

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BOARD MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
DECEMBER 19, 2024 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Science Fair Student Demonstration- Mrs. Thomas

V. COMMITTEE REPORTS

- Curriculum
- Finance/ Facilities
- HSA
- SEPAC

VI. SUPERINTENDENT REPORT

- Principal Report
- Superintendent Updates

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

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VIII. PUBLIC COMMENT - EMPLOYMENT AGREEMENT FOR GIUSEPPE LEONE, SUPERINTENDENT

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on the superintendent's employment agreement only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking, Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by the members of the public. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

IX. CONSIDERATION FOR CLOSED SESSION (IF NEEDED)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the public hearing on the superintendent's employment agreement to discuss matters of personnel.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and will take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

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X. REOPEN INTO PUBLIC SESSION (IF NEEDED)

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

XI. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XII. APPROVAL OF ACTION ITEMS BOARD MINUTES/REPORTS

- RPT-015-25 Approve Regular Board Meeting Minutes for November 14, 2024
- RPT-016-25 Approve the November 2024 Code of Conduct Report
- RPT-017-25 Approve the November 2024 Enrollment Report
- RPT-018-25 Approve the November 2024 HIB Report
- RPT-019-25 Approve the Quarterly Health Office Report
- RPT-020-25 Approve to Affirm Recommendation Regarding the HIB Matter (2024-2025-001)
- RPT-021-25 Approve to Affirm Recommendation Regarding the HIB Matter (2024-2025-002)

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

- RPT-015-25 Approve Regular Board Meeting Minutes for November 14, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Board Meeting Minutes and Meeting Minutes for November 14, 2024.

**BOARD OF EDUCATION
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RPT-016-25 Approve the November 2024 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2024 Code of Conduct Report.

RPT-017-25 Approve the November 2024 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2024 Enrollment Report.

RPT-018-25 Approve the November 2024 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the November 2024 HIB Report.

RPT-019-25 Approve the Quarterly Health Office Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the quarterly health office report (September, October, and November 2024) for the 2024-2025 school year.

RPT-020-25 Approve to Affirm Recommendation Regarding the HIB Matter (2024-2025-001)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2024-2025-001 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

RPT-021-25 Approve to Affirm Recommendation Regarding the HIB Matter (2024-2025-002)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2024-2025-002 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parent.

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FINANCE/FACILITIES

- FIN-087-25 Approve Acceptance of the Report of the Treasurer of School Monies – November 2024
- FIN-088-25 Approve Acceptance of the Report of the Board Secretary – November 2024
- FIN-089-25 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – December 2024
- FIN-090-25 Approve Payment of Bills and Claims – November 30, 2024
- FIN-091-25 Approve the Budgetary Line Item Transfers – November 2024
- FIN-092-25 Approve Acceptance of the Cafeteria Report – October & November 2024
- FIN-093-25 Approve Travel and Work Related Expenses
- FIN-094-25 Approval of Facilities Use Requests
- FIN-095-25 Approval of Acceptance of the FY2025 New Jersey High Impact Tutoring Grant
- FIN-096-25 Approve Additional Compensation for Employees
- FIN-097-25 Appointment of Special Education Attorney- Methfessel & Werbel, P.C.
- FIN-098-25 Approval of David Biedrzycki Author Visit
- FIN-099-25 Approval of a One Hour AAC Consultation/Screening
- FIN-100-25 Approval of Proposal for Geotechnical Investigation & Soil Characterization for School Addition - Whitestone Associates, Inc.
- FIN-101-25 Approval of Multilingual Learners Professional Development
- FIN-102-25 Approval of Annual Membership to New Jersey Association of Gifted Children
- FIN-103-25 Approval of LearnWell Educational Services Agreement
- FIN-104-25 Approval of Architectural and Engineering Costs for NJDOE Facilities Projects Approved with 2024 Referendum
- FIN-105-24 Approval for Student to attend a John Hopkins Online Math Course

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

- FIN-087-25 Approve Acceptance of the Report of the Treasurer of School Monies – November 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending November 30, 2024.

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FIN-088-25 Approve Acceptance of the Report of the Board Secretary – November 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary’s Report for the period ending November 30, 2024.

FIN-089-25 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – November 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of November 30, 2024, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-090-25 Approve the Payment of Bills and Claims – December 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending December 19, 2024:

General Fund Bills & Claims	\$	606,804.70
General Fund Payroll	\$	606,025.15 through December 20, 2024
Special Revenue	\$	21,955.05
Cafeteria Fund Bills & Claims	\$	38,535.25
Total Payments	\$	1,273,320.15

FIN-091-25 Approve the Budgetary Line Item Transfers – November 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2024, as per N.J.S.A. 18A:8.1.

FIN-092-25 Approve Acceptance of the Cafeteria Report – October & November 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending October 31, 2024 and November 30, 2024.

