

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

DATE

May 26, 2020

PRESENT BOARD MEMBERS

Mr. Gesario
Mr. Gorman
Mrs. Murano
Mrs. Savarese
Mrs. Scaraggi

MEETING

Business Meeting

ABSENT

TIME

7:30 PM

ADJOURNED

10:35 PM

OTHERS PRESENT

Ms. Somers
Mr. Gibbs
Faculty Members
Community Members
The Progress

PLACE

Lester C. Noecker School Via Cisco Webex Meeting

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All present*

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

Mr. Gorman took a moment to reflect on those who have lost their lives during the Pandemic. He stated that changes seem to be happening on a daily basis based on the unknown. He further stated that a Board Ad-hoc committee will be formed in anticipation of the school opening. He thanked those who participated in attending the meeting as well as the staff for doing an excellent job during this time.

V. COMMITTEE REPORT

Mrs. Savarese reiterated Mr. Gorman's comment that there are a lot of unknowns at this point but business is continuing as usual.

VI. SUPERINTENDENT REPORT

Ms Somers shared a presentation during her comments.

Good evening! I would like to thank everyone listening for their continued support and partnership as our virtual school year continues and actually nears its completion! We all know that whether we are together in our building or not that we are in for a busy few weeks!

(slide) I have several items on which to update you all including grading, end of year logistics, ESY - Summer Enrichment, and some of our next steps. If you have ever heard the saying "How do you eat an elephant? One bite at a time" then you understand the scope of the work in progress.

(slide) Our 6th grade committee reps had no idea what they signed up for a year ago, but, in true Noecker Teamwork fashion, the committee, Ms. Greenwald, the teachers, the HSA, and Mayor Spango have all had a hand in developing some amazing and memorable celebrations for our 6th graders! Thank you so much for making this such a special event. Ms. Greenwald will be sharing more of this exciting news this week!

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

(slide) The planning for the pick up of student personal items and the drop off of school items is also nearly complete. Thanks to the brainstorming of the district's Logistics Sub-Committee we are organizing the exchange of district and student items. Lists are being completed by grade level of items that need to be returned such as text books, Chromebooks and cords, and violins. Beginning the week of June 15th, families will have assigned times for the exchange. We will be utilizing both the main door and the gym door. Dates and times will also be shared next week.

(slide) The Grading Committee has developed recommendations to support the assessment of students for Trimester 3. We are all very cognizant of the varying levels of support our students have had under these extraordinary circumstances and strove to value and respect both those circumstances and students' hard work.

As a result, recommendations for performance level indicators, which indicate growth towards grade level standards, remain unchanged from Trimester 2 unless significant, independent evidence is available. Letter grades for Literacy, Math, Science, and Social Studies in grades 4-6 are a combination of completion of assignments and accuracy of the work with the three trimester grades being averaged for the Final Grade. As our focus centered upon the core academic areas during remote learning, there will be no letter grades for special areas.

(slide) After waiting for guidance, in fact STILL waiting, but knowing we need time to register students and schedule ESY and Enrichment, we are moving forward with a virtual program for this summer. While there may be an opportunity to provide some of our Extended School Year services on-site, we are planning for both programs to be remote. Great news is that our enrichment offerings will be expanded to include some remediation support and new experiences for our students. Students will be able to sign up per course rather than for the full day as they would if we were in person. Mr. Mansour is coordinating with our staff, building the catalog, and plans to release it for registration very very soon. Sadly, our Kindergarten Summer program will not be held this year, but we hope to hold Kindergarten Screenings in August. All staff related to these programs are on tonight's agenda for approval.

As we continue our brainstorming for September, on tonight's agenda we have the formation of the Board Back to School Advisory Ad-Hoc committee who will support recommendations in all areas of board governance that impact our re-entry into school in September. Part of that work includes gathering information from the school community. How can we enhance or further support remote learning if it is needed? What social-emotional needs can we identify now? How does the community feel about coming back to school? What are the needs and concerns? Knowing this information will only help us as we grow, plan, and adapt together.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

I cannot thank the community enough for your efforts, positive can-do attitude, and care for each other through this history-making last few months. We are stronger than ever and have so much to look forward to! It is hard to believe that our next board of education meeting on June 23rd will be after our school year ends! If I don't see you then, Happy Summer! Please stay safe and healthy, so that we may see you in September.

