

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
MARCH 16, 2016**

A-1 CALL TO ORDER – Mrs. Gordon

A-2 ROLL CALL – Mr. Bohm

A-3 FLAG SALUTE

A-4 NOTICE OF MEETING

A-5 APPROVAL OF MINUTES – Regular and Closed Session Meeting Minutes – February 25, 2016

It is the RECOMMENDED MOTION of the Superintendent: “that the minutes of the Regular and Closed Session Board Meeting – February 25, 2016 be approved.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE

A-6 SUPERINTENDENT’S REPORT

- Budget Update with Mr. Bohm, Business Administrator
- Personnel Update
- Discussion of Unused Snow Days
- Discussion of Delayed Opening
- Mindfulness Workshop Follow-up
- HIB Monthly Report

A-7 INTERIM BUSINESS ADMINISTRATOR’S REPORT

- Bid Results for Paving Project

A-8 PRINCIPAL’S REPORT

A-9 NEW JERSEY SCHOOL BOARDS ASSOCIATION PRESENTATION

- Ethics Training and Legislative Update from New Jersey School Boards Association representatives Charlene Peterson and Michael Kaelber, Director of NJSBA Legal & Labor Relations

A-10 BOARD COMMITTEE REPORTS

- a. President’s Reports
- b. Committee Reports

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A-11 PUBLIC COMMENT – (on policies and/or agenda items only)

B OLD BUSINESS

C NEW BUSINESS

C-1 Finance

a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of February 29, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
(Board Goal No. 3)

b. Acceptance of Report of Treasurer of School Monies – February 29, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of Treasurer of School Monies for the period ending February 29, 2016.” (Board Goal No. 3)

c. Acceptance of Board Secretary’s Report – February 29, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Board Secretary’s Report for the period ending February 29, 2016.” (Board Goal No. 3)

d. Approval for Payment of Bills and Claims – March 16, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Payment of Bills and Claims for the period ending March 16, 2016: (Board Goal No. 3)

General Fund	\$152,605.58
Fund 60	\$ 13,776.59

e. Line Item Transfers – February 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the months of February, 2016 in the amount \$2,658.39.” (Board Goal No. 3)

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C NEW BUSINESS

C-1 Finance - (continued)

- f. Acceptance of Cafeteria Report – February 29, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Cafeteria Report for the period ending February 29, 2016.” (Board Goal No. 3)

- g. Adoption of the Preliminary 2016-2017 Budget

It is the RECOMMENDED MOTION of the Superintendent: “BE IT RESOLVED that the Roseland Board of Education authorize the submission of the 2016-2017 Preliminary School Budget to the Essex County Executive Superintendent of Schools with the following Fund Allocations:

	Budget	Local Tax Levy
Total General Fund	\$ 8,029,579.00	\$ 7,462,179.00
Total Special Revenue Fund	\$ 71,000.00	N/A
Total Debt Service Fund	\$ 812,825.00	\$ 812,825.00
Totals	\$ 8,913,404.00	\$ 8,275,004.00

BE IT FURTHER RESOLVED, that the Roseland Board of Education authorize the transfer of an amount not to exceed \$90,000.00 from Capital Reserve to partially fund the purchase of equipment for the purpose of technology upgrades, and safety and security; and

NOW THEREFORE BE IT FURTHER RESOLVED, that the Roseland Board of Education allocate, as per the unused spending authority N.J.S.A. 18A:7F-39, or commonly referred to was generated in budget year 2014-15. The inclusion of the “banked cap” is for the purpose of balancing Revenues/Appropriations in the proposed 2016-17 budget and that the stated need will be completed by June 30, 2017.” (*District Goal No. 2, Board Goal No. 3*)

- h. Award Contract to D&L Paving Contractors for the 2015-2016 School Year

WHEREAS, the Roseland Board of Education authorize the placement of Notice to Bidders in the Star Ledger for substitute management services on February 20, 2016, and;

WHEREAS, sealed bids were received on March 9, 2016, and;

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C NEW BUSINESS

C-1 Finance - (continued)

- h. Award Contract to D&L Paving Contractors for the 2015-2016 School Year - (continued)

WHEREAS, the bids were submitted as follows:

Company	Base Bid
D&L Paving Contractors	\$149,152.90
AJM Contractors, Inc.	\$199,000.00
J. A. Alexander, Inc.	\$239,507.98
Top Line Construction Corp.	\$245,055.12
Crossroads Pavement Maintenance	\$287,700.00

WHEREAS, the bid submitted by D&L Paving Contractors was fully evaluated and subsequently determined to be the low bidder,

NOW THEREFORE BE IT RESOLVED that a contract for the paving project be awarded to D&L Paving Contractors for work to commence on or after June 22, 2016.”
(*District Goal No. 2, Board Goal No. 3*)

- i. Accept a Donation from the Sabato Family For Autism Awareness

It is the RECOMMENDED MOTION of the Superintendent: "to graciously accept a donation of \$45.99 from the Sabato Family for Autism Awareness supplies.”

