

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

DATE

February 8, 2018

PRESENT BOARD MEMBERS

Mrs. Gordon
Mr. Gorman
Mrs. Perrotti
Mrs. Savarese
Mrs. Scaraggi

MEETING

Business Meeting

ABSENT

None

TIME

7:32 p.m.

ADJOURNED

9:34 p.m.

OTHERS PRESENT

Ms. Somers
Ms. Kot
Ms. Greenwald
Mr. Burke (*The Progress*)
Community Members and Staff

PLACE

Lester C. Noecker School

I. CALL TO ORDER – Mrs. Gordon

II. STATEMENT OF COMPLIANCE – Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspaper of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi – *All Ayes.*

III. FLAG SALUTE

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

IV. BOARD PRESIDENT REPORT

- Mrs. Gordon complimented the Administration and Staff on their excellent work over the past year, as much positive growth has been shown, evidenced by the School Performance Report and Strategic Action Plans. Ms. Gordon also complimented the Business Office on the current status of reporting in light of staffing transitions and the software conversion.
- Committee Assignments for the 2018-2019 school year were announced and are posted on the Lester C. Noecker website under “Board of Education/Board Members.”
- Mrs. Gordon, Mrs. Perrotti, Mrs. Savarese and Mrs. Scaraggi attended an Essex County School Boards Association event on January 24, 2018 which included Assemblywoman Mila M. Jasey and Assemblyman Ralph R. Caputo. The program addressed the new Governor, new administration in the Department of Education and their renewed focus on education.

V. SUPERINTENDENT REPORT

- Principal Greenwald delivered the Noecker News advising that this week was National School Counselor Week.
- The H.S.A. Book Fair was a tremendous success. Gratitude was expressed to the H.S.A. for providing this annual favorite for students as well as supporting teachers with books for their classrooms.
- Mr. Giumara and his 6th Grade Social Studies classes recently displayed their annual Ancient Artifact Museum creations/presentations for students and families.
- The Student Council’s canned food drive for “Soup-er” Bowl brought in 222 cans of food which were donated to a local food pantry.
- Spelling Bee finalists in Grades 3-5 will be heading to the County Spelling Bee this week.
- The annual Kindergarten Penguin Polka Performance will also be held this week, led by Ms. Eccleston, Ms. Safir, and Mrs. McGrath.
- Next week’s events include a Class Parent Meeting, Pre-K and Kindergarten Musical Performance about Love and Valentines, a rescheduled H.S.A. Meeting, and the rescheduled Career Day.
- School will be closed on Friday, February 16th through Tuesday, February 20th for students; Staff will have a professional development day on Tuesday, February 20th.
- The 5th and 6th Grade Science Fair will be held on Thursday, February 22nd and Friday, February 23rd.
- Read Across America Week is February 26th through March 2nd, which will include the Student Council’s annual Seuss Cafe.
- The school will have a Wellness Week March 5th through March 9th, it will include a Student/Faculty Basketball Game on the 9th.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

- Superintendent Somers reviewed the 2016-17 School Performance Report. The report offers information regarding school-wide academic achievement and progress, demographics, school climate, chronic absenteeism, and college and career readiness.
- Noecker students are on track for success, with achievement levels in Language Arts and Mathematics meeting or exceeding expectations. The school's chronic absenteeism rates are low, reflecting a positive school culture and climate. Student Growth Percentiles demonstrate that recent performance is in the "excelling" category and is likely due to teachers' professional growth, strengthening curricula materials and instructional practice, preparation for assessments, and continued exposure to the revised standards and expectations.
 - The 2016-2017 Performance Report can be viewed on the Lester C. Noecker website under "[2017-2018 Board Highlights and Minutes.](#)"
- Superintendent Somers also gave a presentation on the district's Strategic Plan Action Plans and discussed the on-going implementation and connection between those goals and the School, District and Administrative/Staff goals and professional development plans. The four areas of focus include: Service and Community; Authentically STEAMed and Engaged; Future Ready Curriculum and Instruction; and Character Development. The Strategic Plans will be incorporated into the School, District and Board Goals which are developed annually, and updates will be provided at least once a year.
 - Complete information regarding the Strategic Plan Action Plans can be viewed on the Lester C. Noecker website under "[2017-2018 Board Highlights and Minutes](#)" and "[Strategic Planning.](#)"

