10 PUBLIC COMMENT – (on policies and/or agenda items)**

Members of the community commented on MarkerSpace and the timeline for implementation of the program.

**B OLD BUSINESS**

None

**C NEW BUSINESS**

**C-1 Finance**

- a. Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of October 31, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year." (*Board Goal No. 3*)

- b. Acceptance of Board Secretary's Report – October 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to accept the Board Secretary's Report for the period ending October 31, 2015." (*Board Goal No. 3*)

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**C NEW BUSINESS**

**C-1 Finance - (continued)**

- c. Acceptance of Report of Treasurer of School Monies – October 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of Treasurer of School Monies for the period ending October 31, 2015.” (*Board Goal No. 3*)

- d. Approval for Payment of Bills and Claims – October 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Payment of Bills and Claims for the period ending November 19, 2015.” (*Board Goal No. 3*)

General Fund	\$255,152.40
Cafeteria Fund	\$ 16,117.17”

- e. Acceptance of Cafeteria Report – October 31, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the October 31, 2015 Cafeteria Report.” (*Board Goal No. 3*)

- f. Line Item Transfers – October, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of October, 2015 in the amount \$130,854.22.” (*Board Goal No. 3*)

- g. Approval of Submission of the District Report of Transported Students – 2015-2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submission of the Report of Transported Students to the Department of Education for the 2015-2016 school year.” (*Board Goal No. 3*)

- h. Approve Standards Solution Two-Day Workshop on PARCC Training

It is the RECOMMENDED MOTION of the Superintendent: "to approve Standards Solution to present a two (2) day workshop about PARCC training on December 10 and 11, 2015 at a cost of \$2,000.00/day.” (*District Goal No. 3*)

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**C NEW BUSINESS**

**C-1 Finance - (continued)**

i. Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System

It is the RECOMMENDED MOTION of the Superintendent: "to approve participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System for the 2015-2016 school year." (*Board Goal No. 3*)

j. Approve GovDeals, Inc. to Assist in Selling Surplus Property

It is the RECOMMENDED MOTION of the Superintendent: "to approve GovDeals, Inc. to assist the district in selling surplus property at a cost of 7.5% of the winning bid, but not less than \$5.00 pursuant to New Jersey State Contract No. 83453/T2581." (*Board Goal No. 3*)

k. Approve the Use of GovDeals, Inc. a State Contractor to Sell Surplus Property

It is the RECOMMENDED MOTION of the Superintendent: " WHEREAS, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Roseland Board of Education, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract 83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Roseland Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows: mixers, overhead projectors, cabinets, countertops, pianos, and other miscellaneous items.

(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

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**C     NEW BUSINESS**

**C-1   Finance - (continued)**

k.     Approve the Use of GovDeals, Inc. a State Contractor to Sell Surplus Property

(6) The Board reserves the right to accept or reject any bid submitted.” *(Board Goal No. 3)*

l.     Approve Payment to Amy Dahn to Attend a HIB Hearing on November 19, 2015

It is the RECOMMENDED MOTION of the Superintendent: "to approve payment to Amy Dahn to attend a Harassment, Intimidation & Bullying (HIB) hearing on November 19, 2015 at a rate of \$76.96/hour."

m.     Accept the Amended Roseland Boosters Donation to the Lester C. Noecker School

Resolution from September 24, 2015: It is the RECOMMENDED MOTION of the Superintendent: "to gratefully accept the donation from the Roseland Boosters in an amount to be determined between \$1,000.00-5,000.00 to be used for musical equipment."

Amended Resolution: It is the RECOMMENDED MOTION of the Superintendent: "to gratefully accept an amended donation from the Roseland Boosters in the amount \$1,091.38 to be used for musical equipment."

New Business Matters, Section C-1 - Finance MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Items a. through m.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-2   Travel**

a.     Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Jason Bohm (Board Goal No. 3a)  
Event: NJEIF/NJSIG Subfund Meeting  
Location: Hackensack, NJ  
Purpose: 2015 Safety Grant Check Distribution



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**C     NEW BUSINESS**

**C-2   Travel - (continued)**

a.     Approval of Travel and Work Related Expenses - (continued)

Date:           November 20, 2015  
Cost:           Mileage at OMB rate

Staff Member: Lisa Gross, Katherine Thorn (District Goals No. 1 & 3)  
Event:          Techspo  
Location:       Atlantic City, NJ  
Purpose:       Technology Seminar  
Date:           January 28-29, 2016  
Cost:           Registration Fee: \$420.00/person  
                  M&IE: GSA Rate  
                  Mileage at OMB rate"

New Business Matters, Section C-2 - Travel MOTION by Mr. Goldstein, SECOND by Mrs. Gordon to approve Item a.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-3   Personnel**

a.     Approve Joanne Barker, Substitute Nurse for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Joanne Barker, substitute school nurse at a rate of \$125.00/day for the 2015-2016 school year."