VII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mr. Gibbs discussed the Tax Levy Schedule that is to be approved by the Roseland Board of Education and the State of New Jersey. A copy of the schedule will be submitted to the Borough and the State so the Borough can begin the 2020-2021 tax levy payments.

He further stated that the school district is approving the application of three grants. A safety grant from New Jersey School Insurance Group (NJSIG/NJEIF) in the amount of \$1,356.83, a safety grant from the State of New Jersey in the amount of \$2,998.50, which is in compliance with Alyssa's Law, and a FEMA Grant which is through the CARES Act in the amount of \$28,361.00. The amount received from the FEMA Grant will be used to help off-set the purchase of much needed Chromebook Computers that is also on tonight's Board Agenda for approval.

The Extraordinary Aid application submission is on the Agenda for approval which will help off-set some of the school's special education costs. The Aid is based on reimbursable costs over State limits for certain Special Education Students.

The school is assisting families that may be experiencing financial difficulties by providing free lunches to all Roseland resident children that are under the age of 18. The funding for the lunches is provided under the Families First Coronavirus Response Act. The school is currently providing free lunches for 21 students. This program will continue through the end of June 2020.

The Maschio's Food Services Contract for the 2020-2021 School Year has been modified not to include the \$5,000.00 guaranteed profit to the 2020-2021 school year. This amendment to the contract is based on the impact the Pandemic has had with respect to the School Food Service industry.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

The Transportation Contract with Sussex County Educational Services has been modified with respect to transporting the school's Special Education students. The Governor signed into law that schools must pay contractors during this pandemic subject to certain guidelines with respect to negotiations. I was able to negotiate a 15% reduction in the balance due from March 16th to the end of the year subject to certified payrolls to be received from the bus company contractors. If the contractors do not provide evidence that they are paying their drivers during the shut down then there will be a further reduction and the adjustment will be made on the June 2020 invoice.

The Transportation Contract with Essex Regional Educational Services Commission or ERESC, is still under negotiation. ERESC provides transportation to the school's general population.

On Wednesday, May 27th, I have a virtual meeting scheduled with Ms. Browne, who is the Director of the Y program, to discuss the after school Y Program for this fall. More information will be provided at the June 2020 Board Meeting as we are still awaiting guidance from the State.

Currently, classrooms are being broken down, cleaned, floors waxed, and painting is being done where needed. We have ordered sanitizing sprayers, masks, and face shields for the staff and students in anticipation of the September opening of the school building. Since students are not allowed in the building we have advanced the summer maintenance schedule. Items that were previously Board approved will be completed by the end of June. Those items are repairs to the roof, asbestos maintenance for 2 classrooms, refinishing the gym, multipurpose room as well as the stage, replacing the backstop, of which the town is willing to contribute to the cost, and completion to the LED upgrade. Items that have not been Board approved but are scheduled for the summer will be on hold until we know the outcome of the State Aid cuts.

The demographic information requested from the Borough has been received and our Demographer will be updating his current report to reflect the additions based on the town's most recent approvals. Mr. Haber, our Demographer, will be giving a presentation at the June 23rd 2020 Board meeting based on the additional housing information received from the town's attorney.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

Mr. Gibbs stated that those Board members that are up for reelection or for anyone interested in becoming a School Board Member, the November 2020 election ballot information link is on the school's website under Board Information. This year's November Annual School Election will be held on November 3, 2020. The deadline for candidates to submit their nominating petition to the county clerk is 4 p.m. July 27, 2020.

No Questions

VIII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

No Public Comment

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-037-20 Approve Board Meetings Minutes

RPT-038-20 Approve the April 2020 Code of Conduct Report

RPT-039-20 Approve the April 2020 Enrollment Report

RPT-040-20 Approve the April 2020 HIB Report

MOTION by Mrs. Murano, SECOND by Mrs. Savarese

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

No discussion.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

RPT-037-20 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Business and Closed Board Meeting Minutes for April 28, 2020.

RPT-038-20 Approve the April 2020 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2020 Code of Conduct Report.

RPT-039-20 Approve the April 2020 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2020 Enrollment Report.

RPT-040-20 Approve the April 2020 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the April 2020 HIB Report.