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FIN-093-25 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the December 19, 2024 list of travel related expenses.

Staff Member	Details	Cost
Paul Murphy	NJASA Techspo 2025 Atlantic City, NJ January 29-31, 2025	Registration fee: \$590.00 Hotel: Not to exceed \$220.00 + fees Reimbursable Meals and Incidental Expenses at \$170.00 maximum total Tolls & Mileage at OMB rate + parking
Giuseppe Leone	NJASA Techspo 2025 Atlantic City, NJ January 29-31, 2025	Registration fee: \$590.00 Hotel: Not to exceed \$220.00 + fees Reimbursable Meals and Incidental Expenses at \$170.00 maximum total Tolls & Mileage at OMB rate + parking
Chelsea Clarke	NJAGC Conference Annual Gifted & Talented Conference Somerset, NJ April 11, 2025 8:00AM - 3:30PM	Registration fee: \$224.00 Tolls & Mileage at OMB rate
Lynn Cummings	NJPSA/FEA School Climate for Adults Monroe, NJ January 7, 2025 9:00AM -12:00PM (Virtual event)	Registration fee: \$100.00

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FIN-094-25 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland HSA	December 4, 2024	3:30pm - 5:30pm	Wednesday	Play Try-Outs	Music Room
Roseland HSA	January 8, 15, 22, 29, 2025 February 5, 12, 19, 26, 2025 March 5 and 12, 2025	3:30pm - 5:30pm	Wednesdays	Play Practices	Multi-Purpose Room & Music Room
Roseland HSA	March 20 & 21, 2025	4:00pm - 9:00pm	Thursday Friday	Play	Multi-Purpose Room & Music Room

FIN-095-25 Approval of Acceptance of the FY2025 New Jersey High Impact Tutoring Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the FY2025 New Jersey High Impact Tutoring Grant, award amount of \$5,354. The additional grant funds consist of approximately 8% of the FY2024 grant award (\$37,570) and any unexpended funds from FY2024.

FIN-096-25 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees providing instruction.

Staff Member	Reason
Sean Gavarny	Approving forty (40) hours to assist with the H.S.A. Musical during the 2024-2025 school year. Employee being paid at the \$57.00 hourly curriculum rate.
JoAnn Brady Jenna Buccelli Gina Chartoff	Before School High Impact Tutoring Program Projected Dates of:

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<p>Chelsea Clarke (substitute teacher) Michelle Cruz (substitute teacher) Jennifer Luzzi Diane Mai Janet Maikisch (substitute teacher) Kendall McKeon Christina Melillo Michael Peck (substitute teacher) Katelyn Sceusa Jaclyn Spector</p>	<p>January 2025 - April 2025</p> <p>Sessions and staffing to be determined based on enrollment</p> <p>Employees being paid at their hourly rate as per the REA Contract</p> <p><i>(This stipend is to be partially paid from the High Impact Tutoring Grant)</i></p>
<p>Chelsea Clarke</p>	<p>Approval for two (2) hours for presenting G&T Professional Development for Staff at the January 21, 2025 faculty meeting. Employee being paid at the \$57.00 hourly curriculum rate.</p>

FIN-097-25 Appointment of Special Education Attorney- Methfessel & Werbel, P.C.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the firm of Methfessel & Werbel, P.C., 2025 Lincoln Highway, Suite 200, Edison, New Jersey, 08818, to provide general counsel and special education education matters for the 2024-2025 school year, at a fee of \$170.00 per hour. *(This is a revision from the previously approved resolution FIN-012-25).*

FIN-098-25 Approval of David Biedrzycki Author Visit

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the David Biedrzycki author visit on February 21, 2025, at a cost of \$2,260.00. This includes three presentations, the honorarium and travel expenses.

FIN-099-25 Approval of a One Hour AAC Consultation/Screening

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a one hour AAC Consultation/Screening for Student No. 2770595644 with Creative Speech Solutions at a cost of \$230.00.

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FIN-100-25 Approval of Proposal for Geotechnical Investigation & Soil Characterization for School Addition - Whitestone Associates, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the proposal from Whitestone Associates, Inc., for a Geotechnical Investigation & Initial Soil Characterization for the school addition project. The cost breakdown is as follows:

Geotechnical Investigation	\$6,950
Initial Soil Characterization	\$4,750
Private Utility Markout	\$1,350

FIN-101-25 Approval of Multilingual Learners Professional Development

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a (3) three hour professional development session supporting multilingual learners, presented by Laurine Sibilia, M.A., M.Ed. from MindfuELL, LLC, 8 Charleston Court, Sewell NJ 08080, at a cost of \$1,050.00. The session will take place on February 18, 2025.

FIN-102-25 Approval of Annual Membership to New Jersey Association of Gifted Children

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual New Jersey Association of Gifted Children (NJAGC) membership renewal for Chelsea Clarke at a cost of \$50.00.

