

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

DATE

August 16, 2018

PRESENT BOARD MEMBERS

Mrs. Gordon
Mr. Gorman
Mrs. Perrotti
Mrs. Savarese - *arrived 7:39 p.m.*
Mrs. Scaraggi

MEETING

Business Meeting

ABSENT

TIME

7:36 p.m.

ADJOURNED

8:46 p.m.

OTHERS PRESENT

Ms. Somers
Ms. Kot
Colleen McSpirit-Brush, *The Progress*
Community Members
Staff Members

PLACE

Lester C. Noecker School

I. CALL TO ORDER – Mrs. Gordon

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, and Mrs. Scaraggi - *Present.*
Mrs. Savarese - *arrived 7:39 p.m.*

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III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Mrs. Gordon welcomed the community and expressed her excitement as everyone gears up for the new school year. The lengthy list of professional development items on the agenda is a great sign as it means teachers are getting extra tools and inspiration to bring into the classroom.
- Mrs. Gordon thanked the HSA for the generous donations used to purchase beginning year school supplies for students including assignment pads, folders, magazines and readers.
- As of the July 31, 2018 deadline for submission to run for School Board, only two candidates are running. Both Mrs. Perrotti and Mr. Gorman are up for re-election and are running unopposed.

V. SUPERINTENDENT REPORT

- Superintendent Somers welcomed the community and shared the productive summer that has been enjoyed at Noecker. The summer enrichment, extended school year, and kindergarten programs were held through the month of July with 160 students participating. Scheduling, curriculum writing, interviewing and hiring, and summer building projects have also been keeping the administrative and custodial team very busy.
- Ms. Somers reviewed agenda items, including a number of personnel appointments such as the new Child Study Team comprised of a full-time School Social Worker, full-time School Psychologist, and a part-time LDTC. The new CST team was on-site last week reviewing IEP Direct and will be in again to focus on IEP review and getting to know their students prior to the start of school. Two Special Education teachers, the new Administrative Assistant to the Principal, and three Instructional Aides are also on this agenda for approval. The first day orientation for new staff will be held on August 30th. There will also be 24 new students enrolled at Noecker for the 2018-19 school year.
- The summer facilities projects are either completed or well underway, including LED lighting upgrades, gas line replacement, security painting in the hallways, boiler maintenance/repairs, and the library/media center updates. The custodial team has been hard at work cleaning classrooms and painting and everything looks on target for September completion.
- Transportation routes have been reviewed and revised with ERESC and many of the drivers from last year will be returning. We anticipate only the usual hiccups with timing as everyone adjusts to a new year, but several scheduled dry runs should help to alleviate any major issues.

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- Scheduling is nearing completion, summer curriculum work is being completed, and teachers are beginning to come in and set up their classrooms. Nearly all of the staff is reading the book *Responsive Classroom Discipline* which will be incorporated into the first professional development day and will be a focus throughout the year. Also on this agenda is the approval of student assemblies and a parent program with the highly energetic Lead U team to reinforce the expectations for our school such as kindness, respect, and resilience.
- Additional professional development for teachers and administrators is included in the agenda as part of a continuing focus to empower teachers as instructional leaders in their classrooms and set the stage for student achievement and engagement in learning.
- Ms. Somers expressed excitement about the new year, new programs, new students, and new staff and is eager to see everyone else return for a year in which we “dream big and aim high.”

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Ms. Kot advised that the Board Auditors, Nisivoccia, LLP, would be on-site for five days starting Monday, August 20th to conduct the 2017-2018 Financial Audit. The Business Office has been very busy closing out the 2017-2018 fiscal year and collecting and analyzing the requested data in advance of the Auditor’s arrival.
- Agenda items include the June Reports of the Treasurer and Board Secretary. As required by law, drafts of these reports were sent to the County Executive prior to the July 31st deadline. The June 2018 Transfer Request to exceed the 10% transfer threshold was approved by the County Executive on August 1st.
- This month’s Bills List includes bills paid on June 30th in order to facilitate closing out the fiscal year, a series of emergent checks cut on July 25th in order to pay for July Medical, Dental and Prescription costs, and the normal monthly bills for the month of August.
- The district will be renewing its participation in the National School Lunch Program and the Board will be approving new Lunch Prices for the 2018-2019 school year.
- Extraordinary Aid funds in the amount of \$49,812 for Fiscal Year 2018 are being accepted tonight and are used toward special education costs.
- Based upon an Audit conducted by the NJ DOE on Food Service programs that took place during the 2015-2016 school year, a Food Procurement Review Corrective Action Plan is being approved and implemented. It includes adopting a new Strauss Esmay policy and stricter controls on the use of Federal Funds.
- The Principal’s new Administrative Assistant is being added as a signatory to the Student Activities Account at Lakeland Bank.
- Three very generous donations from the HSA are being accepted tonight. Thank you!