FINANCE/FACILITIES

FIN-163-20 Approve the Creation of the Ad-Hoc Back to School Advisory Committee

FIN-164-20 Approve Acceptance of the Report of Treasurer of School Monies – April 28, 2020

FIN-165-20 Approve Acceptance of the Report of the Board Secretary – April 28, 2020

FIN-166-20 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – April 28, 2020

FIN-167-20 Approve the Payment of Bills and Claims – May 2020

FIN-168-20 Approve Budgetary Line Item Transfers – April 2020

FIN-169-20 Approve Acceptance of the Cafeteria Report – April 2020

FIN-170-20 Approve the Three-Year Comprehensive Equity Plan (2019-2022)

FIN-171-20 Approve Submission of the Application and Acceptance of Extraordinary Aid Funds for 2020-2021

FIN-172-20 Approve Renewal of Membership in the New Jersey Schools Insurance Group Fund (NJSIG/NJEIF) for the 2020-2021 School Year

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

-
- FIN-173-20 Approve Submission of Application to the New Jersey School Insurance Group (NJSIG/NJEIF) for the 2020-2021 Safety Grant
- FIN-174-20 Approve the Resolution for the District Tax Payment Schedule for 2020-2021
- FIN-175-20 Approval of Insurance Carrier Providers for the 2020-2021 School Year
- FIN-176-20 Approve Ameriflex to Administer COBRA and Flexible Spending Account (FSA)
- FIN-177-20 Retroactively Approve the Contract with The JDM Group to Install Panic Button Alert System in Accordance with Alyssa's Law
- FIN-178-20 Approve the Submission of the Application to the CARES Act Grant in the Amount of \$28,361.00
- FIN-179-20 Approve the Travel and Work Related Expenses
- FIN-180-20 Approve the Submission of the Alyssa's Law Compliance Determination Application
- FIN-181-20 Retroactively Approve the Distribution of School Lunches under the Families First Coronavirus Response Act (FFRA) (P.O. 116-127)
- FIN-182-20 Approve the Contract Modification with Maschio's Food Services, Inc. as Food Service Management Company (FSMC) for the 2020-2021 School Year
- FIN-183-20 Approve an Addendum to the Original Contract with the Sussex County Regional Cooperative
- FIN-184-20 Approve the Purchase of Chromebook Computers for Students Use

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

Discussion:

The Board was happy to receive the updates from Mr. Gibbs.

Ms. Murano was pleased to hear about the update to the Demographics Report.

Mr. Gorman was pleased to see that Mr. Gibbs was able to negotiate a suitable resolve to the transportation contract.

Ms. Somers stated that Mr. Gibbs was very diligent in getting a number of items accomplished with respect to relief, transportation, and the CARES Act.

Mr. Gorman reiterated Ms. Somers' comment that he was able to save the District money on the transportation contract.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

FIN-163-20 Approve the Creation of the Ad-Hoc Back to School Advisory Committee

WHEREAS, our collective desire to ensure the health and safety of our school community and proactively address the impact of COVID-19 on teaching and learning in the Roseland School District; and

WHEREAS, the Roseland Board of Education recognizes its obligations to support student achievement, ensure a safe educational environment, and maintain fiscal responsibility that we, as a community, have come to expect from our school district; and

WHEREAS, the Roseland Board of Education believes it is critical to provide support in the areas of personnel, governance, finance and facilities, policy, and curriculum, instruction, and technology;

THEREFORE, be it resolved that the Roseland Board of Education shall create the Ad-Hoc Back to School Advisory Committee.

FIN-164-20 Approve Acceptance of the Report of Treasurer of School Monies – April 28, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending April 28, 2020.

FIN-165-20 Approve Acceptance of the Report of the Board Secretary – April 28, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending April 28, 2020.

FIN-166-20 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – April 28, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves that pursuant to N.J.A.C. 6:23-2.12(c) 4, the district certifies that as of April 28, 2020, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020 – 7:30 PM**

FIN-167-20 Approve the Payment of Bills and Claims – May 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending May 26, 2020:

General Fund Bills & Claims	\$ 199,601.71	
General Fund Payroll	\$ 514,767.37	through May 15, 2020
Special Revenue Fund Bills & Claims	\$ 10,052.47	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 9,564.52</u>	
Total Payments	\$ 733,986.07	

FIN-168-20 Approve Budgetary Line Item Transfers – April 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of April 2020 as per N.J.S.A. 18A:8.1.

FIN-169-20 Approve Acceptance of the Cafeteria Report – April, 2020

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending April 2020.

