

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
SEPTEMBER 7, 2017 – 7:30 p.m.**

DATE

September 7, 2017

PRESENT BOARD MEMBERS

Mr. Goldstein
Mrs. Gordon
Mr. Gorman
Mrs. Perrotti

MEETING

Regular Business Meeting

ABSENT

Mrs. DiGiacomo

TIME

7:33 p.m.

ADJOURNED

8:34 p.m.

OTHERS PRESENT

Ms. Kot
Ms. Somers
Ms. Greenwald
Ms. Zeoli
13 Community Members

PLACE

Lester C. Noecker School

I. CALL TO ORDER – Mrs. Gordon

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *Present*.
Mrs. DiGiacomo - *Absent*.

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III. FLAG SALUTE

IV. BOARD PRESIDENT REPORT

- Mrs. Gordon welcomed students, staff and family back for the first week of the new school year, which kicks off Lester C. Noecker’s 50th anniversary.
- Mrs. Gordon acknowledged difficulties with the new transportation company during the first and second day of school and thanked the administrative team for stepping in so quickly to address concerns as they arose. She indicated that modifications were being made minute-by-minute and anticipated fewer and fewer issues with each passing day as everyone became more accustomed to the routes.
- Mrs. Gordon advised that a Resolution was to be voted upon in the Finance and Facilities section regarding the creation of an Ad-hoc Board-Borough Community Advisory Committee. As President, Mrs. Gordon appointed two Board Members to serve on the new Committee: Mrs. Jean Perrotti and Mr. Neal Goldstein. She indicated that the purpose of the Ad-Hoc Board-Borough Community Advisory Committee was to engage in discussions with the Roseland Borough council, gather information and report back to the Lester C. Noecker community with respect to Roseland Borough redevelopment plans.

V. SUPERINTENDENT REPORT

- Jennifer Zeoli, Supervisor of Special Services, gave a presentation on Inclusion Practices, which are new to Noecker this year.
 - Ms. Zeoli explained that a primary goal in educating children with disabilities is to educate them alongside children without disabilities; this practice is known as providing the “least restrictive environment” for learning.
 - In order to achieve the least restrictive environment, the district will be utilizing Supplementary Supports such as push-in OT & PT, which brings special services into the general education classroom.
 - Ms. Zeoli addressed the differences between Accommodations and Modifications and explained the concept of Differentiated Instruction.
 - The benefits of Inclusion, the use of Co-Teaching Models and the importance of identifying students and training teachers is invaluable to achieving the aims of Inclusion.
- Robyn Greenwald, Principal, gave the Noecker News update.
 - Ms. Greenwald welcomed everyone back and reported that the students are enjoying their first two days back at school.

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- Grade level meetings are underway and students are providing positive feedback on all of the facilities upgrades that occurred over the summer.
- Ms. Greenwald thanked the HSA for their ongoing support and generosity, including providing pizza and salad from Rezza's for the staff convocation day as well as \$100 Staple gift cards for homeroom teachers to purchase supplies.
- Mrs. Greenwald thanked everyone for their patience with busing as issues are continuing to be addressed with the new transportation company.
- Upcoming events include: Back-to-School Nights on Tuesday, September 12th and Wednesday, September 13th; Picture Day on Friday, September 15th, and the HSA Welcome Back Picnic on Monday, September 25th.
- Deanne Somers, Superintendent, provided an update on the new school year and presented information regarding the 2016-2017 HIB Self-Assessment and 2017-2018 Board & District Goals.
 - Ms. Somers congratulated Administrators, teachers, aides and custodial staff for the successful opening of the 2017-2018 school year.
 - She thanked the community for their support and patience as transportation issues are being refined.
 - With respect to the Anti-Bullying Bill of Rights Act (ABR), schools are required to engage in an annual self-assessment to evaluate standards and procedures for dealing with harassment, intimidation and bullying (HIB) along eight core elements.
 - For the 2016-2017 school year, the district received all "excellent" scores.
 - A number of improvements had been made in 2016-2017 including additional training for, and joint investigations among, the Anti-Bullying Specialists (ABS) and the Anti-Bullying Coordinator (ABC), as well as revisions to HIB forms.
 - Looking ahead to 2017-2018, the district will be engaging in mandated suicide awareness training, additional training for ABSs and the ABC, as well as continued review and revision of procedures.
 - Ms. Somers also presented revisions to Board and District Goals as discussed at the August 24, 2017 Board Meeting.

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Julie Kot, Business Administrator, provided an Audit Update. The Auditors have reached a place where they are comfortable with the General Fund. Information will be reviewed by the Audit Partner and closing/opening entries will be provided to the Business Office so that the 2016-2017 budget year can be closed and the 2017-2018 budget year opened with July entries being made and posted with the reconciliation conducted shortly thereafter.

