

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 22, 2024 – 7:00 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

V. COMMITTEE REPORTS

- Curriculum Committee
- Finance/ Facilities Committee
- HSA
- SEPAC

VI. SUPERINTENDENT REPORT

- Principal Updates
- Superintendent Updates
- Coping Skills Cafe Presentation - Lynn Cummings & Heather Schimmel

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Business Office Updates
- Budget Updates

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VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

BOARD MINUTES/REPORTS

RPT-032-24 Approve Board Meeting Minutes

RPT-033-24 Approve the January 2024 Code of Conduct Report

RPT-034-24 Approve the January 2024 Enrollment Report

RPT-035-24 Approve the January 2023 HIB Report

RPT-036-24 Approve to Affirm Recommendation Regarding the HIB Matter

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

RPT-032-24 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Reorganization and Regular Board Meeting and Closed Session minutes for January 4, 2024.

RPT-033-24 Approve the January 2024 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2024 Code of Conduct Report.

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RPT-034-24 Approve the January 2024 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2024 Enrollment Report.

RPT-035-24 Approve the January 2024 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2024 HIB Report.

RPT-036-24 Approve to Affirm Recommendation Regarding the HIB Matter

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's decision in HIB investigation case number 2023-2024-07 for the reasons set forth in the Superintendent's decision to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

FINANCE/FACILITIES

FIN-125-24 Approve Acceptance of the Report of the Treasurer of School Monies – January 2024

FIN-126-24 Approve Acceptance of the Report of the Board Secretary – January 2024

FIN-127-24 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – January 2024

FIN-128-24 Approve Payment of Bills and Claims – January 2024

FIN-129-24 Approve the Budgetary Line Item Transfers – January 2024

FIN-130-24 Approve Acceptance of the Cafeteria Report – January 2024

FIN-131-24 Approve Travel and Work Related Expenses

FIN-132-24 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2024-2025

FIN-133-24 Approval of Various Student Evaluations

FIN-134-24 Approval of Facilities Use Request

FIN-135-24 Approve Additional Compensation for Employees

FIN-136-24 Approval of High Focus Treatment Center Services

FIN-137-24 Approval of Out of District Student Contract

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- FIN-138-24 Approval of Out of District Student Transportation
- FIN-139-24 Approval of Certified Tuition Adjustment Payment
- FIN-140-24 Approval of Acceptance of FY24 Emergent and Capital Needs Grant Allocation
- FIN-141-24 Approve Compensation for Medically Trained Bus Aide Substitutes for the Transportation of Student No. 2181230274
- FIN-142-24 Approval of “I’m Just a Kid with an IEP” Student Assembly and Parent Presentation
- FIN-143-24 Approval of SDA Grant Execution and Delivery of Grant Agreement/Lester C. Noecker School/Restoration of Existing Roofing System
- FIN-144-24 Approval of SDA Delegation of Authority to School Business Administrator for Supervision of the School Facilities Project/Lester C. Noecker School:Restoration of Existing Roofing System
- FIN-145-24 Approval of Use of Capital Reserve for Local Share of SDA Project/Lester C. Noecker School: Restoration of Existing Roofing System
- FIN-146-24 Appointment of Board Attorney-Chasan, Lamparello, Mallon & Cappuzzo, P.C.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

- FIN-125-24 Approve Acceptance of the Report of the Treasurer of School Monies – January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the period ending January 31, 2024.

- FIN-126-24 Approve Acceptance of the Report of the Board Secretary – January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary’s Report for the period ending January 31, 2024.

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FIN-127-23 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – January 31, 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of January 31, 2023, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-128-24 Approve Payment of Bills and Claims – February 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending February 22, 2024:

General Fund Bills & Claims	\$ 427,681.64	
General Fund Payroll	\$ 605,233.98	through 02-15-2024
Special Revenue Bills & Claims	\$ 48,841.01	
Cafeteria Fund Bills & Claims	\$ 40,429.22	
Total Payments	\$1,122,185.85	

FIN-129-24 Approve the Budgetary Line Item Transfers – January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of January 2024, as per N.J.S.A. 18A:8.1.

FIN-130-24 Approve Acceptance of the Cafeteria Report – January 2024

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending January 2024.

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FIN-131-24 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the February 22, 2024 list of travel related expenses.

Travel and Work Related Expenses Approval February 22, 2024		
Staff Member	Event Location Purpose	Cost
Richard Celebre	Legal One Litigation Certificate Program Pathway 1 Program runs from 3-1-24 through 5-31-24	Registration: \$675.00 Tolls & Mileage at OMB rate

FIN-132-24 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2024-2025

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024-2025 budget year, and

WHEREAS, the Roseland Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students for the 2024-2025 budget year, and

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NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2024-2025 school year.