FIN-170-20 Approve the Three-Year Comprehensive Equity Plan (2019-2022)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Three-Year Comprehensive Equity Plan for School Years 2019-20 through 2021-22 and the submission of the 2020-2021 Statement of Assurance.

FIN-171-20 Retroactively Approve the Submission of Application and Acceptance of Extraordinary Aid Funds for 2020-2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the submission of the Extraordinary Aid Application and acceptance of related funds for the 2020-2021 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

FIN-172-20 Approve Renewal of Membership in the New Jersey Schools Insurance Group Fund (NJSIG/NJEIF) for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following resolution;

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Roseland Board of Education, hereinafter referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT: This agreement is made by and between NJSIG and the Educational Institution;

1. The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2018, and ending July 1, 2021 at 12:01 a.m.;

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

2. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of Each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
3. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
4. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
5. By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
6. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
7. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
8. The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

9. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
10. The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
11. The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

FIN 173-20 Approve Submission of Application to the New Jersey School Insurance Group (NJSIG/NJEIF) for the 2020-2021 Safety Grant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2020 Safety Grant Application, Safety Assessment Questionnaire and Errors & Omissions Assessment to the New Jersey School Insurance Group (NJSIG/NJEIF) in the amount of \$1,356.83.

FIN-174-20 Approve the Resolution for the District Tax Payment Schedule for 2020-2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following:

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

RESOLVED, that the amount of district taxes needed to meet the obligations of this Board during the school year 2020-2021 is \$8,432,625.00 General Fund plus \$835,650.00 Debt Service payment and that the Borough of Roseland is hereby requested to place in the hands of the Treasurer of School Monies that amount according to the following schedule in accordance with the statutes relating thereto:

<u>Date</u>		<u>General Fund</u>		<u>Debt Service</u>		<u>Total</u>
July	2020	702,718.75		0		702,718.75
August	2020	702,718.75		0		702,718.75
September	2020	702,718.75		417,825.00		1,120,543.75
October	2020	702,718.75		0		702,718.75
November	2020	702,718.75		0		702,718.75
December	2020	702,718.75		0		702,718.75
January	2021	702,718.75		417,825.00		1,120,543.75
February	2021	702,718.75		0		702,718.75
March	2021	702,718.75		0		702,718.75
April	2021	702,718.75		0		702,718.75
May	2021	702,718.75		0		702,718.75
June	2021	702,718.75		0		702,718.75
Total		8,432,625.00		835,650.00		9,268,275.00

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

FIN-175-20 Approval of Insurance Carrier Providers for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following insurance carrier providers for the 2020-2021 school year:

Health:	Horizon Blue Cross Blue Shield of New Jersey
Dental:	Horizon Healthcare Dental/Public Employer Trust
Prescription:	BeneCard/Public Employer Trust

FIN-176-20 Approve Ameriflex to Administer COBRA and Flexible Spending Account (FSA) and the Pre-tax Commuter Benefit Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Ameriflex to administer Consolidated Omnibus Budget Reconciliation Act (COBRA) and Flexible Spending Account (FSA) and the Pre-tax Commuter Benefit Program at a rate of \$6.00 per participant per month and \$90.00 per month, respectively, for the 2020-2021 school year.

FIN-177-20 Retroactively Approve the Contract with The JDM Group to Install Panic Button Alert System in Accordance with Alyssa's Law

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the contract with the JDM Group, 304 Harmony Brass Castle Road, Phillipsburg, N.J., to install a panic button alert system in the amount of \$\$2,998.50. A second quote was provided by New Era, 11 Melanie Lane #9, East Hanover, NJ in the amount of \$9,874.64.

FIN-178-20 Approve the Submission of the Application to the CARES Act Grant in the Amount of \$28,361.00

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the application to the CARES Act Grant in the amount of \$28,361.00.

FIN-179-20 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the May 26, 2020 list of travel related expenses.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

FIN-180-20 Approve the Submission of the Alyssa's Law Compliance Determination Application

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the Alyssa's Law Compliance Determination Application.

FIN-181-20 Retroactively Approve the Distribution of School Lunches under the Families First Coronavirus Response Act (FFRA) (P.O. 116-127)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the distribution of school lunches through the Families First Coronavirus Response Act (FFRA) (P.O. 116-127) under the guidelines of the Pandemic EBT (P-EBT) Program.