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- The Board will be retroactively approving some student evaluations which took place over the summer, as well as an extended school year contract for a new student and extra hours for in-house teachers and aides who were needed to work with students during the summer.
- With the library renovation and reconfiguration underway, the agenda also contains approval to dispose of aging media furniture.

VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- A parent expressed excitement about the new incoming Child Study Team members, requested additional information on their qualifications/backgrounds and inquired as to the availability of draft policies on the agenda for approval. Ms. Somers responded to both inquiries.

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-01-19 Approve Regular and Closed Session Board Meeting Minutes for June 21, 2018 and July 26, 2018 Special Meeting Minutes
- RPT-02-19 Approve to Affirm the June 2018 HIB Report
- RPT-03-19 Approve the July & August 2018 HIB Reports
- RPT-04-19 Approve the July & August 2018 Code of Conduct Reports
- RPT-05-19 Approve the June 2018 Enrollment Report
- RPT-06-19 Approve the Health Office Report - March 2018 through June 2018

MOTION by Mr. Gorman, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

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RPT-01-19 Approve Regular and Closed Session Board Meeting Minutes for June 21, 2018 and July 26, 2018 Special Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Session Board Meeting Minutes for June 21, 2018 and the July 26, 2018 Special Meeting Minutes.

RPT-02-19 Approve to Affirm the June 2018 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, affirms the June 2018 HIB Report.

RPT-03-19 Approve the July & August 2018 HIB Reports

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the July & August 2018 HIB Reports.

RPT-04-19 Approve the July & August 2018 Code of Conduct Reports

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the July & August 2018 Code of Conduct Reports.

RPT-05-19 Approve the June 2018 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the June 2018 Enrollment Report.

RPT-06-19 Approve the Health Office Report - March 2018 through June 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Health Office Report for March 2018 through June 2018.

FINANCE/FACILITIES

FIN-010-19 Approve Acceptance of the Report of Treasurer of School Monies – June 30, 2018

FIN-011-19 Approve Acceptance of the Report of the Board Secretary – June 30, 2018

FIN-012-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2018

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- FIN-013-19 Approve the Payment of Bills and Claims – June 30, 2018 and August 16, 2018
- FIN-014-19 Approve Participation in the National School Lunch Program for 2018-2019
- FIN-015-19 Approval of Lunch Prices for the 2018-2019 School Year
- FIN-016-19 Approve Acceptance of the 2018 Extraordinary Aid Funds
- FIN-017-19 Approval of Travel and Work Related Expenses
- FIN-018-19 Approval of Three (3) Donations from the Roseland Home School Association
- FIN-019-19 Approval of Facilities Use Requests
- FIN-020-19 Approve the Walgreen’s Community Off-Site Agreement
- FIN-021-19 Approval of SecureWatch24 Service Agreement for the 2018-2019 School Year
- FIN-022-19 Approval of the Secure Watch Service Agreement for the 2018-2019 School Year
- FIN-023-19 Approve a Psychiatric Evaluation for Student No. 5086073164
- FIN-024-19 Approve a Neurological Evaluation for Student No. 5977829708
- FIN-025-19 Approve a Psychiatric Evaluation for Student No. 1886783075
- FIN-026-19 Approve the Food Services Procurement Review Corrective Action Plan for the Period July 1, 2015 through June 30, 2016
- FIN-027-19 Approve E.S.Y. Contract for Student No. 8535246041
- FIN-028-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100436
- FIN-029-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100434
- FIN-030-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100290
- FIN-031-19 Approval of Signatory Changes to Account at Lakeland Bank
- FIN-032-19 Approve Summer Hours for the Child Study Team
- FIN-033-19 Approve the Disposal of Library/Media Center Furniture

MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, and Mrs. Savarese - *All Ayes.*

Mrs. Scaraggi approved FIN-010-19 through FIN-017-19 and FIN-019-19 through FIN-033-19 and abstained from FIN-018-19.