FIN-103-25 Approval of LearnWell Educational Services Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the agreement from LearnWell for educational services for Student No. 7664470830, at a rate of \$58.75/hr., 10 hours per week, estimated for 12 weeks from 12/4/2024-3/4/2025.

FIN-104-25 Approval of Architectural and Engineering Costs for NJDOE Facilities Projects Approved with 2024 Referendum

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the costs for Gianforcaro Architects, Engineers, and Planners, for NJDOE-approved projects 4530-020-23-1000 and 4530-020-23-2000, associated with the 2024 referendum, as listed below:

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State Project No. 4530-020-23-1000 - Building Addition
Total Project Cost: \$8,190,272.00
Architectural/Engineering Fees: \$395,025.00

State Project No. 4530-020-23-2000 - HVAC Upgrades, Boilers, and Windows
Total Project Cost: \$4,329,750.00
Architectural/Engineering Fees: \$225,900.00

FIN-105-24 Approval for Student to attend a John Hopkins Online Math Course

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Student No. 4783068957 to attend a John Hopkins University Center for Talented Youth online course at a total cost of \$1,564.00.

PERSONNEL/MANAGEMENT

PER-030-25 Approval of Employment Agreement for Giuseppe Leone, Superintendent Contract

PER-031-25 Approval of Additional Staff for Stipend Duties in 2024-2025

PER-032-25 Approval of Additional Roseland School District Substitutes for the 2024-2025 School Year

PER-033-24 Approve the Retirement of JoAnn Brady

PER-034-24 Approval of Ashley Thomas as an Instructional Aide

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

PER-030-25 Approval of Employment Agreement for Giuseppe Leone, Superintendent Contract

RESOLVED, that the Board of Education approves the employment agreement, as previously approved by the Executive County Superintendent for Essex County, for Giuseppe Leone, Superintendent of Schools, from January 1, 2025-June 30, 2029. The Board President, Board Secretary, and Board Attorney are hereby authorized and directed to take any and all actions to effectuate this action of the Board.

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PER-031-25 Approval of Additional Staff for Stipend Duties in 2024-2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2024-2025 school year (program runs from January 2025- June 2025).

Before School High Impact Tutoring Program Coordinators <i>(This stipend is to be partially funded from the High Impact Tutoring Grant)</i>	Richard Celebre Raul Sandoval	\$1,500.00 \$1,500.00
Before School High Impact Tutoring Program Assistant Coordinator <i>(This stipend is to be partially funded from the High Impact Tutoring Grant)</i>	Robi Dallow Lisa Barcia	\$400.00 \$400.00

PER-032-25 Approval of Additional Roseland School District Substitutes for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional list of Roseland School District Substitutes pending criminal history approval as follows:

<u>Substitute Custodians</u> \$18.50 per hour
Jeffrey Lovick
Anthony Longo

PER-033-25 Approve the Retirement of JoAnn Brady

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the retirement of JoAnn Brady, Position Control No. 031, effective June 30, 2025.

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PER-034-24 Approval of Ashley Thomas as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Ashley Thomas, as an instructional aide, Position Control No. 067, at a prorated salary of \$12,155.04. (\$24,323.00 + \$500.00 BA and \$500.00 for substitute certification= \$25,323.00), with an effective start date as January 2, 2025.

CURRICULUM AND INSTRUCTION

C&I-022-25 Approve 2024-2025 School Field Trips

C&I-023-25 Approve the Memorandum of Understanding with Caldwell University for the 2024-2025 School Year

C&I-024-25 Approval of a Before School High Impact Tutoring Program for the 2024-2025 School Year

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

C&I-022-25 Approve 2024-2025 School Field Trips

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2024-2025 school year.

Grade	Class Trip	Date	Purpose
Chorus, Band & Orchestra Students	Dorney Park	June 6, 2025 8:00 a.m. - 7:00 p.m.	End of Year Trip/Competition
G & T Trip	Essex County G&T Forensics Competition Montclair State University, NJ	January 14, 2025	Annual G&T Competition

C&I-023-25 Approve the Memorandum of Understanding with Caldwell University for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Memorandum of Understanding with Caldwell University for the 2024-2025 school year.

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C&I-024-25 Approval of a Before School High Impact Tutoring Program for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an Before School High Impact Tutoring Program during the 2024-2025 school year, being partially funded by the High Impact Tutoring Grant pending final NJDOE approval. The program will run from January 2025 through April 2025, two (2) days per week.

XIII. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

XIV. OLD BUSINESS

NEW BUSINESS

XV. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to HIB Case No. 2024-2024-003 and 2024-2025-004.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at _____ p.m. and will not may take action following the closed session.

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MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

XVI. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

XVII. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

The Reorganization Meeting will be held Thursday, January 2, 2025 at 7:00 PM in the Media Center at the Lester C. Noecker School.