FIN-133-24 Approve Various Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves various evaluations as follows:

Student No.	Type of Evaluation	Vendor	Cost
6588904211	OT Reevaluation	Pediatric Potentials	\$390.00
3549325844	PT Evaluation	Pediatric Potentials	\$390.00
5770583196	OT Evaluation	Pediatric Potentials	\$390.00
5770583196	PT Evaluation	Pediatric Potentials	\$390.00
5770583196	Assistive Technology Evaluation	Creative Speech	Not to exceed \$1,500.00
3296683946	OT Re-evaluation	Pediatric Potentials	\$390.00

FIN-134-24 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland HSA	February 2, 2024 March 9, 2024 March 18, 2024 <i>(reapproval as adjustments were made)</i>	9:00 a.m.- 3:00 p.m. 12:00 p.m.- 3:00 p.m. 12:55 p.m. - 3:00 p.m.	Friday Saturday Monday	Play Practice	MPR & Music Room
Roseland HSA	February 7, 8, 14, 15, 21, 22, 28 and 29,	3:30 p.m. - 4:40 p.m.	Wednesdays Thursdays	After School	MPR & Sierchio Gym

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(retroactive approval)	2024 March 6, 7, 13, 14, 27 and 28, 2024 April 10, 11, 17, 18, 24 and 25, 2024			Clubs	
Roseland Recreation Dept.	3/25/24 - 6/14/24 Exception dates: 6/5/24	Weeknights 5:00 PM - 8:00 PM Weekends 8:00 AM - 6:00 PM	Monday-Friday Saturdays	Recreation Baseball & Softball Practices & Games	Front & Back Ball Fields of Noecker School
Roseland Recreation Dept.	3/25/24- 4/19/24	Weeknights 5:00 PM - 8:00 PM	Monday-Friday	Recreation Baseball & Softball Practices	Sierchio Gym <i>See note below</i>
<u>Additional notes for recreation approval of baseball & softball practices in Sierchio Gymnasium</u>					
<ul style="list-style-type: none"> ● Please note the above approval for the Sierchio Gym is for inclement weather only. ● Tom August, Supervisor of Buildings and Grounds must be notified by 3:00 p.m. ● The gym cannot be used if practice has already started outdoors ● No cleats or hardballs are permitted in the gym ● Parents must wait in the hallway, not the gym if this indoor usage takes place. 					

FIN-135-24 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves additional compensation for employees presenting professional development and/or attending evening events.

Staff Member	Reason
Lynn Cummings	Approval of two (2) hours for a Coping Skills Cafe Presentation at the February 22, 2024 Board of Education Meeting (this includes preparation). Employee being paid at their hourly rate as per the REA Contract

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Heather Schimmel	<p>Approval of two (2) hours for a Coping Skills Cafe Presentation at the February 22, 2024 Board of Education Meeting (this includes preparation).</p> <p>Employee being paid at their hourly rate as per the REA Contract</p>
Sean Gavarny	<p>Approval of 32 hours for assisting with the school play (sound boards, etc).</p> <p>Employee being paid at the 2023-2024 curriculum rate</p>
Chelsea Clarke	<p>Approval of three (3) hours for a G&T Presentation to staff on February 20, 2024. (2 hour presentation and 1 hours preparation time)</p> <p>Employee being paid at the 2023-2024 hourly rate as per the REA Contract</p>

FIN-136-24 Approval of High Focus Treatment Center Services

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves High Focus Treatment Center in Paramus, NJ to extend their service dates effective January 29, 2023 to an estimated date of February 29, 2024 at the cost of \$350 per day for an estimated cost of \$8,400 for Student No. 9619632034.

FIN-137-24 Approval of Out of District Student Contract

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves an out of district contract with Cornerstone Day School, Cranford, New Jersey for Student No. 9619632034 commencing on February 5, 2024 based on the per diem rate of \$458.98. Tuition for this student will be a total of \$44,062.08 for 96 days.

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FIN-138-24 Approval of Out of District Student Transportation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves an out of district transportation agreement with Sussex County Regional Cooperative for Student No. 961632034 commencing February 5, 2024 based on a per diem rate of \$115.62.

FIN-139-24 Approval of Certified Audited Tuition Adjustment Payment

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the certified audited tuition payment to Pillar Care Continuum for the 2022-2023 school year based on N.J.S.A 6A: 23-4.2 in the amount of \$4,830.00 for tuition and \$1,914.00 for Instructional Aide services for a total of \$6,744.00.

FIN-140-24 Approval of Acceptance of FY24 Emergent and Capital Needs Grant Allocation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the School Development Authority (SDA) and NJDOE FY24 Emergent and Capital Needs Grant allocation in the amount of \$10,363 to put towards the Water Main Break Project that occurred in January 2024 next to the main driveway.

FIN-141-24 Approve Compensation for Medically Trained Bus Aide Substitutes for the Transportation of Student No. 2181230274

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Monika Karbownik, medically trained Bus Aide substitute for the transportation of Student No. 2181230274 at a rate of \$40.00 per hour (1.5 hr/per day maximum) for the remainder of the 2023-2024 school year as needed.

