

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

JUNE 16, 2016

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**BOARD OF EDUCATION
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DATE

June 16, 2016

PRESENT BOARD MEMBERS

Mr. Goldstein
Mr. Gorman
Mrs. Perrotti
Mrs. Gordon

MEETING

Business Meeting

ABSENT

Mrs. DiGiacomo – Arrived at 8:25 p.m.

TIME

7:35 p.m.

ADJOURNED

8:55 p.m.

OTHERS PRESENT

Mrs. Gross
Mr. Bohm
(4) Staff
(6) Community
Mr. Burke, The Progress

PLACE

Lester C. Noecker School

A-1 **CALL TO ORDER** – Mrs. Gordon**A-2** **ROLL CALL** – Mr. Bohm**A-3** **FLAG SALUTE****A-4** **NOTICE OF MEETING**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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A-5 APPROVAL OF MINUTES – Regular Business and Closed Session Meeting Minutes – May 26, 2016, Special Meetings and Closed Sessions Minutes – June 1, 2016 and June 7, 2016.

MOTION by Mrs. Perrotti, SECOND by: Mr. Goldstein

ROLL CALL: Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

A-6 SUPERINTENDENT’S REPORT

- Lester C. Noecker Student Council – Mrs. Melillo – Presentation of 2015-2016 Highlights
Students presenting: Michael Girardi, Christopher Corbo, Logan Rager and Stephen Zerance.
Supporting class representatives: Alyssa Rodriguez and Alexis Ciardella.
- Recognition of Kimberly Kochnick for making the Anti-Bullying bracelets – Mrs. Gross recognized Kimberly for her outstanding citizenship by making Anti-Bullying bracelets for the district.
- Eagle Scout Presentation - David Butterfield, a graduate of Lester C. Noecker gave a presentation on his Eagle Scout project, to re-establish an entrance to the Noecker Nature Trail by removing overgrown bushes and saplings and securing the slope to Trail Marker No. 15.
- **Years of Service Recognition**
 - 5 Years**
Nicole Ashby
Michele Montesano
 - 15 Years**
Thomas August
Joseph DeVincentis
Marilyn Havrilla
Barbara Patson
 - Retirement**
Lee DeVita
Marian Silvestri
- Personnel Update – New Teachers – Mrs. Gross discussed the proposed new hires for 4th grade language arts, special education and a long-term maternity leave replacement teacher for the 2016-2017 school year. She also updated the board on the resignation of Katherine Thorn.
- Roseland Education Foundation Donation – Mrs. Gross acknowledged the generous gift from the Roseland Education Foundation and thanked Libby Moss, Nicole Sabato, Weiss, Tiffany Bowe, Diane Haza, Chris LaBianca, Joseph Shearn, David Liable, Frank Butterfield and Julie DiGiacomo representatives from the REF.
- HIB Monthly Report – Case No. 2015-2016-009, 2015-2016-010, 2015-2016-011, 2015-2016-012
- Mrs. Gross took this opportunity to thank the Board, administrators, staff members and community for their support by embracing the changes brought to the district. The Board thanked the Superintendent for all the initiatives and accomplishments during her tenure in Roseland. Mrs. Gross was recognized for challenging the district to be better and progressing the school and its students to a higher standard.

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A-7 BUSINESS ADMINISTRATOR'S REPORT

Mr. Bohm updated the Board on water testing results. Both lead and copper were below limits. He also discussed the paving project which will start the day after school ends. As a graduate of Lester C. Noecker, Mr. Bohm thanked Mrs. Silvestri for being a positive influence in his life. Additionally, he thanked Mrs. DeVita who had a wonderful impact on his son, who briefly attended Noecker. Lisa and Katherine were acknowledged by the Board Administrator as making him feel like part of a team.

A-8 PRINCIPAL'S REPORT

- School Updates – Ms. Greenwald congratulated the staff members who were recognized for their years of service, as well as Kimberly Kochnick for her Anti-Bullying bracelet project. The Principal thanked the H.S.A. for a wonderful Family Fun Night. Ms. Greenwald updated the Board on the language arts curriculum writing by staff members who collaborated with Jennifer Serravallo to develop meaningful reading units for the children. Other topics presented were: student council elections, Field Day, 6th Grade Graduation, Annual Awards Assembly, summer reading lists, and the summer enrichment program. Ms. Greenwald extended her best wishes to Lee DeVita and Marian Silvestri on their retirement and personally thanked Mrs. Gross for her support during her first year at Noecker.

8:25 p.m. – Mrs. DiGiacomo arrived. She commented on the retiring staff members and their years of service to the district and wished them all things wonderful.