VI. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Ms. Kot provided a Business Office Update. The Business Office has processed two payrolls in the new payroll software and, overall, have been pleased with the software conversion. W-2's, 1095C's and 1099's for the 2017 Tax Year were processed and distributed prior to January 31st.
- Agenda items were reviewed, including the acceptance of the November and December 2017 financials.
- The Auditors will be on-site February 14th and 15th conducting a Mid-Year Audit Review. They will be reviewing the Board Secretary and Treasurer Reports and related activity for the 6-month period from July through December 2017, as well as testing the District Report of Transported Students (DRTRS) and the Application for State School Aid (ASSA) upon which State Aid is calculated.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

- Budget Development is underway and Department Heads have submitted their proposed budgets. Ms. Kot met with the Ms. Somers to review preliminary budget data. Information continues to be gathered and developed daily. Due to this being a negotiations year for the district, projections regarding 2018-2019 salary amounts represents the largest unknown budget item. Together with health benefit costs, salaries represent $\frac{3}{4}$ ths of the entire district budget. Other projections, including health benefits, transportation and special education tuition rates are starting to be received from vendors.
- The Governor of the State of New Jersey normally delivers the Fiscal Budget Message to the Legislature on the 4th Tuesday in February and School State Aid numbers are released two days later. This year, the new Governor has requested an extension of time, resulting in the Budget Speech now being scheduled for Tuesday, March 13th, with State Aid numbers not being released until Thursday, March 15th.
- The late release of State Aid numbers creates a conundrum for school districts, as the State Department of Education Budget Calendar requires that all Public Schools submit their Tentative Budget to the County Office by no later than March 20th.
- Roseland's Preliminary Budget Presentation is currently scheduled for Tuesday, March 13th, two days *before* State Aid numbers will be released. Any changes to the Department of Education Budget Calendar may result in the need for a Special Meeting or a revised date for the March Board of Education Meeting. Information will be passed along as soon as it is available.

VII. PUBLIC COMMENT – On agenda items only.

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- No public comment.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

VIII. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

- RPT-24-18 Approve Board Meeting Minutes
RPT-25-18 Approve the January, 2018 Code of Conduct Report
RPT-26-18 Approve the January, 2018 Enrollment Report
RPT-27-18 Approve the January, 2018 HIB Report

MOTION by Mrs. Perrotti, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi – *All Ayes.*

- RPT-24-18 Approve Board Meeting Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Reorganization and Regular Board Meeting Minutes for January 8, 2018.

- RPT-25-18 Approve the January 2018 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2018 Code of Conduct Report.

- RPT-26-18 Approve the January 2018 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2018 Enrollment Report.

- RPT-27-18 Approve the January 2018 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the January 2018 HIB Report.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

APPROVAL OF ORGANIZATION ACTION ITEMS

ORG-05-18 Committee Appointments

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi – *All Ayes.*

ORG-05-18 Committee Appointments

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the chairpeople and members of the Board of Education Committees from February 8, 2018 to January 3, 2019.

FINANCE/FACILITIES

- FIN-116-18 Approve Acceptance of the Report of the Treasurer of School Monies – November 30, 2017 & December 31, 2017
- FIN-117-18 Approve Acceptance of the Report of the Board Secretary – November 30, 2017 & December 31, 2017
- FIN-118-18 Approve Acceptance of the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – November 30, 2017 & December 31, 2017
- FIN-119-18 Approve Payment of Bills and Claims – February 8, 2018
- FIN-120-18 Approve the Budgetary Line Item Transfers – December 2017
- FIN-121-18 Approve Acceptance of the Cafeteria Report – December 31, 2017
- FIN-122-18 Approve Travel and Work Related Expenses
- FIN-123-18 Approve the Building Use Requests
- FIN-124-18 Approval of Psychiatric Evaluation for Student No. 8854984228
- FIN-125-18 Approval of Suicide Awareness Professional Development Presentation
- FIN-126-18 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2018-2019
- FIN-127-18 Approval of Annual Payment to PERS Employer Pension Liability
- FIN-128-18 Approval to Accept Roseland Home and School Association (HSA) Donation
- FIN-129-18 Approve Payment of Overtime to Employee No. 100414 for Preschool/Kindergarten Orientation
- FIN-130-18 Approval of 2017-2018 Integrated Pest Management Plan
- FIN-131-18 Approve Stepping Forward Counseling Services for Student No. 8854984228
- FIN-132-18 Approve to Accept Donation from Employee # 100438

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese – *All Ayes.*

Mrs. Scaraggi voted *Yes* to FIN-116-18 through FIN-127-18 and FIN-129-18 through FIN-132-18; *Abstaining* from FIN-128-18.