- FIN-010-19 Approve Acceptance of the Report of the Treasurer of School Monies – June 30, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the period ending June 30, 2018.

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FIN-011-19 Approve Acceptance of the Report of the Board Secretary – June 30, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending June 30, 2018.

FIN-012-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – June 30, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-013-19 Approve the Payment of Bills and Claims – June 30, 2018 and August 16, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending June 30, 2018 & August 16, 2018:

General Fund-Bills & Claims	\$146,640.09	through June 30, 2018
Special Revenue Fund Bills & Claims	\$ 1,400.00	through June 30, 2018
Cafeteria Fund	\$ 196.74	through June 30, 2018
General Fund-Bills & Claims	\$ 523,921.78	through August 16, 2018
General Fund-Payroll	\$ 470,018.85	through August 16, 2018
Special Revenue Fund Bills & Claims	\$ 10,499.53	through August 16, 2018
Cafeteria Fund	\$ 11,405.13	through August 16, 2018
Total Payments	\$ 1,164,082.12	

FIN-014-19 Approve Participation in the National School Lunch Program for 2018-2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation of the Lester C. Noecker School in the National School Lunch Program during the 2018-2019 school year.

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FIN-015-19 Approval of Lunch Prices for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following lunch prices for the 2018-2019 school year:

Student Lunch	\$ 2.90	Adult Lunch	\$ 4.25
Student Entree Only	\$ 2.35	Reduced Lunch	\$.40
Extra Entree with Lunch	\$ 1.90	Soup & Crackers	\$ 1.00
Milk	\$.60	Baked Chips	\$ 1.00
Bottled Water (small)	\$.50	Ice Cream	\$ 1.25
Bottled Water (large)	\$ 1.00	Fresh Baked Cookie	\$.50
100% Juice	\$.75	Yogurt	\$ 1.00
Fresh or Chilled Fruit	\$.75	Yogurt Parfait	\$ 2.00
Hot Soft Pretzel	\$ 1.00	Vegetable Side	\$.75

FIN-016-19 Approve Acceptance of the 2018 Extraordinary Aid Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the 2018 Extraordinary Aid funds in the amount of \$49,812.

FIN-017-19 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member:	Jaclyn Carnevale & Michelle Tedeschi
Event:	NJCIE's 16th Annual Summer Inclusion Conference
Location:	Montclair State University
Purpose:	Professional Development Conference
Date:	June 28, 2018
Cost:	\$55.00/hr. per teacher-not to exceed 5 hours

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Staff Member: Deanne Somers
Event: Essex County Superintendent Roundtable Meetings
Location: Newark, NJ
Purpose: Educational Updates
Date: September 28, 2018, October 26, 2018, November 30, 2018,
December 21, 2018, January 31, 2019, February 1, 2019,
March 29, 2019, April 30, 2019, May 10, 2019, May 31, 2019,
and June 28, 2019
Cost: Tolls & Mileage at OMB rate

Staff Member: Lauren Miller
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: September 12, 2018, September 18, 2018, September 26, 2018,
November 1, 2018 and December 3, 2018
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: JoAnn Brady, Kristina Kash and Michele Tedeschi
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: September 18, 2018, September 26, 2018 (*Brady & Kash only*)
November 13, 2018, December 14, 2018 and January 18, 2019
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Richard Celebre
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 3, 2018, November 2, 2018
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

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Staff Member: Jaclyn Carnevale
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 4, 2018, November 1, 2018, December 6, 2018
and January 8, 2019
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Jennifer Luzzi, Anne-Marie Petrarca, Gina Ortiz
and Deborah Sessa
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 11, 2018
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Katelyn Fabiano, Christina Melillo and Janine Piscitello
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 18, 2018, December 18, 2018 and January 23, 2019
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Nicole Ashby, Jenna Buccelli and Susan Groome
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: November 28, 2018
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

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Staff Member: Julieth Santos
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 22, 2018, December 20, 2018 and January 25, 2019
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Colleen Lavorgna
Event: Conquer Mathematics Workshops
Location: Fairfield, NJ
Purpose: Professional Development
Date: October 5, 2018, November 15, 2018 and December 7, 2018
Cost: \$155.00 per workshop
Tolls & Mileage at OMB rate

