

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
SEPTEMBER 22, 2022– 7:30 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, directions for public comment have been posted on the district website, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Committee Reports
 - Finance/Facilities
 - Curriculum

V. SUPERINTENDENT REPORT

- Principal Report

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. All comments should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-002-23 Approve Regular Meeting Minutes for August 18, 2022

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-002-23 Approve Regular Meeting Minutes for August 18, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Meeting Minutes for August 18, 2022.

FINANCE/FACILITIES

FIN-029-23 Approve Acceptance of the Report of Treasurer of School Monies – August 2022

FIN-030-23 Approve Acceptance of the Report of the Board Secretary – August 2022

FIN-031-23 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – August 2022

FIN-032-23 Approve Budgetary Line Item Transfers – August 2022

FIN-033-23 Approve the Payment of Bills and Claims – September 2022

FIN-034-23 Approve the Annual Fertilizing of the Fields

FIN-035-23 Approval to Accept a Parents as Champions Grant from Statewide Parent Advocacy Network, Inc.

FIN-036-23 Approval of Facilities Use Requests

FIN-037-23 Approve Additional Compensation for Employees

FIN-038-23 Re-Approve Additional Compensation for a Medically Trained Bus Aide for the Transportation of Student No. 2181230274

FIN-039-23 Approve Compensation for Medically Trained Bus Aide Substitutes for the Transportation of Student No. 2181230274

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- FIN-040-23 Retroactive Approval of Various Student Evaluations
- FIN-041-23 Approval of Travel and Work Related Expenses
- FIN-042-23 Approval of Extra Hours for Interim School Business Administrator
- FIN-043-23 Retroactive Approval of FY21 Corrective Action Plan (CAP) Food Service Program
- FIN-044-23 Approval of of Restoration Project Change Order # 1
- FIN-045-23 Approval of Extended Day Program Agreement-YMCA 2022-2023
- FIN-046-23 Approval of an Evaluator from the Essex Regional Educational Services Commission (ERESC) to Attend Special Services Meeting

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

 Mrs. Savarese _____ Mrs. Scaraggi _____

- FIN-029-23 Approve Acceptance of the Report of the Treasurer of School Monies – August 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period of August 2022.

- FIN-030-23 Approve Acceptance of the Report of the Board Secretary – August 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period of August 2022.

- FIN-031-23 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – August 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of August 31, 2022, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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FIN-032-23 Approve Budgetary Line Item Transfers – August 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of August 2022, as per N.J.S.A. 18A:8.1.

FIN-033-23 Approve the Payment of Bills and Claims – September 22, 2022

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves payment of the Bills and Claims for the period ending September 22, 2022:

General Fund Bills & Claims	\$ 363,889.71
General Fund Payroll	\$ 334,000.05 through 9/15/21
Special Revenue Fund Bills & Claims	\$ 6,297.80
Debt Services Fund	\$ 805,175.00
Cafeteria Fund	\$ 0.00
<i>Total Payments</i>	<i>\$ 1,509,362.56</i>

FIN-034-23 Approve the Annual Fertilizing of the Fields

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual fertilizing of the fields at no cost to the District as it is being paid through the town's recreation department. All public notifications will be sent out via website and weekly parent package.

FIN-035-23 Approval to Accept a Parents as Champions Grant from Statewide Parent Advocacy Network, Inc.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept grant funds in the amount of \$1,000.00 from the Statewide Parent Advocacy Network, Inc., 35 Halsey Street, 4th Floor, Newark, NJ, funds to be used for organizing activities and programs for our students that will foster a sense of community, strengthen friendships, build social skills and encourage collaboration among students.

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FIN-036-23 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent reapproves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland H.S.A.	10/12/22, 1/11/23 3/8/23, 5/10/23	7:00PM-9:00PM <i>(this is a reapproval as the start time of the meeting has changed)</i>	Wednesday Thursday	Class Parent & H.S.A. Meeting	Media Center
6th Grade Parent Committee	10/21/22	5:00PM - 9:00PM	Friday	6th Grade Halloween Dance	Multi-Purpose Room

FIN-037-23 Approve Additional Compensation for Employees

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve additional compensation for employees presenting at and/or attending evening events or summer meetings.