FIN-116-18 Approve Acceptance of the Report of the Treasurer of School Monies – November 30, 2017 & December 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Report of the Treasurer of School Monies for the periods ending November 30, 2017 & December 31, 2017.

FIN-117-18 Approve Acceptance of the Report of the Board Secretary – November 30, 2017 & December 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, receives the Board Secretary's Report for the periods ending November 30, 2017 & December 31, 2017.

FIN-118-18 Approve Acceptance of the Board of Education's Monthly Certification of Major Budgetary Account/Fund Status – November 30, 2017 & December 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of December 31, 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

FIN-119-18 Approve Payment of Bills and Claims – February 8, 2018

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims for the period ending February 8, 2018:

General Fund Bills & Claims	\$ 416,844.97	
General Fund Payroll	\$ 459,462.21	through January 31, 2018
Special Revenue Bills & Claims	\$ 26,595.12	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 13,374.85</u>	
Total Payments	\$ 916,277.15	

FIN-120-18 Approve the Budgetary Line Item Transfers – November 2017 & December 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of November 2017 & December 2017, as per N.J.S.A. 18A:8.1.

FIN-121-18 Approve Acceptance of the Cafeteria Report – December 31, 2017

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending December 31, 2017.

FIN-122-18 Approve Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member:	Colleen Lavorgna, Mark Mansour, and Julieth Santos
Event:	IXL-Live Workshop
Location:	Newark, NJ
Purpose:	Professional Development
Date:	March 6, 2018
Cost:	\$75.00
	Tolls & Mileage at the OMB rate

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

Staff Member: Thomas August
Event: 2018 New Jersey School Buildings & Grounds Association-
NSPMA Conference/Expo
Location: Atlantic City, NJ
Purpose: Professional Development
Date: March 11-14, 2018
Cost: \$200.00
Hotel: Not to exceed \$99+fees/night x 2 nights
Tolls & Mileage at the OMB rate
Reimbursable Meals & Incidental Expenses as per the GSA rate

Staff Member: Renee Collins
Event: National Art Education Art Conference
Location: Seattle, Washington
Purpose: Professional Development
Date: March 22-23, 2018
Cost: \$175.00 (registration fee only)

Staff Member: Lauren Miller
Event: Math Workshop for Struggling Students
Location: West Orange, NJ
Purpose: Professional Development
Date: March 26, 2018
Cost: \$249.00
Tolls & Mileage at the OMB rate

Staff Member: Frances Noronha
Event: New Jersey State School Nurse Association Conference
Location: East Princeton, NJ
Purpose: Professional Development
Date: March 16-17, 2018
Cost: \$224.00
Tolls & Mileage at the OMB rate

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

Staff Member: Chelsea Clarke
 Event: NJCGTP Spelling Bee
 Location: St. Ann’s Parish, Parsippany, NJ
 Purpose: Spelling Bee
 Date: February 9, 2018
 February 26, 2018 (snow date)
 Cost: \$30.00 per student/ 3 additional students
 +6 students previously approved on the 12/21/2017 agenda
 = 9 total students/\$30 each = \$270.00 total

Staff Member: Chelsea Clarke
 Event: New Jersey Annual Gifted Conference (N.J.A.G.C.)
 Location: West Windsor, NJ
 Purpose: Professional Development
 Date: March 23, 2018
 Cost: \$219.00
 Tolls & Mileage at the OMB rate

Staff Member: Michael Megaro & Laurie Martell
 Event: NJAPHERD Convention
 Location: Long Branch, NJ
 Purpose: Professional Development
 Date: February 27, 2018
 Cost: 80.00 per person/= \$160.00 total
 Tolls & Mileage at the OMB rate

FIN-123-18 Approve the Building Use Requests

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Facilities Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Girl Scouts	Friday, April 13, 2018	6:30pm - 9:00pm	Friday	Girl Scout Raingutter Regatta	MPR

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

FIN-124-18 Approval of Psychiatric Evaluation for Student No. 8854984228

RESOLVED, that the Board of Education, under the recommendation of the Superintendent, approves a psychiatric evaluation, services being provided by Dr. Mark Faber for Student No. 8854984228 at a cost of \$550.00.

FIN-125-18 Approval of Suicide Awareness Professional Development Presentation

RESOLVED, that the Board of Education, under the recommendation of the Superintendent, approves Arlene O'Connell as presenter of the Suicide Awareness Professional Development Presentation as required under N.J.S.A. 18A:6-112, to be held on February 20, 2018, at a fee of \$400.00.