New Business Matters, Section C-1 Finance (MOTION to approve Items a. through i.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

**BOARD OF EDUCATION
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**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
MARCH 16, 2016**

C NEW BUSINESS

C-2 Facilities

a. Building Use Request

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Day(s)	Time(s)	Purpose	Room/Area
Mad Science	4/19, 4/21, 4/26, 4/28, 5/3, 5/5, 5/10, 5/12, 5/17, 5/19, 5/24, 5/26/16	Tuesdays & Thursdays	3:30 pm-4:30 pm	Science Projects	Classrooms
HSA Tut, Tut School Play	3/14, 3/21/16 3/8, 3/15, 3/22/16 3/9, 3/16, 3/23/16 3/11, 3/18/16	Mondays Tuesdays Wednesdays Fridays	5:30 pm-7:00 pm 3:30 pm-6:00 pm 5:00 pm-9:00 pm 3:30 pm-7:00 pm	Play Reherasals	MPR
MAC Funtastics Raptors	4/1, 4/8, 4/22, 4/29, 5/6, 5/13, 5/20/16	Fridays	6:15 p.m.-9:15 p.m.	Basketball	Sierchio Gym
Roseland Athletic Club	3/22, 3/23, 4/5, 4/6, 4/19, 4/20, 4/26, 4/27, 5/3, 5/4, 5/10, 5/11, 5/24, 5/25/16	Tuesdays& Wednesdays	6:30 p.m.-8:30 p.m.	Basketball	Sierchio Gym
Roseland Cub, Boy & Girl Scouts	4/2, 4/3, 4/9, 4/10,4/16, 4/17, 4/23, 4/24, 4/30, 5/1, 5/7, 5/8, 5/14, 5/15, 5/21, 5/22, 5/28, 5/29, 6/4, 6/5, 6/11, 6/12/16	Saturdays & Sundays	11:00 a.m.-4:00 p.m.	Nature Trail Clean Up	Nature Trail

(District Goal No. 2, Board Goal No. 3)

New Business Matters, Section C-2 Facilities (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-3 Personnel

a. Appointment – Affirmative Action Officer

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Katherine Thorn as Affirmative Action Officer from March 16, 2016 through June 30, 2016.”

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**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
MARCH 16, 2016**

C NEW BUSINESS

C-3 Personnel - (continued)

- b. Approve Riah Singh-Lopez as a Classroom Aide, Position Control No. 106

It is the RECOMMENDED MOTION of the Superintendent: "to approve Riah Singh-Lopez as a Classroom Aide, Position Control No. 106, at an hourly rate of \$17.00, with no benefits, effective March 17, 2016."

- c. Approve Jenna Buccelli as a Kindergarten Teacher, Position Control No. 041

It is the RECOMMENDED MOTION of the Superintendent: "to approve Jenna Buccelli as a Kindergarten teacher, Position Control No. 041, on Step 1, BA+15, at an annual salary of \$50,685.00, pro-rated to \$17,486.00, effective March 21, 2016 with full benefits."

New Business Matters, Section C-3 Personnel (MOTION to approve Items a. through c.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-4 Travel

- a. Approval of Travel and Work Related Expenses

"RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below: (District Goals No. 1, 2, and 3)

Staff Member:	Robyn Greenwald
Event:	Next Generation Science Standards
Location:	Jersey City, NJ
Purpose:	Workshop
Date:	March 18, 2016
Cost:	Registration Fee: \$350 Mileage at OMB rate

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C NEW BUSINESS

C-4 Travel - (continued)

a. Approval of Travel and Work Related Expenses - (continued)

Staff Member: Amy Dahn and Kathleen Shelley
Event: Understanding & Managing School Avoidance
Location: West Orange, NJ
Purpose: Workshop
Date: March 8, 2016
Cost: Mileage at OMB rate

Staff Member: Lynn Cummings
Event: PARCC 2016 Training
Location: Whippany, NJ
Purpose: Training Workshop
Date: March 9, 2016
Cost: Mileage at OMB rate

Staff Member: Steven Bini
Event: Statistics & Probability Workshop
Location: Fairfield, NJ
Purpose: Workshop
Date: March 17, 2016
Cost: Fee: \$135.00
Mileage at OMB rate

Staff Member: Kathleen Shelley
Event: National Association of Social Workers
Location: Atlantic City, NJ
Purpose: Conference
Date: May 2, 2016
Cost: Mileage at OMB rate"

New Business Matters, Section C-4 - Travel (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL

**BOARD OF EDUCATION
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**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
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C NEW BUSINESS

C-5 Miscellaneous

- a. Approval for Submission of the Comprehensive Equity Plan 2016-2017

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submission of the Comprehensive Equity Plan for the 2016-2017 school year.”

- b. Approval for Roseland Board of Education Charter: Guidelines for Best Practices

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Roseland Board of Education Charter: Guidelines for Best Practices for the 2016-2017 school year.”

New Business Matters, Section C-5 Miscellaneous (MOTION to approve Items a. through b.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

D CORRESPONDENCE

E PUBLIC COMMENT

F ANNOUNCEMENT OF MEETING – Regular Business Meeting – April 28, 2016

G MOTION TO ADJOURN

MOTION by , SECOND by to adjourn meeting.

H ADJOURNMENT