

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

DATE

July 24, 2024

PRESENT BOARD MEMBERS

Mr. Dudas
Mr. Gesario
Dr. Leddy
Mrs. Scaraggi
Mrs. Villopoto

MEETING

Regular Business Meeting

ABSENT

TIME

7:00 PM

ADJOURNED

7:08 PM

OTHERS PRESENT

Mr. Leone
Mr. Murphy

PLACE

Lester C. Noecker School

I. CALL TO ORDER

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

Mrs. Scaraggi celebrated the ratification of the 2024-2027 collective bargaining agreement between the Roseland Board of Education and the Roseland Education Association and thanked everyone involved in completing the negotiations. She thanked everyone for sending in their summer reading pictures and she thanked Mrs. Overbeck for sharing them on social media. Mrs. Scaraggi shared best wishes for everyone for the summer.

V. COMMITTEE REPORTS

- Curriculum Committee
- Finance/ Facilities Committee
The committee met on Mon., July 15, 2024. Finance topics discussed were June financial reports in preparation for year-end and the audit; FY2025 federal entitlement grant submissions; the confirmation of Paul Murphy as the district's purchasing agent and bid threshold; the E-Rate program; and a negotiations update. The only facilities topic was the start of the roof restoration project.
- HSA
Mrs. Villopoto shared that the 2024-2025 budget was approved at \$86,000 thanks to a successful year. This will be utilized to fund the afterschool program and to fully fund all field trips in this upcoming year.
- SEPAC

VI. SUPERINTENDENT REPORT

- *Mr. Leone provided an update on the summer programs at Noecker School. He reported positively on student participation numbers and student engagement. He commended teachers for the great job they have done in identifying student academic needs for focused instruction.*
- *Mr. Leone thanked the committees from both sides of the collective bargaining negotiations for the dedication and time committed to the process. The Board of Education's committee members were Allison Scaraggi and Angelica Villopoto. The REA committee members were Lynn Cummings, Jennifer Luzzi, Nicole Leone, Frank Pane, and Mike Megaro.*
- *Mr. Leone shared that on tonight's agenda we are filling the last few vacancies and we are fully staffed for the 2024-2025 school year. He thanked Mr. Sandoval and Dr. Celebre for working so hard to fill the positions.*

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mr. Murphy thanked the board of education for the opportunity to join the Roseland team. He thanked Mrs. Muscara for her support in assuring a smooth transition into the district, and he shared that working with Mr. Leone and the entire staff has been a collaborative effort with everyone involved. Mr. Murphy reviewed the topics discussed at the finance/facilities committee meeting last week.

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No one wished to be heard.

IX. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-001-25 Approve Regular Board and Closed Session Meeting Minutes for June 20, 2024

MOTION by Dr. Leddy, SECOND by Mr. Dudas

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

RPT-001-25 Approve Regular Board and Closed Session Meeting Minutes for June 20, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Minutes for June 20, 2024.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FINANCE/FACILITIES

- FIN-001-25 Approve Acceptance of the Report of Treasurer of School Monies – June 2024
- FIN-002-25 Approve Acceptance of the Report of the Board Secretary – June 2024
- FIN-003-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 2024
- FIN-004-25 Approve Budgetary Line Item Transfers – June 2024
- FIN-005-25 Approve the Payment of Bills and Claims – July 2024
- FIN-006-25 Approval of the Acceptance of Funding of the ESEA Application - FY 2025
- FIN-007-25 Approve the Submission of the Elementary and Secondary Education Act (ESEA) Consolidated Subgrant Application for Fiscal Year 2025
- FIN-008-25 Approve Generator Maintenance Agreement for 2024-2025
- FIN-009-25 Approval of the Acceptance and Submission of the IDEA Application FY25
- FIN-010-25 Approval of Travel and Work Related Expenses
- FIN-011-25 Approval of Refusal of FY25 Title III Funds
- FIN-012-25 Appointment of Special Education Attorney - Methfessel & Werbel
- FIN-013-25 Approval of the Statement of Assurance Extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 School Year
- FIN-014-25 Approve Acceptance of the Cafeteria Report – June 2024
- FIN-015-25 Establishment of Bid Threshold-Qualified Purchasing Agent
- FIN-016-25 Approve Various Evaluations
- FIN-017-25 Approve Acceptance of the FY2024 Extraordinary Aid Funds
- FIN-018-25 Approve Acceptance of the FY2024 Reimbursement of Nonpublic School Transportation Costs
- FIN-019-25 Approval of the LCC Landscapes Contract for the 2024-2025 School Year

MOTION by Mr. Dudas, SECOND by Mrs. Villopoto

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

- FIN-001-25 Approve Acceptance of the Report of the Treasurer of School Monies – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending June 2024.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FIN-002-25 Approve Acceptance of the Report of the Board Secretary – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending June 2024.