A-9 BOARD COMMITTEE REPORTS

- a. President's Report – Mrs. Gordon expressed how amazing and uplifting the students in the Student Council were. She thanked the staff for working to make students great like David Butterfield. The profound gratitude for all persons retiring or leaving the district was expressed by the Board President. It was stated that the playground adjacent to the Richard Sierchio Gymnasium be named in honor of Marian Silvestri. Mrs. Gordon gave an update on the Superintendent search regarding the progress of the process. Rounds 1 and 2 were made up of a large group of participants who met with and interviewed the candidates. A finalist has been chosen and negotiations are taking place. An interim superintendent has been selected and will be approved this evening. Dr. Maria Nuccetelli will fill the position until the start of the candidate. It is the sincere wish that the finalist will be in place by the start of the new school year.

The Board President discussed the Bylaws being read this evening stating that the change would be more open, fair and fluid.

- b. Committee Reports – None at this time, however, each Board member provided their wonderful thoughts on retirees and the school year.

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A-10 PUBLIC COMMENT (on policies and/or agenda items only)

Mr. Burke asked what is the basic requirements for an interim. Mrs. DiGiacomo responded that they needed to have many years of experience, knowledge of a K-6, K-8 district and be flexible and responsive to our community needs.

Mr. Mastrangelo congratulated all retirees on behalf of himself and Mrs. Parkinson who was unable to attend the meeting. He thanked Mrs. Gross for having a plan and being prepared to make an impact at Noecker. She helped teachers be well prepared and made the district better. He indicated that the District was lucky to have her.

B OLD BUSINESS

None.

C NEW BUSINESS

C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017

a. Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

It is the RECOMMENDED MOTION of the Superintendent: "The Roseland Board of Education hereby resolves, effective July 1, 2016, to re-appoint Brown & Brown Benefit Advisors for the 2016-2017 school year as its group insurance broker-of-record for the following carrier programs. This appointment is in accordance with the definition of an Extraordinary Unspecified Service (EUS):

1. Horizon Medical Program, Group #98193
2. Benecard/Trust Prescription Program, Group #1000/1098/1099
3. Horizon/Trust Dental Program, Group #98193

Brown & Brown Benefit Advisors is authorized to represent the Board of Education in all aspects of these programs, including, but not limited to: plan marketing, renewal negotiations, legislative compliance, collective bargaining consulting and member customer service. Brown & Brown Benefit Advisors is authorized to receive broker commissions from the district's group insurance carriers for representing the district in these matters."

b. Appointment of Property and Casualty Broker

It is the RECOMMENDED MOTION of the Superintendent: "The Roseland Board of Education hereby resolves, effective July 1, 2016, to re-appoint CBIZ Insurance Services, Inc. as its insurance broker and advisor for the 2016-2017 school year in conjunction with

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017

b. Appointment of Property and Casualty Broker - (continued)

the District's membership in the New Jersey Schools Insurance Group (NJSIG), an agreement previously adopted and approved on the 15th day of June, 2015, covering the 2015-2018 school years. CBIZ Insurance Services, Inc. is authorized to receive broker commissions from NJSIG for representing the district in these matters.”

c. Approval to Join the New Jersey School Boards Association Insurance Group/NJEIF 2016-2017

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Roseland District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Roseland District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Roseland District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELAND DISTRICT:

THAT the Board of Education of Roseland joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby renewing membership in the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, from July 1, 2016 to June 30, 2017 for the following types of insurance:

Property	EDP	Automobile Liability
Equipment Breakdown	Crime/Bonds	Umbrella/Excess
Auto Physical Damage	General Liability	Errors Omissions

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

d. Approve the Renewal of Source4Teachers for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the renewal of Source4Teachers to provide substitute services to the district for the 2016-2017 school year at the following rates for daily teachers \$126.00/day, paraprofessionals \$105.00/day and half-day rates teachers \$63.00 and half-day paraprofessionals \$52.50/day.”

e. Approve Strauss-Esmay to Serve as Policy/Regulation Consultants

It is the RECOMMENDED MOTION of the Superintendent: "to approve Strauss-Esmay as policy/regulation consultants for the 2016-2017 school year at a cost of \$2,445.00."

f. Appointment of Board Attorney

WHEREAS, there exists a need for the performance of these services for the Board of Education of the Borough of Roseland in the County of Essex and

WHEREAS, funds have been provided for such professional services

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland in the County of Essex as follows:

- i. Matthew J. Giacobbe of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, 169 Ramapo Valley Rd., Upper Level 105, Oakland, New Jersey be appointed as attorney.
- ii. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

Rate Per Hour

\$145.00

90.00

Services of

All Attorneys

Law Clerks/Paralegals

For the full school year July 1, 2016 to June 30, 2017

g. Appointment of Auditor

WHEREAS, there exists a need for the performance of this service for the Board of Education of the Borough of Roseland in the County of Essex and;

WHEREAS, funds have been provided for such professional services;

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

g. Appointment of Auditor - (continued)

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland, in the County of Essex as follows:

- i. Nisivoccia & Company LLP, 200 Valley Road, Suite 300, Mt. Arlington, New Jersey 07856, be appointed to serve as auditor.
- ii. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

For a fee of \$17,610.00 for the full school year July 1, 2016 to June 30, 2017

h. Authorize Bonding of Board Secretary

BE IT RESOLVED: “that the Board approves Bonding for the Secretary’s Bond to be effective July 1, 2016 through June 30, 2017.”

i. Appointment of Treasurer of School Monies

It is the RECOMMENDED MOTION of the Superintendent: “that the Board of Education of the Borough of Roseland appoints Michael Falkowski, Treasurer of the Roseland Board of Education from July 1, 2016 to June 30, 2017.”

j. Authorize Bonding of Treasurer of School Monies

BE IT RESOLVED: “that the Board approves Bonding for the Treasurer of School Monies to be effective July 1, 2016 through June 30, 2017.”

k. Authorize Board Secretary – Bid Authorization

BE IT RESOLVED: “that the Secretary of the Board of Education is authorized to receive, open and tabulate all bids and quotations July 1, 2016 through June 30, 2017.”

l. Authorize Payment of Bills between Board Meetings

RESOLVED that the Roseland Board of Education designates the School Business Administrator to audit and approve account and demands for payment prior to presentation to the Board for emergency hand checks and the June 30th bills list. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

m. Appointment of School Physician – Dr. Jean Makhoulf

It is the RECOMMENDED MOTION of the Superintendent: “that the Board of Education of the Borough of Roseland appoints Dr. Jean Makhoulf, Roseland, N.J. to serve as School Physician as a vendor effective July 1, 2016 through June 30, 2017.”

n. Appointment of Integrated Pest Management (IPM) Coordinator

The Board must appoint an Integrated Pest Management (IPM) Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator from July 1, 2016 through June 30, 2017.”

o. Appointment of Asbestos Management Officer

The Board must appoint an Asbestos Management Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Asbestos Management Officer from July 1, 2016 through June 30, 2017.”

p. Appointment of Indoor Air Quality Designee

The Board must appoint an Air Quality Designee per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Indoor Air Quality Designee from July 1, 2016 through June 30, 2017.”

q. Appointment of Right to Know Officer

The Board must appoint a Right to Know Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Right to Know Officer from July 1, 2016 through June 30, 2017.”

r. Appointment of Chemical Hygiene Officer

The Board must appoint a Chemical Hygiene Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Chemical Hygiene Officer from July 1, 2016 through June 30, 2017.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

s. Appointment of AHERA Coordinator

The Board must appoint an AHERA Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as AHERA Coordinator from July 1, 2016 through June 30, 2017.”

t. Appointment of Division of Child Protection & Permanency (CPP) Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, Licensed Social Worker (LSW) as the Division of Child Protection & Permanency liaison (formerly DYFS and DCF) from July 1, 2016 through June 30, 2017.”

u. Appointment of Homeless Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the Homeless Liaison from July 1, 2016 through June 30, 2017.”

v. Appointment of District Educational Stability Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the District Educational Stability Liaison for foster students in the district from July 1, 2016 through June 30, 2017.”

w. Appointment of McKinney-Vento Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the McKinney-Vento Liaison for homeless students in the district from July 1, 2016 through June 30, 2017.”

x. Appointment of 504 Committee Coordinator – Lynn Cummings

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Lynn Cummings as the 504 Committee Coordinator from July 1, 2016 through June 30, 2017.”

y. Approve Robyn Greenwald as HIB Coordinator for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Robyn Greenwald as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2016-2017 school year.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

z. Approve the Following as HIB Specialists for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following as HIB Specialists for the 2016-2017 school year:

Amy Dahn
Kathleen Shelley
Lynn Cummings
Robyn Greenwald"

aa. Appointment of Purchasing Agent

It is the RECOMMENDED MOTION of the Superintendent: "that the following resolution be adopted to appoint the School Business Administrator, as Purchasing Agent.

WHEREAS, N.J.S.A. 18A:18A-3a, permits boards of education to grant authorization to its appointed purchasing agent the right to negotiate and award contracts below the bid threshold; and purchase and sell securities on behalf of the Roseland Board of Education."

WHEREAS, Roseland Board of Education desires to do the above pursuant to this resolution,

RESOLVED, that the governing body of the Roseland Board of Education, in the County of Essex, in the State of New Jersey hereby establishes its bid threshold pursuant to 18A:18a 3, at \$40,000.00; and quote threshold at \$6,000.00 and be it further,

RESOLVED, that the governing body hereby appoints the School Business Administrator, as the Board's Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et. Seq. and grants authority, responsibility, and accountability of the purchasing activity of the Roseland Board Education July 1, 2016 through June 30, 2017. No vendor signature on voucher is required below the \$6,000.00 quote threshold."

bb. Approval of Petty Cash Fund

It is the RECOMMENDED MOTION of the Superintendent: "to approve the establishment of a petty cash fund to be maintained in the Board Office in the amount of \$500.00, Principal's Office in the amount of \$200.00 maintained by the Principal's Office, and Facilities Department in the amount of \$200.00 maintained by the Facilities Office from July 1, 2016 through June 30, 2017."