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FIN-142-24 Approval of “I’m Just a Kid with an IEP” Student Assembly and Parent Presentation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a student and parent presentation entitled “I’m Just a Kid With an IEP”, being presented by Jordan Toma, of I’m Just a Kid With an IEP, LLC, Florham Park, New Jersey at a total cost of \$7,000.00. Both the assembly and presentation will take place on March 6, 2024 and will be paid from Title IV and ARP/Mental Health Grant.

FIN-143-24 Approval of SDA Grant Execution and Delivery of Grant Agreement/Lester C. Noecker School/Restoration of Existing Roofing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes execution and delivery of the SDA Grant Agreement for the Lester C. Noecker School for the restoration of the existing roofing system/ State Project # 4530-020-23-R501.

FIN-144-24 Approval of SDA Delegation of Authority to School Business Administrator for Supervision of the School Facilities Project/Lester C. Noecker School:Restoration of Existing Roofing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the delegation of authority to School Business Administrator for the supervision of the school facilities project/Lester C. Noecker School: Restoration of the Existing Roofing System/State Project # 4530-020-23-R501.

FIN-145-24 Approval of Use of Capital Reserve for Local Share of SDA Project/Lester C. Noecker School: Restoration of Existing Roofing System

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the use of capital reserve funds to fund the local share of SDA ROD Grant facilities project # 4530-020-23-R501/Lester C. Noecker School: Restoration of the Existing Roofing System in the amount of \$676,087.20.

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FIN-146-24 Appointment of Board Attorney-Chasan, Lamparello, Mallon & Cappuzzo, P.C.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively appoints the law firm of Chasan, Lamparello, Mallon & Cappuzzo, P.C., 300 Lighting Way, Secaucus, NJ 07094, as its Attorney of Record, to provide legal advice on general counsel, construction and labor matters, with the exception of special education matters and any other general matters at the board's discretion effective February 15, 2024 through June 30, 2024 at a fee of \$170.00 per hour.

PERSONNEL/MANAGEMENT

PER-042-24 Approval to Hire Brielle Capitelli as a Part-Time Instructional Aide for the Remainder of the 2023-2024 School Year

PER-037-24 Approval of Additional Parent Volunteers for the 2023-2024 School Year

PER-038-24 Approval of Additional Roseland School District Substitutes for the 2023-2024 School Year

PER-039-24 Approval of Medical Leave Absence for Regina Purcell

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

PER-042-24 Approval to Hire Brielle Capitelli as a Part-Time Instructional Aide for the Remainder of the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to hire Brielle Capitelli as a part time instructional aide, three (3) days per week, Position Control No. 025, at a prorated salary of \$ 5,640.00, with an effective start date of March 1, 2024, pending criminal history approval.

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PER-037-24 Approval of Additional Parent Volunteers for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following list of parent volunteers for the 2023-2024 school year pending criminal history approval:

Andrew Robinson

Aisharenee Sanford

PER-038-24 Approval of Additional Roseland School District Substitutes for the 2023-2024 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional list of Roseland School District Substitutes as follows:

<u>Substitute Custodian</u> \$18.50 per hour
Waleska Herrera (pending criminal history approval)

PER-039-24 Approval of Medical Leave Absence for Regina Purcell

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence based on the Family Medical Leave Act (FMLA) for Regina Purcell, Position Control No. 027 effective February 5, 2024 through her expected April 8, 2024 date of return. She will be using her balance of sick, personal and vacation days which will be exhausted as of March 8, 2024. The remaining 20 days through April 8, 2024 will be unpaid.

CURRICULUM AND INSTRUCTION

C&I-023-24 Approve the Submission of the Student Safety Data System Report - Period 1 - September 1, 2023 -December 31, 2023

C&I-024-24 Reapproval of the 2024-2025 District and Twelve Month Calendar

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MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Scaraggi _____ Mrs. Villopoto _____

C&I-023-24 Approve the Submission of the Student Safety Data System Report -
Period 1 - September 1, 2023 -December 31, 2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, to approve the 2023-2024 Student Data System Report for Period 1- September 1, 2023 through December 31, 2023 as submitted to the Department of Education.

C&I-024-24 Reapproval of the 2024-2025 District and Twelve Month Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, reapproves the 2024-2025 District and Twelve Month Calendar.

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

X. OLD BUSINESS

NEW BUSINESS

**BOARD OF EDUCATION
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XI. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to HIB cases 2023-2024-008, 2023-2024-009 and 2023-2024-010.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231. The Board will reconvene in public at _____ p.m. and will not take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

XII. REOPEN TO PUBLIC SESSION

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

XIII. ADJOURNMENT

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Scaraggi _____ Mrs. Villopoto _____

The next Regular Board/Preliminary Budget Meeting has been rescheduled for Thursday, March 14, 2024 at 7:00 PM in the Media Center at the Lester C. Noecker School.