FIN-126-18 Approve Waiver of Requirements for the Special Education Medicaid Initiative (SEMI) Program – 2018-2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 budget year, and

WHEREAS, the Roseland Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students for the 2018-2019 budget year, and

NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2018-2019 school year.

FIN-127-18 Approval of Annual Payment to PERS Employer Pension Liability

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the annual payment of the PERS Employer Pension Liability in the amount of \$95,057.26.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

FIN-128-18 Approval to Accept Roseland Home and School Association (HSA) Donation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts a donation in the amount of \$3,118.00 from the Roseland Home and School Association for a lighting board (\$2,000.00) and Apple iPad (\$1,118.00) to be used for the school play.

FIN-129-18 Approve Payment of Overtime to Employee No. 100414 for Preschool/Kindergarten Orientation

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of two hours of overtime at the rate of \$30.95/hr for a total of \$61.90 to Employee No. 100414 for attendance at the Preschool/Kindergarten Open House.

FIN-130-18 Approval of 2017-2018 Integrated Pest Management Plan

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Integrated Pest Management Plan for the 2017-2018 school year.

FIN-131-18 Approve Stepping Forward Counseling Services for Student No. 8854984228

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Stepping Forward Counseling Center outpatient services for Student No. 8854984228 for an amount not to exceed \$8,025.00 for a time period of up to two months beginning January 29, 2018.

FIN-132-18 Approve to Accept Donation from Employee # 100438

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts a donation from Employee #100438 of a mini-refrigerator to be used for the board offices (\$129.00 value).

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

PERSONNEL/MANAGEMENT

- PER-54-18 Approve Employee # 100320 as the 2018 Summer Enrichment Coordinator
- PER-55-18 Approve Additional Hours for Employee #100295
- PER-56-18 Approve Additional Hours for Employee #100427
- PER-57-18 Approve Additional Hours for Employee #100386
- PER-58-18 Approve Employee #100316 as a Substitute Chaperone for Student No. 8366205991
- PER-59-18 Approve Additional Hours for Employee #100316
- PER-60-18 Approve Additional Substitute Teachers for the 2017-2018 School Year
- PER-61-18 Rescind Appointment of Alexandra Hornyak as an Instructional Aide
- PER-62-18 Rescind Appointment of Jody Cancellieri as the Part-Time (0.6) Confidential Administrative Assistant
- PER-63-18 Approval of Bailey Welch as an Instructional Aide
- PER-64-18 Approve Three (3) Make-Up Hours of Extended Home Instruction for Student No. 8655727514

MOTION by Mr. Gorman, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese - *All Ayes.*
Mrs. Scaraggi voted *Yes* to PER-54-18 and PER-56-18 through PER-64-18,
Abstaining from PER 55-18.

- PER-54-18 Approve Employee # 100320 as the 2018 Summer Enrichment Coordinator

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee # 100320 as the 2018 Summer Enrichment Coordinator at a total stipend of \$3,500.00.

- PER-55-18 Approve Additional Hours for Employee #100295

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves hours for Employee # 100295 to assist the Roseland Home and School Association with the School Play for the 2017-18 school year at an hourly rate of \$55/per hour not to exceed \$3,000.00.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

PER-56-18 Approve Additional Hours for Employee #100427

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves hours for Employee # 100427 to assist as a student chaperone for Student No. 8366205991 at the 2017-2018 School Play at an hourly rate of \$16.00/per hour not to exceed 10 hours for the month of January 2018.

PER-57-18 Approve Additional Hours for Employee #100386

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves hours for Employee # 100386 to assist as a student chaperone for Student No. 8366205991 at the 2017-2018 School Play at an hourly rate of \$18.50/per hour not to exceed 25 hours for the month of February 2018.

PER-58-18 Approve Employee #100316 as a Substitute Chaperone for Student No. 8366205991

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Employee #100316 as a substitute chaperone for Student No. 8366205991 at the 2017-2018 School Play at an hourly rate of \$18.50/per hour if needed during the month of January and February 2018.

PER-59-18 Approve Additional Hours for Employee #100316

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves hours for Employee # 100316 to assist as a student chaperone for Student No. 8366205991 at the 2017-2018 School Play at an hourly rate of \$18.50/per hour not to exceed 45 hours for the month of March 2018.