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VII. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Public comment on agenda items began at 8:05 p.m. and concluded at 8:11 p.m.
- Three community members spoke with respect to the creation of the Ad-hoc Board-Borough Community Advisory Committee and the implications of redevelopment upon zoning, tax incentives, housing density and upon the operations of the Roseland School District. Other questions involved the designated purpose and membership composition of the Committee itself.

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-05-18 Approve Regular Meeting Minutes for August 24, 2017

MOTION by Mrs. Perrotti, SECOND by Mr. Goldstein

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *All Ayes.*
Mrs. DiGiacomo - *Absent.*

RPT-05-18 Approve Regular Meeting Minutes for August 24, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular Meeting Minutes for August 24, 2017.

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FINANCE/FACILITIES

- FIN-31-18 Approve Payment of Bills and Claims – September 7, 2017
- FIN-32-18 Approve the Acceptance of E-Rate Reimbursements
- FIN-33-18 Approve the Acceptance of NJEM Grant Funds
- FIN-34-18 Approve the New Jersey Cooperative Bidding Program for the 2017-2018 School Year
- FIN-35-18 Approve Travel and Work Related Expenses
- FIN-36-18 Approval of Facilities Use Requests
- FIN-37-18 Approve ConvergeOne Thirty-Four Month Professional Services Agreement
- FIN-38-18 Approve ABA (Hand over Hand) Services for Student No. 8366205991
- FIN-39-18 Approve Participation in the Allendale Title III Consortium
- FIN-40-18 Approve the Creation of the Ad-hoc Board Borough Community Advisory Committee

MOTION by Mr. Gorman, SECOND by Mr. Goldstein.

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *All Ayes*.
Mrs. DiGiacomo - *Absent*.

- FIN-31-18 Approval for Payment of Bills and Claims – September 7, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves payment of the Bills and Claims for the period ending September 7, 2017:

General Fund Bills & Claims	\$ 196,272.64	
General Fund Payroll	\$ 86,474.71	through Sept. 7, 2017
Special Revenue Bills & Claims	\$ 9,563.00	
Debt Services Fund	\$ 719,525.00	
<i>Total Payments</i>	<i>\$ 1,011,835.35</i>	

- FIN-32-18 Approve the Acceptance of E-Rate Reimbursements

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of E-Rate reimbursements in the amount of \$3,532.88 for qualifying technology-related expenditures incurred during the 2016-2017 school year.

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FIN-33-18 Approve the Acceptance of NJEM Grant Funds

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of New Jersey Emergency Management Grant funds from the Federal Emergency Management Agency (FEMA) in the amount of \$6,362.40 for expenditures related to damage caused by Winter Storm Jonas during the 2016-2017 school year.

FIN-34-18 Approve the New Jersey Cooperative Bidding Program for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the New Jersey Cooperative Bidding Program for the 2017-2018 school year at a cost of \$900.00 for licensing and maintenance fees and use of Ed-Data.

FIN-35-18 Approval of Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff: Nicole Ashby, Susan Groome, Jennifer Luzzi,
 Anne-Marie Petrarca, Deborah Sessa
Event: Heinemann Writing Workshops
Location: On-line Sessions
Purpose: Heinemann: "Environment, Structures & Lessons"
Date: September 14, 21, and 28, 2017
Cost: \$795.00 total

Staff: Deanne Somers
Event: Board Relations: Protocol and Boundaries
Location: Monroe Township, NJ
Purpose: Professional Development Seminar
Date: September 20, 2017
Cost: Mileage at OMB rate

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FIN-36-18 Approval of Facilities Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
H.S.A. 6th Grade Parent Representatives	10/27/17	6:30 PM - 9:30 PM	Friday	6th Grade Halloween Dance	MPR
Roseland Athletic Club (RAC)	9/26/17, 10/3/17, 10/10/17, 10/12/17, 10/17/17, 10/24/17, 10/26/17, 11/1/17, 11/2/17, 11/7/17, 11/14/17	6:30 PM - 9:30 PM	Tuesdays Wednesdays Thursdays	Travel Basketball	Sierchio Gym

FIN-37-18 Approve ConvergeOne Thirty-Four Month Professional Services Agreement

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the ConvergeOne thirty-four (34) month Professional Services Agreement for communications, telephones and intercom updates and maintenance which begins on September 1, 2017 as follows:

2017-2018 \$2,820.00
2018-2019 \$2,358.00
2019-2020 \$2,358.00

FIN-38-18 Approve ABA (Hand over Hand) Services for Student No. 8366205991

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Hand over Hand for A.B.A. services for Student No. 8366205991 from August 15, 2017 through November 17, 2017, at an hourly rate of seventy-five dollars (\$75.00), not to exceed thirteen thousand four hundred and twenty-five dollars (\$13,425.00).

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FIN-39-18 Approve Participation in the Allendale Title III Consortium

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves participation in the Allendale Title III Consortium for the 2017-2018 school year in order to avoid forfeiture of the ESEA/ESSA Title III award in the amount of \$214, minus a 2% administrative fee.