Staff Member: Deanne Somers, Robyn Greenwald & Mark Mansour
Event: Legal One Training & Updates
Location: Wayne, NJ
Purpose: Professional Development
Date: August 28, 2018
Cost: \$75/per person
Tolls & Mileage at OMB rate

Staff Member: Mark Mansour
Event: 3-Day Stronge Teacher Evaluation Training
for Administrators
Location: Piscataway , NJ
Purpose: Administrative Training
Date: September 20, 26 and 28, 2018
Cost: \$175/per day x 3 days= \$525.00
Tolls & Mileage at OMB rate

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Staff Member: Deanne Somers
Event: Superintendent Study Council Meetings (NJSSC)
Location: South Orange, NJ
Purpose: Superintendent and Board Related Topic Meetings
Date: October 11, 2018, November 15, 2018, December 13, 2018,
January 17, 2019, February 14, 2019, March 14, 2019,
April 18, 2019 and May 23, 2019
Cost: \$600.00
Tolls & Mileage at OMB rate

Staff Member: Julie A. Kot
Event: New Jersey Association of School Business Officials
(NJASBO)
Location: Rockaway, NJ
Purpose: Business Administrators Workshops/Trainings
Date: September 27, 2018, November 1, 2018, November 29, 2018,
December 6, 2018, January 15, 2019, February 5, 2019,
March 21, 2019 and April 11, 2019
Cost: \$100.00/per session
Tolls & Mileage at OMB rate

Staff Member: Lisa Barcia
Event: New Jersey Association of School Business Officials
(NJASBO)
Location: Rockaway, NJ
Purpose: Business Administrators Workshops/Trainings
Date: November 1, 2018, December 6, 2018, January 15, 2019,
February 5, 2019, March 21, 2018 and May 9, 2019
Cost: \$100.00/per session
Tolls & Mileage at OMB rate

Staff Member: Lisa Barcia
Event: School Payroll Group Meetings
Location: Various Locations in Northern NJ (TBD)
Purpose: Payroll Related Topics
Date: Monthly Meetings (TBD)
Cost: Tolls & Mileage at OMB rate

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Staff Member: Deanne Somers, Julie A. Kot. Anna Gordon, Scott Gorman,
Laura Savarese and Allison Scaraggi
Event: New Jersey School Boards Association Conference (NJSBA)
Location: Atlantic City, NJ
Purpose: Updates on School Board Issues
Deanne Somers - October 22-25, 2018
Julie A. Kot - October 23-25, 2018
Date: Anna Gordon - October 24-25, 2018
Scott Gorman - October 24-25, 2018
Laura Savarese - October 23-25, 2018
Allison Scaraggi - October 23-24, 2018
Cost: Registration: \$1,600.00/group rate
Hotel: Not to exceed \$99.00+fees/night
Tolls & Mileage at OMB rate
Reimbursable Meals & Incidental Expenses
as per GSA rate

Staff Member: Thomas August
Event: Northern Regional Facilities Training
Location: Rockaway, NJ
Purpose: Training Seminar
Date: August 14, 2018
Cost: Tolls & Mileage at OMB rate

FIN-018-19 Approval of Three (3) Donations from the Roseland Home School Association

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves and gratefully accepts three generous donations from the Roseland Home and School Association in the following amounts:

\$1,112.10	Student Assignment Pads
\$ 515.00	Student Red Folders
\$3,085.34	Student Scholastic Magazines and Weekly Readers