FIN-003-25 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2024, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-004-25 Approve Budgetary Line Item Transfers – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the months of June 2024, as per N.J.S.A. 18A:8.1.

FIN-005-25 Approve the Payment of Bills and Claims – July 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending July 24, 2024:

| | | |
|-------------------------------------|-----------|---------------------------------|
| General Fund-Bills & Claims | \$ | 577,987.13 |
| Special Revenue Fund Bills & Claims | \$ | 3,334.59 |
| General Fund Payroll | \$ | 64,942.49 through July 15, 2024 |
| Cafeteria | \$ | <u>10,956.78</u> |
| Total Payments | \$ | 657,220.99 |

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FIN-006-25 Approval of the Acceptance of Funding of the ESEA Application - FY 2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funding amounts relating to the ESEA Grant Application – Fiscal Year 2025:

| | |
|-----------|--------------|
| Title IA | \$ 18,552.00 |
| Title IIA | \$ 7,158.00 |
| Title IV | \$ 10,000.00 |

FIN-007-25 Approve the Submission of the Elementary and Secondary Education Act (ESEA) Consolidated Subgrant Application for Fiscal Year 2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Consolidated Subgrant Application under the Elementary and Secondary Education Act (ESEA) FY25.

FIN-008-25 Approve Generator Maintenance Agreement for 2024-2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Generator Maintenance Agreement with Iron Mountain Power, LLC. of Franklin Lakes, NJ in the amount of \$1,269.00 for the 2024-2025 school year. Other proposals were requested with Iron Mountain Power, LLC providing the lowest quote as follows:

| | |
|---------------------------|------------|
| Iron Mountain Power, LLC | \$1,269.00 |
| Cummins Sales and Service | \$1,399.02 |

FIN-009-25 Approval of the Acceptance and Submission of the IDEA Application FY25

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following funds and approves the submission of the FY25 IDEA Grant Application as follows:

| | |
|----------------|-----------|
| IDEA Basic | \$102,683 |
| IDEA Preschool | \$ 5,403 |

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FIN-010-25 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the July 24, 2024 list of travel related expenses.

| Staff Member | Event Location/Purpose | Date | Cost |
|--|--|-------------------------------------|---|
| Daniella Rivera & Frank Pane | Handle With Care Instructor Recertification Program 8:30 am - 4:30 pm Hamilton, NJ | Sept. 20, 2024 | \$525.00 /per person Tolls & Mileage at OMB rate \$1,050.00 total |
| Noha Sadany | Rutgers Multilingual Education Fellow Program PD Workshop | Sept. 24, 2024 8:30 am - 2:30 pm | No cost |
| Giuseppe Leone Raul Sandoval Michele Smith | “LinkIt-Data Forward Summer Institute” Training Ramsey, NJ | August 7 & 8, 2024 | \$350.00/per person Tolls & Mileage at OMB rate \$1,050.00 total |
| Paul Murphy | Legal One: Affirmative Action Officer (AAO) Online Certificate Program | Virtual Self Paced | Cost: \$500.00 |

FIN-011-25 Approval of Refusal of FY25 Title III Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the refusal of FY25 Title III funds in the amount of \$1,535. A district must have a minimum allocation of \$10,000 to accept funds and submit a budget for Title III.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FIN-012-25 Appointment of Special Education Attorney - Methfessel & Werbel, P.C.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the law firm of Methfessel & Werbel, P.C., 2025 Lincoln Highway, Suite 200, Edison, New Jersey 08818, as its legal advisor for special education matters for the 2024-2025 school year, at a fee of \$170.00 per hour.

FIN-013-25 Approval of the Statement of Assurance Extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the statement of assurance extending the 2019-2022 Comprehensive Equity Plan through the 2024-2025 school year.

FIN-014-25 Approve Acceptance of the Cafeteria Report – June 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the periods ending June 30, 2024.

FIN-015-25 Establishment of Bid Threshold-Qualified Purchasing Agent

WHEREAS, Paul Murphy, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has established the bid threshold of \$44,000 amount for school districts with a Qualified Purchasing Agent, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Roseland Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Paul Murphy, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed the aggregate of the established bid threshold amount.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

FIN-016-25 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations each for the following:

| Student No. | Type of Evaluation | Vendor | Cost |
|-------------|--------------------|----------------------|----------|
| 1888 | PT Evaluation | Pediatric Potentials | \$390.00 |
| 1889 | PT Evaluation | Pediatric Potentials | \$390.00 |

FIN-017-25 Approve Acceptance of the FY2024 Extraordinary Aid Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2023 Extraordinary Aid funds in the amount of \$170,396.00.

FIN-018-25 Approve Acceptance of the FY2024 Reimbursement of Nonpublic School Transportation Costs

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2024 Reimbursement of Nonpublic School Transportation Costs in the amount of \$5,915.00.