PER-60-18 Approve Additional Substitute Teachers for the 2017-2018 School Year

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the list of additional substitute teachers for the 2017-2018 school year upon pending criminal history review clearance.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

PER-61-18 Rescind Appointment of Alexandra Hornyak as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of Alexandra Hornyak as an Instructional Aide, Position Control No. 007, for the 2017-18 School Year.

PER-62-18 Rescind Appointment of Jody Cancellieri as the Part-Time (0.6) Confidential Administrative Assistant

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the appointment of Jody Cancellieri as the Part-Time (0.6) Confidential Administrative Assistant to the Special Services/Business Office Departments, Position Control No. 137, for the 2017-18 School Year.

PER-63-18 Approval of Bailey Welch as an Instructional Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Bailey Welch as an Instructional Aide, Position Control No. 007, Step 1, \$17,100, effective February 12, 2018, pending background check.

PER-64-18 Approve Three (3) Make-Up Hours of Extended Home Instruction for Student No. 8655727514

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves three (3) make-up hours of extended home instruction, for Student No. 8655727514 provided by approved Home Instruction Teachers at their respective hourly rate during the month of February 2018.

CURRICULUM AND INSTRUCTION

C&I-31-18 Approval to Adopt the Roseland School District's Strategic Plan Action Plans

C&I-32-18 Approval of the Addendum for the Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials (District Goal: Community Engagement)

MOTION by Mrs. Savarese, SECOND by Mr. Gorman

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes.*

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

C&I-31-18 Approval to Adopt the Roseland School District's Strategic Plan Action Plans

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption of the Roseland School District's five-year Strategic Plan Action Plans as developed as a result of Strategic Planning.

C&I-32-18 Approval of the Addendum for the Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials (District Goal: Community Engagement)

In 1988, the Roseland Board of Education approved A Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials. Since that time, all public school districts are now required to annually adopt and implement the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the addendum for the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

IX. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during this three (3) minute period. Any questions should be directed to the Board President, and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak, but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

- No public comment.

X. COMMITTEE REPORTS

- Mr. Gorman provided an update on the Negotiations Committee. Two meetings have been held with the Board Attorney and a meeting between the Board and the Roseland Education Association is being scheduled.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

XI. CORRESPONDENCE

- The Board received a letter from Ms. Angela Salisbury regarding the potential dangers of the Williams' Gateway Expansion Project.
- The Board also received a letter from a staff member regarding a personnel issue that will be discussed in Closed Session.

XII. OLD BUSINESS

- No old business.

NEW BUSINESS

- No new business.

XIII. CONSIDERATION FOR CLOSED SESSION - 8:28 p.m.

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the Regular Business Meeting to discuss personnel matters, (specifically Employee No. 100099), student matters (specifically Student No. 8854984228), and HIB cases 2017-2018-003 and 2017-2018-004.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board will reconvene in public at **9:00 p.m.** and may take action following the closed session.

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
BUSINESS MEETING
FEBRUARY 8, 2018 – 7:30 p.m.**

MOTION by Mr. Gorman, SECOND by Mrs. Perrotti

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes.*

- The Board adjourned to Closed Session at approximately 8:28 p.m. Notice was given that the Board would reconvene the Public Session at 9:00 p.m. and may take action.
- At 9:00 p.m., the Board advised that Closed Session was on-going and that the Board would reconvene at approximately 9:30 p.m. No members of the community were in attendance in the Lester C. Noecker Media Center at 9:00 p.m.

XIV. REOPEN INTO PUBLIC SESSION - 9:32 p.m.

MOTION by Mrs. Perrotti, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes.*

- The Board reconvened the Public Session at 9:32 p.m.

XV. ADJOURNMENT - 9:34 p.m.

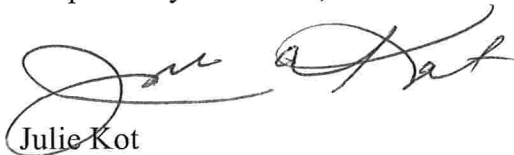
MOTION by Mr. Gorman, SECOND by Mrs. Savarese

ROLL CALL: Mrs. Gordon, Mr. Gorman, Mrs. Perrotti, Mrs. Savarese, Mrs. Scaraggi - *All Ayes.*

- The Board adjourned the meeting at 9:34 p.m.

The next Regular Board Meeting will be held on Tuesday, March 13, 2018 at 7:00 PM, in the Lester C. Noecker Media Center.

Respectfully submitted,



Julie Kot
Business Administrator/Board Secretary