FIN-182-20 Approve the Contract Modification with Maschio's Food Services, Inc. as Food Service Management Company (FSMC) for the 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the contract modification with the FSMC contract with Maschio's Food Services, Inc. for the 2020-2021 school year, including the following applicable feed:

- 1) The School Food Authority shall pay Maschio's annual management fee in the total amount of \$9,525.00. The management fee shall be payable in monthly installments of \$952.50 per month commencing on September 1, 2020 and ending on June 30, 2021.
- 2) Maschio's \$5,000.00 bottom line guarantee return to the School Food Authority has been eliminated from the original Board approved contract.

FIN-183-20 Approve an Addendum to the Original 2019-2020 Contract with the Sussex County Regional Cooperative

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an Addendum to the original 2019-2020 contract with a fifteen percent reduction in contractual payments to the Sussex County Regional Cooperative in accordance with P.L. 2020, c. 27.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020 – 7:30 PM**

FIN-184-20 Approve the Purchase of Chromebook Computers for Students Use

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves purchase of ninety Chromebook computers from SHI International Corp., 300 Davidson Avenue, Somerset, NJ 08873 in the amount of \$30,732.30. SHI is under State Contract number E-8801-ACESCPS.

PERSONNEL/MANAGEMENT

PER-058-20 Approve to Amend the Leave for Employee No. 100085

PER-059-20 Approval of Teaching Staff and Salaries – 2020-2021 School Year

PER-060-20 Approval of Custodial Staff and Salaries – 2020-2021 School Year

PER-061-20 Approval of Jessica Ingrassia as a Special Education Teacher for the 2020-2021 School Year

PER-062-20 Approve the 2020 Summer Enrichment Program Teachers and Salaries

PER-063-20 Approve the 2020 Summer School Enrichment Program Substitute Teacher and Aides

PER-064-20 Approve Frances Noronha as the 2020 Summer School Enrichment Program School Nurse

PER-065-20 Approve Joanne Barker as the 2020 Summer Enrichment Program Substitute Nurse

PER-066-20 Approve the 2020 E.S.Y. Program Staff

PER-067-20 Approve Teachers and Staff for Kindergarten Screening

MOTION by Mr. Gesario, SECOND by Mrs. Savarese

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

No Discussion

PER-058-20 Approve to Amend the Leave for Employee No. 100085

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a leave of four month medical absence for Employee No. 100085 commencing on February 27, 2020 and extending through May 22, 2020, with a return date of May 25, 2020. Employee used accumulated sick days during this period to continue to receive salary and health benefits.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020 – 7:30 PM**

PER-059-20 Approval of Teaching Staff and Salaries – 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the tenured and non-tenured teaching staff members listing according to salary and steps in the Roseland Education Association agreement for the 2020-2021 school year.

PER-060-20 Approval of Custodial Staff and Salaries – 2020-2021 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the custodial staff and salaries listing according to salary and steps in the Roseland Education Association agreement for the 2020-2021 school year.

PER-061-20 Approval of Jessica Ingrassia as a Special Education Teacher for the 2020-2021

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved Jessica Ingrassia as a Special Education Teacher, Position Control No. 089, MA, Step 4, at a salary of \$59,936.00, with benefits effective September 1, 2020.

PER-062-20 Approve the 2020 Summer Enrichment Program Teachers and Salaries

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019 Summer School Enrichment Program staff member list for the 2020 Summer School Enrichment Program to be held from 8:30 AM to 12:00 PM, (classes begin at 9:00 AM), July 6-July 31, 2020 (20 days), at a rate of \$80.00/day.

PER-063-20 Approve the 2020 Summer School Enrichment Program Substitute Teachers and Aides

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2020 Summer School Enrichment Program Substitute Teachers and Aides listing for the 2020 Summer School Enrichment Program at a rate of \$80.00 per day.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

PER-064-20 Approve Frances Noronha as the 2020 Summer School Enrichment Program School Nurse

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Frances Noronha as the 2020 Summer School Enrichment Program nurse from July 6-31, 2020 (20 days), 8:30 AM to 12:00 PM, (classes begin at 9:00 AM) at a rate of \$125.00/day not to exceed a total of \$2,375.00.

PER-065-20 Approve Joanne Barker as the 2020 E.S.Y. Program Substitute Nurse

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Joanne Barker as the 2020 E.S.Y. Program Substitute Nurse at a rate of \$175.00/day.