FIN-019-25 Approval of the Four (4) Month LCC Landscapes Contract

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves LCC Landscapes, 1260 Bloomfield Avenue, Fairfield, NJ 07004, for four (4) months of grounds care & Landscaping services, at a total cost of \$3,800.00. (Term: August 1, 2024- December 1, 2024)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

PERSONNEL/MANAGEMENT

PER-001-25 Approval to Hire Joy Barone as an Instructional Aide for the 2024-2025 School Year

PER-002-25 Approval to Hire Aizhanayah Lee as an Instructional Aide for the 2024-2025 School Year

PER-003-25 Approval to Hire Erin Adragna as Art Teacher for the 2024-2025 School Year

PER-004-25 Approval to Hire Gerard Carfagno as Full Time Custodian for the 2024-2025 School Year

MOTION by Dr. Leddy, SECOND by Mr. Dudas

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

PER-001-25 Approval to Hire Joy Barone as an Instructional Aide for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Joy Barone as an Instructional Aide, Position Control No. 002, at a salary of \$24,323.00 for the 2024-2025 school year, pending criminal history approval.

PER-002-25 Approval to Hire Aizhanayah Lee as an Instructional Aide for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Aizhanayah Lee as an Instructional Aide, Position Control No. 006, at a salary of \$ 24,323.00 for the 2024-2025 school year, pending criminal history approval.

PER-003-25 Approval to Hire Erin Adragna as Art Teacher for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Erin Adragna as Art Teacher, Position Control No. 061, at a salary of BA, Step 9, \$59,962.00, for the 2024-2025 school year pending release from her current position and her criminal history approval.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

Please note salary will be adjusted upon approval of the collective bargaining agreement between the Roseland Board of Education and the Roseland Education Association.

PER-004-25 Approval to Hire Gerard Carfagno as Full Time Custodian for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved to hire Gerard Carfagno, as custodian, Position Control No. 066, at a salary of \$40,000.00, effective August 1, 2024, pending criminal history approval.

Please note salary will be adjusted upon approval of the collective bargaining agreement between the Roseland Board of Education and the Roseland Education Association.

CURRICULUM AND INSTRUCTION

C&I-001-25 Approval of the Roseland School District Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2024-2025 School Year

C&I-002-25 Approve the American Rescue Plan-Safe Return Plan for the 2024-2025 School Year

C&I-003-25 Approval of the Submission of the Student Safety Data System Report - Period 2 - January 1, 2024 - June 30, 2024

C&I-004-25 Approval of the Ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association

MOTION by Dr. Leddy, SECOND by Ms. Villopoto

Mr. Gesario abstained from C&I-004-25

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

C&I-001-25 Approval of the Roseland School District Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Roseland School District Chapter 27 Virtual or Remote Instruction Plan for the 2024-2025 school year.

C&I-002-25 Approve the American Rescue Plan-Safe Return Plan for the 2024-2025 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the FY24 American Rescue Plan-Safe Return Plan (ARP) for the 2024-2025 School Year.

C&I-003-25 Approval of the Submission of the Student Safety Data System Report - Period 2 - January 1, 2024 - June 30, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2022-2023 Student Data System Report for Period 2- January 1, 2024 through June 30, 2024 as submitted to the Department of Education.

C&I-004-25 Approval of the Ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the ratification of the 2024-2027 Collective Bargaining Agreement between the Roseland Board of Education and the Roseland Education Association.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

POLICIES, REGULATIONS AND BYLAWS

PRB-001-25 Approve Second Reading of Policies/Regulations/Bylaws

MOTION by Mrs. Villopoto, SECOND by Mr. Dudas

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

PRB-001-25 Approve Second Reading of Policies/Regulations/Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following:

| | | |
|-----|---------|--|
| P&R | 1642.01 | Sick Leave |
| P | 2560 | Live Animals in School |
| P&R | 3213 | Attendance (M) |
| P | 3242 | Sick Leave (Abolished) |
| P&R | 4212 | Attendance (M) |
| P | 4432 | Sick Leave (Abolished) |
| P&R | 5111 | Eligibility of Resident/NonResident Students (M) |

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

No one wished to be heard.

XI. OLD BUSINESS

NEW BUSINESS

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
JULY 24, 2024- 7:00 PM**

XII. ADJOURNMENT

MOTION by Mr. Dudas, SECOND by Mr. Gesario

ROLL CALL: Mr. Dudas Aye Mr. Gesario Aye Dr. Leddy Aye Mrs. Scaraggi Aye
Mrs. Villopoto Aye

The next Regular Board Meeting will be held on Tuesday, August 27, 2024
at 7:00 PM in the Lester C. Noecker School Media Center.

Respectfully submitted,



Paul Murphy

Board Secretary/Business Administrator