New Business Matters, Section C-3 Personnel MOTION by Mrs. Gordon, SECOND by Mr. Goldstein to approve Item a.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-4   Curriculum and Instruction**

a.     Approve the Field Trip(s) for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following field trip(s) for the 2015-2016 school year:

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**C NEW BUSINESS**

**C-4 Curriculum and Instruction - (continued)**

- a. Approve the Field Trip(s) for the 2015-2016 School Year - (continued)

Grade	Class Trip	Date	Purpose
6 G&T	Thom. Edison Natl. Historical Park	12/4/15	Invention Challenge
6	Red Mill Museum Village	5/11/16	Archeology
5	Red Mill Museum Village	5/19/16	History

- b. Approve Ten-hours (10) a Week of Home Instruction for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve ten hours (10) a week total of home instruction for Student No. 2591927515 services provided by Mark Mansour, Marie Hardenberg, Julieth Santos and Sally Osmun, at a rate of \$55.00/hour, effective November 10, 2015."

- c. Approve Two (2) Student Teachers from Caldwell College

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following two (2) student teachers:

Student Name	College/University	Dates	Assigned to
Taylor Landis	Caldwell University	*1/26-5/10/16	Mrs. Boggio
Taylor Landis	Caldwell University	*1/26-5/10/16	Mr. Mansour
James Philips	Caldwell University	1/26-5/10/16	Mrs. Miller

\*1/2 semester

New Business Matters, Section C-4 Curriculum and Instruction MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to approve Items a. through c.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-5 Bylaws, Policies & Regulations**

- a. Approval for Adoption of Revised Bylaws/Policies and/or Regulations

It is the RECOMMENDED MOTION of the Superintendent: "to adopt the following revised policies and/or regulations on first reading:

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**C NEW BUSINESS**

**C-5 Bylaws, Policies & Regulations - (continued)**

a. Approval for Adoption of Revised Bylaws/Policies and/or Regulations - (continued)

Policy No. 3218	Substance Abuse (M)
Policy No. 4218	Substance Abuse (M)”

New Business Matters, Section C-5 Bylaws, Policies & Regulations MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Item a.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C-6 Facilities**

a. Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Cub Scouts	1/29/16	6:30 -m-9:30 pm	Friday	Pinewood Derby	MPR
MACS Funtastic Raptors	11/20, 12/11, 12/18/15, 1/8, 1/22, 1/29, 2/5, 2/12, 2/26, 3/4, 3/11, 3/18/16	7:30pm-9:30-pm	Fridays	Youth Basketball	Slerchio Gym
Roseland Athletic Club	12/11, 12/18/15, 1/8, 2/12, 2/26, 3/4, 3/11/16	7:30pm-9:30pm	Fridays	Travel Basketball	MPR
HSA Mad Science	1/21, 1/28, 2/4, 2/11, 2/18, 2/25, 3/10, 3/17/16	3:30 pm-4:30pm	Thursdays	Science Workshops	Classrooms
HSA Mad Science	1/26, 2/2, 2/9, 2/23, 3/1, 3/8, 3/15, 3/22/16	3:30 pm-4:30 pm	Tuesdays	Science Workshops	Classrooms

*(District Goal No. 2, Board Goal No. 3)*

New Business Matters, Section C-6 - Facilities MOTION by Ms. Parkinson, SECOND by Mrs. Gordon to approve Item a.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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**D     CORRESPONDENCE**

None

**E     PUBLIC COMMENT OR QUESTIONS**

**F     ANNOUNCEMENT OF MEETING – Regular Business Meeting – December 17, 2015**

**G     ADJOURNMENT TO CLOSED SESSION**

**H     RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to HIB appeal hearing, personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

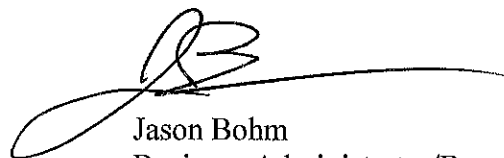
MOTION by Mrs. Gordon, SECOND by Ms. Parkinson to adjourn to closed session.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**I     ADJOURNED**

Time: 9:00 p.m.

Respectfully submitted,



Jason Bohm  
Business Administrator/Board Secretary