PER-066-20 Approve the 2020 E.S.Y. Staff

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2020 Extended School Year Program (E.S.Y.) staff member listing for the E.S.Y. Program to take place from 9:00 AM to 12:00 PM, July 6-31, 2020 (20 days), in an amount not to exceed \$45,000.00 according to the salary and step guide in the Roseland Education Association agreement, vendor contract, or other district contracts.

PER-067-20 Approve Teachers and Staff for Kindergarten Screening

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Teachers and Staff for Kindergarten Screening to be held in August 2020 for up to 40 hours at their hourly rate.

CURRICULUM AND INSTRUCTION

C&I-022-20 Approve School Health-Related Closure Plan

C&I-023-20 Approval of the 2020 Summer Enrichment Program

C&I-024-20 Approval of the 2020 Extended School Year Program

C&I-025-20 Approval of the Amended 2109-2020 District Calendar

MOTION by Mrs. Savarese, SECOND by Mrs. Murano,

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

No Discussion

C&I-022-20 Approve District Public Health-Related School Closure Plan

WHEREAS, in response to the COVID-19 pandemic, the Governor has declared a state of emergency and a public health emergency, and ordered all schools closed for in-person instruction; and

WHEREAS, in response to the COVID-19 pandemic, the Legislature has revised N.J.S.A. 18A:7F-9 to permit the use of virtual instruction to establish compliance with the 180-school day requirement during a public health emergency, subject to Board approval of a virtual (or remote) instruction program;

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the District's program of virtual instruction, the Public Health-Related School Closure Plan to meet the 180-school day requirement, which was previously submitted to the Department of Education on March 13, 2020, and implemented since the District's closure on March 16, 2020.

C&I-023-20 Approval of the 2020 Summer Enrichment Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019 Summer Enrichment Program which will be held remotely from July 6, 2020 - July 31, 2020, a total of 20 days from 9:00 AM - 12:00 PM.

C&I-024-20 Approval of the 2020 Extended School Year Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2020 Extended School Year Program which will be held remotely (or a combination of remote/in-person) from July 6, 2020 - July 31, 2020, a total of 20 days, from 9:00 AM - 12:00 PM.

C&I-025-20 Approval of the Amended 2109-2020 District Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended 2019-2020 Roseland School District Calendar to reflect two (2) snow days not used with June 17, 2020 being the last day of school and a minimum day for staff and students.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

VIII. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

Mrs. Savarese thanked Ms. Somers for leading the charge as the school pivoted in going from a regular classroom situation to a virtual classroom.

Councilwoman Perrotti questioned Mr. Gibbs regarding the Demographic Study with respect to busing. Mr. Gibbs stated that in his report he didn't discuss busing but stated that he did receive the requested demographic information from the town's attorney. Ms. Somers stated that the transportation piece that Mr. Gibbs mentioned was based on the reduction of transportation costs during this time which had no relation to the receipt of demographic information.

Mrs. Sellitto, 16 Williamsburg Dr., Roseland, gave congratulations to Ms. Ingrassia in her new position in the Special Education Department. Ms. Ingrassia thanked Mrs. Sellitto.

IX. OLD BUSINESS

No Old Business

NEW BUSINESS

Mrs. Scaraggi thanked Ms. Somers and the teachers for their unwavering dedication to the students. She also thanked Ms. Cummings for her Yoga Classes. She wished everyone well during the Pandemic.

Mr. Gesario mentioned the impressive Art Exhibit that was created by the students and staff that is located on the school's website. Ms. Somers reiterated Mr. Gesario's comment in that the students and staff did an excellent job.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
MAY 26, 2020– 7:30 PM**

X. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to the Superintendent Evaluation.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist. The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231

The Board will reconvene in public at 9:30 p.m. and may take action following the closed session.

MOTION by Mrs. Murano, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

XI. REOPEN INTO PUBLIC SESSION

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

XII. ADJOURNMENT

MOTION by Mrs. Savarese, SECOND by Mrs. Scaraggi

ROLL CALL: Mr. Gesario, Mr. Gorman, Mrs. Murano, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

**The next Regular Board Meeting will be held on Tuesday, June 23, 2020
at 7:30 PM, in the Lester C. Noecker Media Center. MAY**

Respectfully Submitted,



Gordon E. Gibbs
Board Secretary/Business Administrator