

**ROSELAND BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JULY 24, 2024 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

 Mrs. Scaraggi _____ Mrs. Villopoto _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Curriculum Committee
- Finance/ Facilities Committee
- HSA
- SEPAC

VI. SUPERINTENDENT REPORT

- Superintendent Report

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-001-25 Approve Regular Board and Closed Session Meeting Minutes for June 20, 2024

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

RPT-001-25 Approve Regular Board and Closed Session Meeting Minutes for June 20, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Minutes for June 20, 2024.

FINANCE/FACILITIES

FIN-001-25 Approve Acceptance of the Report of Treasurer of School Monies – June 2024

FIN-002-25 Approve Acceptance of the Report of the Board Secretary – June 2024

FIN-003-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 2024

FIN-004-25 Approve Budgetary Line Item Transfers – June 2024

FIN-005-25 Approve the Payment of Bills and Claims – July 2024

FIN-006-25 Approval of the Acceptance of Funding of the ESEA Application - FY 2025

FIN-007-25 Approve the Submission of the Elementary and Secondary Education Act (ESEA) Consolidated Subgrant Application for Fiscal Year 2025

FIN-008-25 Approve Generator Maintenance Agreement for 2024-2025

FIN-009-25 Approval of the Acceptance and Submission of the IDEA Application FY25

FIN-010-25 Approval of Travel and Work Related Expenses

FIN-011-25 Approval of Refusal of FY25 Title III Funds

FIN-012-25 Appointment of Special Education Attorney - Methfessel & Werbel

FIN-013-25 Approval of the Statement of Assurance Extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 School Year

FIN-014-25 Approve Acceptance of the Cafeteria Report – June 2024

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- FIN-015-25 Establishment of Bid Threshold-Qualified Purchasing Agent
- FIN-016-25 Approve Various Evaluations
- FIN-017-25 Approve Acceptance of the FY2024 Extraordinary Aid Funds
- FIN-018-25 Approve Acceptance of the FY2024 Reimbursement of Nonpublic School Transportation Costs
- FIN-019-25 Approval of the LCC Landscapes Contract for the 2024-2025 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

- FIN-001-25 Approve Acceptance of the Report of the Treasurer of School Monies – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending June 2024.

- FIN-002-25 Approve Acceptance of the Report of the Board Secretary – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending June 2024.

- FIN-003-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2024, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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FIN-004-25 Approve Budgetary Line Item Transfers – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the months of June 2024, as per N.J.S.A. 18A:8.1.

FIN-005-25 Approve the Payment of Bills and Claims – July 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending July 24, 2024:

General Fund-Bills & Claims	\$	577,987.13	
Special Revenue Fund Bills & Claims	\$	3,334.59	
General Fund Payroll	\$	64,942.49	through July 15, 2024
Cafeteria	\$	<u>10,956.78</u>	
Total Payments	\$	657,220.99	

FIN-006-25 Approval of the Acceptance of Funding of the ESEA Application - FY 2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funding amounts relating to the ESEA Grant Application – Fiscal Year 2025:

Title IA	\$	18,552.00
Title IIA	\$	7,158.00
Title IV	\$	10,000.00

FIN-007-25 Approve the Submission of the Elementary and Secondary Education Act (ESEA) Consolidated Subgrant Application for Fiscal Year 2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Consolidated Subgrant Application under the Elementary and Secondary Education Act (ESEA) FY25.

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FIN-008-25 Approve Generator Maintenance Agreement for 2024-2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Generator Maintenance Agreement with Iron Mountain Power, LLC. of Franklin Lakes, NJ in the amount of \$1,269.00 for the 2024-2025 school year. Other proposals were requested with Iron Mountain Power, LLC providing the lowest quote as follows:

Iron Mountain Power, LLC	\$1,269.00
Cummins Sales and Service	\$1,399.02

FIN-009-25 Approval of the Acceptance and Submission of the IDEA Application FY25

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funds and approves the submission of the FY25 IDEA Grant Application as follows:

IDEA Basic	\$102,683
IDEA Preschool	\$ 5,403

FIN-010-25 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the July 24, 2024 list of travel related expenses.

Staff Member	Event Location/Purpose	Date	Cost
Daniella Rivera & Frank Pane	Handle With Care Instructor Recertification Program 8:30 am - 4:30 pm Hamilton, NJ	Sept. 20, 2024	\$525.00 /per person Tolls & Mileage at OMB rate \$1,050.00 total
Noha Sadany	Rutgers Multilingual Education Fellow Program PD Workshop	Sept. 24, 2024 8:30 am - 2:30 pm	No cost

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Giuseppe Leone Raul Sandoval Michele Smith	“LinkIt-Data Forward Summer Institute” Training Ramsey, NJ	August 7 & 8, 2024	\$350.00/per person Tolls & Mileage at OMB rate \$1,050.00 total
Paul Murphy	Legal One: Affirmative Action Officer (AAO) Online Certificate Program	Virtual Self Paced	Cost: \$500.00

FIN-011-25 Approval of Refusal of FY25 Title III Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the refusal of FY25 Title III funds in the amount of \$1,535. A district must have a minimum allocation of \$10,000 to accept funds and submit a budget for Title III.