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FIN-019-19 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A.	*9/25/18, 10/10/18, 11/14/18, 1/9/19, 2/6/19, 3/6/19, 4/10/19, 5/8/19, 6/12/19	7:30 PM-8:15 PM	Wednesdays (9/25/18 is a Tuesday)	H.S.A. Monthly Meetings	*MPR Media Ctr.
H.S.A.	9/25/18	6:00 PM-7:00 PM	Tuesday	6th Grade Parent Meeting	Media Center
H.S.A.	9/25/18	6:30 PM-7:30 PM	Tuesday	H.S.A. Class Parent Meeting	MPR
H.S.A.	9/26/18	3:20 PM-9:00 PM	Wednesday	Back to School Picnic	Back of School
H.S.A.	10/5/18	8:00 AM-4:00 PM	Friday	Pumpkin & Mum Sale	Front Lawn
H.S.A.	10/5/18	8:00 AM-4:00 PM	Friday	Fall Clothing Drive	Lower Pkg. Lot
H.S.A.	12/6/18 Set-up 12/7/18 Sale	9:00 AM-3:00 PM 8:00 AM-5:00 PM	Thursday Friday	Holiday Bazaar	Stage Side of MPR
H.S.A.	2/27/19 Set-up 2/28/19 Sale	8:00 AM-5:00 PM 8:00 AM-9:00 PM	Wednesday Thursday	Book Fair	MPR
H.S.A.	5/10/19	8:00 AM-4:00 PM	Friday	Spring Clothing Drive	Lower Pkg. Lot
H.S.A.	5/10/19	8:00 AM-4:00 PM	Friday	Spring Flower Sale	Front Lawn
H.S.A.	5/10/19	10:00 AM-2:00 PM	Friday	Staff Appreciation Luncheon	MPR
H.S.A.	6/4/19 *6/5/19-RD	2:00 PM-9:00 PM	Tuesday Wednesday	Family Fun Night	Back Field of School
H.S.A.	5/29/19 *5/30/19-RD *5/31/2019- RD	9:00 AM-3:00 PM	Wednesday Thursday Friday	Field Day	Back Black Top
H.S.A.	6/6/19	6:30 PM-9:00 PM	Thursday	Talent Show	MPR
Roseland Cub Scout Pack 801	9/21/18 1/25/19 2/22/19	6:15 PM 5:30 PM 6:15 PM	Fridays	Roundup Meeting Pinewood Derby Raingutter Regatta	M.P.R.
Roseland Girl Scout Troop 21108	9/21/18, 10/19/18, 11/6/18, 1/18/19, 2/15/19, 3/25/19, 5/17/19 and 6/7/19	4:30 PM - 5:30 PM	Fridays	Girl Scout Meetings	M.P. R.
Roseland Girl Scout Troop 20738	9/27/18, 10/18/18, 11/29/18, 12/13/18, 1/17/19, 2/7/19, 3/14/19, 4/11/19, 5/9/19 and 6/6/19	4:00 PM - 5:00PM	Thursdays	Girl Scout Meetings	M.P.R.

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FIN-020-19 Approve the Walgreen's Community Off-Site Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Walgreen's Community Off-Site Agreement to offer flu immunizations to the Lester C. Noecker staff at no cost to the Board.

FIN-021-19 Approval of the SecureWatch24 Service Agreement for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the twenty- four hour (24) monitoring for burglar alarm servicing for the 2018-2019 school year at a rate of \$492.00.

FIN-022-19 Approval of the Secure Watch Service Agreement for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Secure Watch service agreement for building access services (F.O.B.) in the amount of \$1,500.00 for the 2018-2019 school year.

FIN-023-19 Approval a Psychiatric Evaluation for Student No. 5086073164

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a psychiatric evaluation by Platt Psychiatric Associates, L.L.C. for Student No. 5086073164 in the amount of \$635.00.

FIN-024-19 Approve a Neurological Evaluation for Student No. 5977829708

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a neurological evaluation by St. Joseph's Healthcare, Inc. for Student No. 5977829708 in the amount of \$450.00.

FIN-025-19 Approve a Psychiatric Evaluation for Student No. 1886783075

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves a psychiatric evaluation by Platt Psychiatric Associates, L.L.C. for Student No. 1886783075 in the amount of \$625.00.

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FIN-026-19 Approve the Food Services Procurement Review Corrective Action Plan for the Period July 1, 2015 through June 30, 2016

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves submission and implementation of a Corrective Action Plan resulting from the Food Services Procurement Review of activities taking place during the period covering July 1, 2015 through June 30, 2016.

FIN-027-19 Approve E.S.Y. Contract for Student No. 8535246041

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves the Extended Year Contract (E.S.Y.) with the Mt. Carmel Guild Academy for Student No. 8535246041, July 24, 2018 - August 17, 2018. Costs are as follows:

Tuition: 19 days x \$295.00 per day = \$5,605.00

1:1 Part Time Teacher Aide: 19 days x \$85.00 per day = \$1,615.00

Total Cost: \$7,220.00

FIN-028-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100436

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves extra E.S.Y. hours with Student No. 9739703503 for Employee No. 100436, at a rate of \$42.96/per hour for seven (7) hours at an amount not to exceed \$300.72.