FIN-40-18 Approve the Creation of the Ad-hoc Board Borough Community Advisory Committee

WHEREAS, over the recent past, there has been interest and concern in how the re-development plans of the Roseland Borough Council will impact the local tax levy and future budgeting of the Roseland Board of Education; and

WHEREAS, the Roseland Board of Education recognizes its dual obligation to fiscal responsibility and growth in excellence that we, as a community, have come to expect from our school district; and

WHEREAS, the Roseland Board of Education believes it is critical to foster a town-wide understanding, ownership, and investment in the local school district;

THEREFORE, be it resolved that the Roseland Board of Education shall create the: Ad-Hoc Board-Borough Community Advisory Committee

PERSONNEL/MANAGEMENT

PER-18-18 Approve Marianne Chicola as a Substitute Teacher for the 2017-2018 School Year

PER-19-18 Approval of Shanthi Attreya as a 1:1 Instructional Aide for the 2017-2018 School Year

PER-20-18 Approval of Akash Ramchandani a 1:1 Instructional Aide for the 2017-2018 School Year

PER-21-18 Approve the Resignation of Employee No. 100387

MOTION by Mrs. Perrotti, SECOND by Mr. Goldstein

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *All Ayes.*
Mrs. DiGiacomo - *Absent.*

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PER-18-18 Approve Marianne Chicola as a Substitute Teacher for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Marianne Chicola as a Substitute Teacher for the 2017-2018 school year.

PER-19-18 Approval of Shanthi Attreya as a 1:1 Instructional Aide for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Shanthi Attreya as a 1:1 Instructional Aide, Position Control No. 081, for Student No.1271, at an annual salary of \$19,400.00, Step 1, BA/MA/Sub. Cert., with no benefits for the 2017-2018 school year.

PER-20-18 Approval of Akash Ramchandani a 1:1 Instructional Aide for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Akash Ramchandani as a 1:1 Instructional Aide, Position Control No. 11, for Student No. 833, at an annual salary of \$17,800.00, Step 2, Sub. Cert., with no benefits for the 2017-2018 school year.

PER-21-18 Approve the Resignation of Employee No. 100387

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Employee No. 100387, effective August 30, 2017.

CURRICULUM AND INSTRUCTION

C&I-14-18 Approval of Curriculum for the 2017-2018 School Year

C&I-15-18 Approval of the 2017-2018 Board and District Goals

C&I-16-18 Approve the Submission of the 2016-2017 HIB School Self-Assessment Report

MOTION by Mr. Goldstein , SECOND by Mrs. Perrotti

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *All Ayes.*
Mrs. DiGiacomo - *Absent.*

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C&I-14-18 Approval of Curriculum for the 2017-2018 School Year

Annual approval is required of all subjects inclusive of all mandated state programs and services. Therefore, be it

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the curricula and the texts and/or materials used to implement them for the 2017-2018 school year.

C&I-15-18 Approval of the 2017-2018 Board Goals

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2017-2018 Board and District Goals.

C&I-16-18 Approve the Submission of the 2016-2017 HIB School Self-Assessment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the submission of the 2016-2017 HIB School Self-Assessment Report and Statement of Assurance under the Anti-Bullying Right (ABR) to the New Jersey Department of Education having completed a public presentation and discussion at the September 7, 2017 Board of Education meeting.

X. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- Public comment began at 8:24 p.m. and concluded at 8:27 p.m.

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- Two community members spoke with respect to the creation of the Ad-hoc Board-Borough Community Advisory Committee. Inquiry was made regarding the intended frequency of meetings with the Roseland Borough Council and concerns were expressed regarding potential politicization of the Board.

- Mrs. Gordon, Mrs. Perrotti and Ms. Somers clarified that the new Committee was apolitical, and was to be utilized as an information-gathering and planning tool for the district. Updates from Committee Meetings will be provided to the public during scheduled Board of Education Meetings.

XI. OLD BUSINESS

NEW BUSINESS

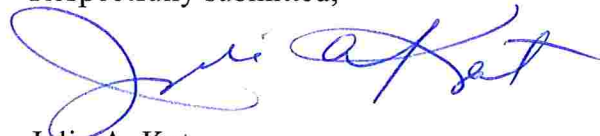
XII. ADJOURNMENT - 8:34 p.m.

MOTION by Mr. Gorman, SECOND by Mrs. Perrotti

ROLL CALL: Mr. Goldstein, Mrs. Gordon, Mr. Gorman, Mrs. Perrotti - *All Ayes.*
Mrs. DiGiacomo - *Absent.*

The next Board Meeting will be held on October 19, 2017, at 7:30 PM in the Lester C. Noecker Media Center.

Respectfully submitted,



Julie A. Kot
Business Administrator/Board Secretary