Employee	Purpose for Overtime
Chelsea Clarke	<i>Retro-active approval for two (2) hours maximum to prepare and present a mini-pd session for new staff orientation on August 31, 2022, being paid at employee's hourly rate as per current contract.</i>
Katherine Corke Michele Cruz Lynn Cummings Diane Mai	<i>Retro-active approval for two (2) hour maximum for attendance at the second Back to School Night, being paid at employee's hourly rate as per current contract.</i>
Catherine Overbeck	<i>Retro-active approval for 4 (four) hours maximum for attendance at the two Back to School Nights, being paid at employee's hourly rate as per current contract.</i>
Robi Dallow	<i>Retro-active approval for 4 (four) hours maximum for attendance at the two Back to School Nights, being paid at employee's hourly</i>

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	rate as per current contract.
Lynn Cummings <i>(reapproval as presentation date has changed)</i>	Two (2) hours maximum to prepare and present the HIB Self Assessment Presentation at the October 20, 2022 Board Meeting, being paid at employee’s hourly rate as per current contract.

FIN-038-23 Re-Approve Additional Compensation for a Medically Trained Bus Aide for the Transportation of Student No. 2181230274

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, reapproves additional compensation for Christine Bullion, medically trained Bus Aide for the transportation of Student No. 2181230274 at a rate of \$40.00 per hour (1.5 hr/per day maximum) for the 2022-2023 school year.

FIN-039-23 Approve Compensation for Medically Trained Bus Aide Substitutes for the Transportation of Student No. 2181230274

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves for Dawn Cortez-Lambert and Monika Karbownik, medically trained Bus Aide substitute for the transportation of Student No. 2181230274 at a rate of \$40.00 per hour (1.5 hr/per day maximum) for the 2022-2023 school year as needed.

FIN-040-23 Retroactive Approval of Various Student Evaluations

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the following student evaluations:

Student No.	Type of Evaluation	Vendor	PO	Cost
5539744954	Educational	ERESC	2300215	\$420.00
9652135782	Educational	ERESC	2300216	\$420.00
9652135782	Assistive Technology	Bergen County Special Services	2300220	\$975.00
5047760977	Neurological	St. Joseph’s	2300228	\$450.00

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		Hospital		
8378475480	OT Evaluation	Pediatric Potentials	2300230	\$390.00

FIN-041-23 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the September 22, 2022 list of travel related expenses.

Staff Member	Event Location/ Purpose	Date	Cost
John Mitchell	2022 SHAPE NJ Adapted Phys. Ed. Conference	10/12/22 8:00AM -2:15PM	\$75.00 /per person Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	9/23/22 Morris Plains, NJ 9:30AM - 12:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	Problem Solving G & T Event Grades 5-6	11/16/22 Roseland, NJ 9:30AM- 1:30PM	No cost
Chelsea Clarke	NJCTP Meeting	11/18/22 Livingston, NJ 1:30PM - 3:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	1/20/23 Cedar Grove, NJ 1:30PM - 3:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	2/10/23 Morris Plains, NJ 9:30AM - 1:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	Totally Global	3/15/23	No cost

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	G & T Event Grades 4-5	Roseland, NJ 9:30AM-1:30PM	
Chelsea Clarke	NJCTP Meeting	4/21/23 West Orange, NJ 1:30PM - 3:30PM	No cost Tolls & Mileage at OMB rate
Chelsea Clarke	NJCTP Meeting	6/2/23 Morris Plains, NJ 9:30AM - 1:30PM	No cost Tolls & Mileage at OMB rate

FIN-042-23 Approval of Extra Hours for Interim School Business Administrator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve extra hours for the Interim School Business Administrator on an as needed basis from the existing 3 days per week to 4 days per week at a daily rate of \$500.00.

FIN-043-23 Retroactive Approval of FY21 Corrective Action Plan (CAP) Food Service Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approve the Corrective Action Plan for the Food Service Program for FY21 to insure net cash does not exceed three month's \ average of expenditures.

FIN-044-23 Approval of Roof Restoration Project Change Order # 1

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Change Order # 1 with Weatherproofing Technologies, Inc. for the installation of 3 skylight guards to provide roof safety in the amount of \$3,487.22. The cost of the change order is included in the \$4,000.00 contingency for the project.

FIN-045-23 Approval of the Extended Day Program Agreement-YMCA 2022-2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Extended Day Program Agreement with the YMCA for the 2022-2023 school year with a sliding scale rental fee to be paid to the district. If 51 or more students participate, the rent of \$1,100.00 is to be paid to the Board of Education on the first of the month from September 2022 to June 2023. The total anticipated payment is \$11,000.00.

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FIN-046-23 Approval of an Evaluator from the Essex Regional Educational Services Commission (ERESC) to Attend Special Services Meeting

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approval an evaluator from the Essex Regional Educational Services Commission (ERESC) to attend a Special Services Meeting for Student No. 9652135782 at the Lester C. Noecker School, at a cost of \$131.25 per meeting as per annual appointment approval of the ERESO contract for the 2022-2023 school year. (PO2300229)

FIN-047-22 Approval of the Sidebar Agreement between the Roseland Board of Education and the Roseland Education Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the sidebar agreement between the Roseland Board of Education and the Roseland Education Association dated September 22, 2022.