FIN-029-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100434

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves extra E.S.Y. hours with Student No. 9739703503 for Employee No. 100434, at a rate of \$19.50/per hour for six (6) \ hours at an amount not to exceed \$117.00.

FIN-030-19 Approve Extra Extended School Year (E.S.Y.) Hours for Employee No. 100290

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves extra E.S.Y. hours with Student No. 9739703503 for Employee No. 100290, at a rate of \$19.50/per hour for one (1) hour at an amount not to exceed \$19.50.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

FIN-031-19 Approval of Signatory Changes to Account at Lakeland Bank

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the signatory changes to the Student Activities Account at Lakeland Bank, as follows:

Administrative Assistant: Sara DeCorso

FIN-032-19 Approve Summer Hours for the Child Study Team

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approves summer hours for the Child Study Team, at a rate of \$55.00/per hour not to exceed ten hours (\$550.00).

Maria Hunkele
Jared Brown
Laura Martinelli

FIN-033-19 Approve the Disposal of Library/Media Center Furniture

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the disposal of Library/Media Center Furniture.

PERSONNEL/MANAGEMENT

PER-001-19 Approve the Resignation of Employee No. 10013

PER-002-19 Approval of the Roseland School District Substitutes for the 2018-2019 School Year

PER-003-19 Approval of the Lester C. Noecker School School Improvement Panel (ScIP) for the 2018-2019 School Year

PER-004-19 Approve the Roseland Table of Organization for the 2018-2019 School Year

PER-005-19 Approval of Staff Movement on Salary Guide for the 2018-2019 School Year

PER-006-19 Approval of Overtime for Employee No. 100125

PER-007-19 Accept the Resignation of Employee No. 100133

PER-008-19 Approval of Maria Hunkele as School Psychologist for the 2018-2019 School Year

PER-009-19 Approval of Jarrad Brown as School Social Worker for the 2018-2019 School Year

PER-010-19 Approval of Melanie Marin as a Special Education Teacher for the 2018-2019 School Year

PER-011-19 Approval of Sheena Childs as a Special Education Teacher for the 2018-2019 School Year

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

- PER-012-19 Approval of Sara DeCorso as a Administrative Assistant to the Principal for the 2018-2019 School Year
- PER-013-19 Approval of Laura Martinelli as a (0.5) Learning Disabilities Teacher Consultant for the 2018-2019 School Year
- PER-014-19 Approve to Amend the ESY 2018 Staff Chart
- PER-015-19 Approve the Resignation of Employee No. 100316
- PER-016-19 Approval of Tracey Hannah as an Instructional Aide
- PER-017-19 Approval of Samantha Castro as an Instructional Aide
- PER-018-19 Approval of Joanne Franciscone as an Instructional Aide

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

- PER-001-19 Approve the Resignation of Employee No. 10013

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved the resignation of Employee No. 10013 effective July 31, 2018.

- PER-002-19 Approval of the Roseland School District Substitutes for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of Roseland School District Substitutes for the 2018-19 school year.

- PER-003-19 Approval of the Lester C. Noecker School School Improvement Panel (ScIP) Members for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Lester C. Noecker School School Improvement Panel (ScIP) members for the 2018-2019 school year.

- PER-004-19 Approve the Updated Roseland Table of Organization for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the updated Roseland Table of Organization for the 2018-2019 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

PER-005-19 Approval of Staff Movement on Salary Guide for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of staff moving on the Roseland Education Association Agreement Salary Guide for the 2018-2019 school year.

PER-006-19 Approval of Overtime for Employee No. 100125

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactively approve overtime pay for 45 minutes of work done on June 15, 2018 for Employee No. 100125 at a rate of \$54.35 per hour.

PER-007-19 Accept the Resignation of Employee No. 100133

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 10013, Position Control No. 044, effective June 30, 2018.

PER-008-19 Approve to Reinstate School Psychologist Position Control No. 033 and Hire Maria Hunkele as School Psychologist for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to reinstate Position Control No. 33, and hire Maria Hunkele as School Psychologist, Position Control No. 033, at a salary of Step 4, MA+15, \$60,529.00, with benefits (pending contract negotiations) for the 2018-2019 school year.