FIN-012-25 Appointment of Special Education Attorney - Methfessel & Werbel, P.C.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the law firm of Methfessel & Werbel, P.C., 2025 Lincoln Highway, Suite 200, Edison, New Jersey 08818, as its legal advisor for special education matters for the 2024-2025 school year, at a fee of \$170.00 per hour.

FIN-013-25 Approval of the Statement of Assurance Extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the statement of assurance extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 school year.

FIN-014-25 Approve Acceptance of the Cafeteria Report – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the periods ending June 30, 2024.

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FIN-015-25 Establishment of Bid Threshold-Qualified Purchasing Agent

WHEREAS, Paul Murphy, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has established the bid threshold of \$44,000 amount for school districts with a Qualified Purchasing Agent, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Roseland Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Paul Murphy, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed the aggregate of the established bid threshold amount.

FIN-016-25 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations each for the following:

Student No.	Type of Evaluation	Vendor	Cost
1888	PT Evaluation	Pediatric Potentials	\$390.00
1889	PT Evaluation	Pediatric Potentials	\$390.00

FIN-017-25 Approve Acceptance of the FY2024 Extraordinary Aid Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2023 Extraordinary Aid funds in the amount of \$170,396.00.

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FIN-018-25 Approve Acceptance of the FY2024 Reimbursement of Nonpublic School Transportation Costs

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2024 Reimbursement of Nonpublic School Transportation Costs in the amount of \$5,915.00.

FIN-019-25 Approval of the Four (4) Month LCC Landscapes Contract

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves LCC Landscapes, 1260 Bloomfield Avenue, Fairfield, NJ 07004, for four (4) months of grounds care & landscaping services, at a total cost of \$3,800.00. (Term: August 1, 2024- December 1, 2024)

PERSONNEL/MANAGEMENT

PER-001-25 Approval to Hire Joy Barone as an Instructional Aide for the 2024-2025 School Year

PER-002-25 Approval to Hire Aizhanayah Lee as an Instructional Aide for the 2024-2025 School Year

PER-003-25 Approval to Hire Erin Adragna as Art Teacher for the 2024-2025 School Year

PER-004-25 Approval to Hire Gerard Carfagno as Full Time Custodian for the 2024-2025 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

PER-001-25 Approval to Hire Joy Barone as an Instructional Aide for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Joy Barone as an Instructional Aide, Position Control No. 002, at a salary of \$24,323.00 for the 2024-2025 school year, pending criminal history approval.

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PER-002-25 Approval to Hire Aizhanayah Lee as an Instructional Aide for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Aizhanayah Lee as an Instructional Aide, Position Control No. 006, at a salary of \$ 24,323.00 for the 2024-2025 school year, pending criminal history approval.

PER-003-25 Approval to Hire Erin Adragna as Art Teacher for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Erin Adragna as Art Teacher, Position Control No. 061, at a salary of BA, Step 9, \$59,962.00, for the 2024-2025 school year pending release from her current position and her criminal history approval.

Please note salary will be adjusted upon approval of the collective bargaining agreement between the Roseland Board of Education and the Roseland Education Association.

PER-004-25 Approval to Hire Gerard Carfagno as Full Time Custodian for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved to hire Gerard Carfagno, as custodian, Position Control No. 066, at a salary of \$40,000.00, effective August 1, 2024, pending criminal history approval.

Please note salary will be adjusted upon approval of the collective bargaining agreement between the Roseland Board of Education and the Roseland Education Association.

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CURRICULUM AND INSTRUCTION

C&I-001-25 Approval of the Roseland School District Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2024-2025 School Year

C&I-002-25 Approve the American Rescue Plan-Safe Return Plan for the 2024-2025 School Year

C&I-003-25 Approval of the Submission of the Student Safety Data System Report - Period 2 - January 1, 2024 - June 30, 2024

C&I-004-25 Approval of the Ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

C&I-001-25 Approval of the Roseland School District Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Chapter 27 Virtual or Remote Instruction Plan for the 2024-2025 school year.

C&I-002-25 Approve the American Rescue Plan-Safe Return Plan for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the FY24 American Rescue Plan-Safe Return Plan (ARP) for the 2024-2025 School Year.

C&I-003-25 Approval of the Submission of the Student Safety Data System Report - Period 2 - January 1, 2024 - June 30, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2023-2024 Student Data System Report for Period 2- January 1, 2024 through June 30, 2024 as submitted to the Department of Education.

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C&I-004-25 Approval of the Ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association.

POLICIES, REGULATIONS AND BYLAWS

PRB-001-25 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

PRB-001-25 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following:

P&R	1642.01	Sick Leave
P	2560	Live Animals in School
P&R	3213	Attendance (M)
P	3242	Sick Leave (Abolished)
P&R	4212	Attendance (M)
P	4432	Sick Leave (Abolished)
P&R	5111	Eligibility of Resident/NonResident Students (M)

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X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XI. OLD BUSINESS

NEW BUSINESS

XII. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

The next Regular Board of Education Meeting will be held on Tuesday, August 27, 2024
at 7:00 PM, in the Lester C. Noecker Media Center.