PERSONNEL/MANAGEMENT

PER-015-23 Approval to Accept Resignation of Irlanda Velasquez, Instructional Aide for the 2022-2023 School Year

PER-016-22 Retroactive Approval to Hire Lori McGrath as BSI Maternity Leave Teacher for the 2022-2023 School Year

PER-017-23 Approval of Additional Staff for Stipend Duties in 2022-2023

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-015-23 Approval to Accept Resignation of Irlanda Velasquez, Instructional Aide for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Irlanda Velasquez, Instructional Aide, Position Control No. 002, effective August 24, 2022.

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PER-016-22 Retroactive Approval to Hire Lori McGrath as BSI Maternity Leave Teacher for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves to hire Lori McGrath as BSI Maternity Leave Teacher, Position Control No. 116, BA+30, Step 8 at \$62,300.00 with benefits for the 2022-2023 school year.

PER-017-23 Approval of Additional Staff for Stipend Duties in 2022-2023

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the additional staff members to perform extra duty beyond their contractual obligations for the 2022-2023 school year as follows:

Early Morning Arrival Duty Staff (8:40am - 8:50am)	Michele Cruz Katherine Corke Mark Mansour Michael Megaro Michael Peck	\$10.00 daily \$1,800.00 yr
Early Morning Arrival Duty Substitute Staff (8:40am - 8:50am)	John Mitchell Frank Pane Katelyn Viola	\$10.00 daily

CURRICULUM AND INSTRUCTION

C&I-005-23 Approval of School Bus Evacuation Drills

C&I-006-23 Approval of the Roseland School District Virtual or Remote Instruction Plan for the 2022-2023 School Year

C&I-007-23 Approve the 2022 QSAC Results

C&I-008-23 Approve the Statement of Assurance for Paraprofessional Staff for the 2022-2023 School Year

C&I-009-23 Approval of the 2022-2023 Board of Education and District Goals

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ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-005-23 Approval of School Bus Evacuation Drills

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves and acknowledges the Bus Evacuation Drills performed on Monday, September 12, 2022, starting at approximately 8:45 AM and ending at approximately 9:00 AM at the Lester C. Noecker School for Bus Routes Nos. 1 through 9, supervised by Principal Sandoval.

C&I-006-23 Approval of the Roseland School District Virtual or Remote Instruction Plan for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved the Roseland School District Virtual or Remote Instruction Plan for the 2022-2023 school year.

C&I-007-23 Approve the 2022 QSAC Results

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the finalized 2022 QSAC Results as completed by the Essex Executive County Superintendent.

C&I-008-23 Approve the Statement of Assurance for Paraprofessional Staff for the 2022-2023 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the part one of two submissions of the Statement of Assurance for Paraprofessional Staff for the 2022-2023 school year.

C&I-009-23 Approval of the 2022-2023 Board of Education and District Goals

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2022-2023 Board of Education and District Goals.

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POLICIES, REGULATIONS AND BYLAWS

PRB-002-23 Approval on Second Reading of Policies, Regulations, and Bylaws

PRB-003-23 Approval on First Reading of Policies, Regulations, and Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-002-23 Approval on Second Reading of Policies, Regulations, and Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the second reading of the following policies/regulations:

- P 0143.2 High School Student Representative to the Board of Education (M) Revised
- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) Revised
- P 2415 Every Student Succeeds Act (M) Revised
- P 2432 School Sponsored Publications (Abolished)
- P 3216 Dress and Grooming (Revised)
- P 4216 Dress and Grooming (New)
- P&R 5513 Care of School Property (M) Revised
- P 5722 Student Journalism (M) New

PRB-003-23 Approval on First Reading of Policies, Regulations, and Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the first reading of the following policies/regulations:

- P&R 2425 Emergency Virtual or Remote Instruction Program (M)

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IX. PUBLIC COMMENT

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak on any item pertaining to the school during this three (3) minute period. All comments should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public.

X. OLD BUSINESS

NEW BUSINESS

XI. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mr. Dudas _____ Mr. Gesario _____ Dr. Leddy _____

Mrs. Savarese _____ Mrs. Scaraggi _____

The next Board Meeting will be held Thursday, October 20, 2022, at 7:30 PM at the Lester C. Noecker School. There is a chance this meeting may be switched over to a virtual meeting. If this is the case, proper notification will be sent out and details will be on our website at www.roselandnjboe.org .