PER-009-19 Approve to Reinstate School Social Worker Position Control No. 018 and Hire Jarrad Brown as School Social Worker for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to reinstate Position Control No. 018 and hire Jarrad Brown as School Social Worker, Position Control No. 018, at a salary of Step 14, MA \$75,029.00, with benefits (pending contract negotiations) for the 2018-2019 school year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

PER-010-19 Approval of Melanie Marin as a Special Education Teacher for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Melanie Marin as a Special Education Teacher, Position Control No. 050, at a salary of Step 1, MA \$56,529.00 without benefits (pending contract negotiations) for the 2018-2019 school year.

PER-011-19 Approval of Sheena Childs as a Special Education Teacher for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Sheena Childs as a Special Education Teacher, Position Control No. 089, at a salary of Step 8, MA \$62,529.00 with benefits (pending contract negotiations) for the 2018-2019 school year.

PER-012-19 Approval of Sara DeCorso as a Administrative Assistant to the Principal for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, retroactive to August 1, 2018, approves Sara DeCorso as a Special Education Teacher, Position Control No. 004, at a salary of \$43,000.00 with benefits for the 2018-2019 school year.

PER-013-19 Approval of Laura Martinelli as the (0.5) Learning Disabilities Teacher Consultant for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Laura Martinelli as the (0.5) Learning Disabilities Teacher Consultant, Position Control No. 140, at a salary of \$39,519.00 without benefits (pending contract negotiations) for the 2018-2019 school year.

PER-014-19 Approve to Amend the Extended School Year (E.S.Y.) 2018 Staff Chart

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the Extended School Year (E.S.Y.) Staff Chart for the 2018-2019 School Year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

PER-015-19 Approve the Resignation of Employee No. 100316

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approved the resignation of Employee No. 100316, Position Control No. 060, effective August 6, 2018.

PER-016-19 Approval of Tracey Hannah as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Tracey Hanna as an Instructional Aide, Position Control No. 044, at a salary of \$17,550.00 , effective September 1, 2018, pending background check.

PER-017-19 Approval of Samantha Castro as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Samantha Castro as an Instructional Aide, Position Control No. 060, at a salary of \$17,550.00 + \$500.00 bonus for having a substitute certificate for a total of \$18,050.00, effective September 1, 2018, pending background check.

PER-018-19 Approval of Joanne Franciscone as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Joanne Franciscone as an Instructional Aide, Position Control No. 082, at a salary of \$17,550.00 +1,000.00 stipend for BA in Teaching, + \$1,000.00 for MA in Education, + \$500.00 for Substitute Certification, totaling \$20,050.00, effective September 1, 2018, pending background check.

CURRICULUM AND INSTRUCTION

C&I-01-19 Approval of the 2018-2019 Student Code of Conduct

C&I-02-19 Approval of the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2018-2019 School Year

C&I-03-19 Approval of the Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2018-2019 School Year

**BOARD OF EDUCATION
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**MINUTES
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AUGUST 16, 2018 – 7:30 p.m.**

- C&I-04-19 Approval of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument for the 2018-2019 School Year
- C&I-05-19 Approve Shelly Klein Consulting for Reading and Writing Workshop Professional Development
- C&I-06-19 Approval of Lead U Assemblies and Parent Program for the 2018-2019 School Year

MOTION by Mrs. Perrotti, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

- C&I-01-19 Approval of the 2018-2019 Student Code of Conduct

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2018-2019 Student Code of Conduct for the Roseland School District.

- C&I-02-19 Approval of the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Professional Development Plan Statement of Assurance for the Roseland School District Professional Development Plan for the 2018-2019 school year.

- C&I-03-19 Approval of the Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Mentoring Plan Statement of Assurance for the Roseland School District Mentoring Plan for the 2018-2019 school year.

- C&I-04-19 Approval of the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the (NJPEPL) Process and Observation Instrument for the 2018-2019 school year as the Principal and Supervisor of Special Services practice component of their evaluation.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

C&I-05-19 Approve Shelly Klein Consulting for Reading and Writing Workshop Professional Development

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the professional services contract with Shelly Klein Consulting to provide professional development training in Readers and Writers Workshop for teachers at a cost of \$1,650.00/day for twenty (20) days during the 2018-19 school year at no cost to the district (ESEA monies).

C&I-06-19 Approval of Lead U Assemblies and Parent Program for the 2018-2019 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Lead U to present (3) “Empower Hour” student assemblies on September 17, 2018 and one parent evening program on September 24, 2018 at a total cost of \$1,750.00 (utilizing Title IV funds).

POLICIES, REGULATIONS AND BYLAWS

PRB-01-19 Approve First Reading of Policies/Regulations/Bylaws

PRB-02-19 Approve Second Reading of Policies/Regulations/Bylaws

PRB-03-19 Approve Suspending Bylaw 0131 and Adopting Policy 5512

MOTION by Mrs. Savarese, SECOND by Mrs. Perrotti

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, and Mrs. Scaraggi - *All Ayes.*

PRB-01-19 Approve on First Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first reading and adopts the following policies/regulations:

Policy No. 1613 Disclosure and Review of Applicant’s Employment History (M)

Regulation No. 1613R Disclosure and Review of Applicant’s Employment History (M)

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

PRB-02-19 Approve on Second Reading the Revised/New Policies, Regulations, Bylaws

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on second reading and adopts the following policies/regulations:

- | | |
|----------------------|---|
| Policy No. 1550 | Equal Employment/Anti-Discrimination Practices (M) |
| Regulation No. 1550R | Equal Employment/Anti-Discrimination Practices (M) |
| Policy No. 5350 | Student Suicide Prevention (M) |
| Regulation No. 5350R | Student Suicide Prevention (M) |
| Policy No. 5533 | Student Smoking (M) |
| Policy No. 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) |
| Regulation No. 5561R | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) |
| Policy 8462 | Reporting Potentially Missing or Abused Children (M) |
| Policy 8561 | Procurement Procedures for School Nutrition Programs |

PRB-03-19 Approve Suspending Bylaw 0131 and Adopting Policy 5512

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to suspend the rules of Bylaw 0131 requiring two Board readings to adopt a Policy, abolish Regulation Guide 5512, and adopt Policy 5512 - Harassment, Intimidation, and Bullying with one reading to have this Policy effective for September 1, 2018.

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending upon the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
AUGUST 16, 2018 – 7:30 p.m.**

- Staff expressed disappointment as to changes in the delivery of professional development due to a consultant's relocation out-of-state. Ms. Somers assured them that the new consultant has worked closely with the outgoing one and a seamless transition was anticipated.
- Frank Pane, REA President, provided an update on negotiations and indicated that the Board and REA were working collaboratively on reaching an agreement.
- A staff member inquired into the process of obtaining library and media furniture listed on the agenda for disposal. The Board provided additional information.

X. COMMITTEE REPORTS

- Negotiations Committee
 - Mr. Gorman provided an update from the past three Negotiations Meeting with the REA which were held on June 20th, July 26th and August 14th, noting that the Board must balance the desires of their wonderful teaching staff with its financial responsibilities. Mr. Gorman indicated the Board's desire to continue the dialogue with REA and to his hope to make progress at the upcoming September meeting.
- Finance Committee - Mrs. Perrotti
 - Ms. Perrotti provided a short recap of the August 8th Finance Committee Meeting, the substance of which had largely been covered in the Business Administrator's Report.

XI. OLD BUSINESS

- None

NEW BUSINESS

- A discussion was held regarding the new Board and District Goals for the 2018-2019 school year. Goals will be presented by the Superintendent for Board approval at the September 20, 2018 Board of Education Meeting.

XII. CONSIDERATION FOR CLOSED SESSION- 8:24 p.m.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss matters relating to personnel.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
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The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at 8:45 p.m. and may take action following the closed session.

MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes*.

- **The Board adjourned to Closed Session at approximately 8:24 p.m.**

XIII. REOPEN INTO PUBLIC SESSION - 8:45 p.m.

MOTION by Mrs. Savarese, SECOND by Mrs. Perrotti

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes*.

- **The Board reconvened the Public Session at 8:45 p.m.**

XIV. ADJOURNMENT - 8:46 p.m.

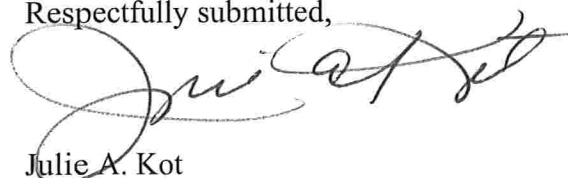
MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi- *All Ayes*.

- **The Board adjourned the meeting at 8:46 p.m.**

The next Regular Board of Education Meeting will be held on September 20, 2018 at 7:30 PM, in the Lester C. Noecker Media Center.

Respectfully submitted,



Julie A. Kot
Business Administrator/Board Secretary