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

cc. Designation of Tax Sheltered Annuity Companies

BE IT RESOLVED: “that the Board approves the following tax sheltered annuity companies to provide service to the employees of the Roseland Board of Education: AXA Equitable, Metropolitan Life Insurance Company, The Legend Group, Lincoln Investments and Valic from July 1, 2016 through June 30, 2017.”

dd. Designation of Companies to Provide Voluntary Insurance

BE IT RESOLVED: “that the Board approves the following companies to provide voluntary insurance plans to the employees of the Roseland Board of Education: Prudential, and AFLAC from July 1, 2016 through June 30, 2017.”

ee. Designation of Signatories

BE IT RESOLVED: “that the Board approves the signatures of the President or Vice President, Treasurer of School Monies and School Business Administrator/Board Secretary be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2016 through June 30, 2017.”

ff. Depositories for District Funds

BE IT RESOLVED: “that the Board approves the designation of TD Bank as depository for funds of the Board of Education of Roseland, M&T Bank, (formerly Hudson City Savings Bank) as a depository of funds for the Student Activities Account of the Lester C. Noecker School from July 1, 2016 through transition to new bank before June 30, 2017.”

gg. Depositories for District Funds

BE IT RESOLVED: “that the Board approves the designation of Lakeland Bank as depository for funds of the Board of Education of Roseland, for the Student Activities Account of the Lester C. Noecker School from July 1, 2016 through June 30, 2017.”

hh. Approval of Annual Maximum Expenditure for Professional Services for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve and amend an annual maximum expenditure for public relations and professional services for the 2015-2016 school year for legal services in the amount of \$50,000.00 as defined in N.J.A.C. 6A:23A-5.2(a)1.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

ii. Approval of Annual Maximum Expenditure for Professional Services for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve an annual maximum expenditure for public relations and professional services for the 2016-2017 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the board of education may adopt an increase in the dollar amount through formal board action:

Legal Services	\$ 50,000.00
Audit Fees	\$ 25,000.00
Related Services	\$100,000.00
Occupational Therapy	\$100,000.00
Physical Therapy	\$100,000.00
Professional Development	\$ 60,000.00”

jj. Appointment – Affirmative Action Officer

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Jason Bohm as Affirmative Action Officer from July 1, 2016 through June 30, 2017.”

kk. Appointment of Public Agency Compliance Officer

In accordance with N.J.A.C. 17:27-3.5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency’s point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone number, fax and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10th of each year.

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

kk. Appointment of Public Agency Compliance Officer - (continued)

However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.

It is the RECOMMENDED MOTION of the Superintendent: “to appoint the Jason Bohm, as the designated Public Agency Compliance Office as per New Jersey Statute N.J.A.C. 17:27-3.5 from July 1, 2016 through June 30, 2017.”

ll. Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System

It is the RECOMMENDED MOTION of the Superintendent: "to approve participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System for the 2016-2017 school year."

mm. Approve the Roseland Purchasing Manual – 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Roseland Purchasing Manual for the 2016-2017 school year."

New Business Matters, Section C-1 Annual Appointments and Financial Designations MOTION by Mr. Gorman, SECOND by Mrs. DiGiacomo to approve Items a. through mm.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C-2 FINANCE

a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of May 31, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.” (*District Goal No. 2, Board Goal No. 3*)

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C-2 FINANCE - (continued)

b. Acceptance of Report of Treasurer of School Monies – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of Treasurer of School Monies for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

c. Acceptance of Board Secretary’s Report – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Board Secretary’s Report for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

d. Approval for Payments of Bills and Claims – June 16, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Payment of Bills and Claims for the period ending June 16, 2016: (*District Goal No. 2, Board Goal No. 3*)

General Fund	\$89,936.38
Fund 60	\$14,381.20”

e. Acceptance of Cafeteria Report – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Cafeteria Report for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

f. Line Item Transfers – May 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of May 2016 in the amount of \$85,461.66 per the report.” (*District Goal No. 2, Board Goal No. 3*)

g. Approve Submission of the Application and Acceptance of Extraordinary Aide Funds - FY 2016

It is the RECOMMENDED MOTION of the Superintendent: “Be It Resolved that the Roseland Board of Education approves the submission of the Extraordinary Aide Application for 2015-2016.”

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C-2 FINANCE - (continued)

- h. Approve the Submission of the Application and Acceptance of No Child Left Behind Funds FY 2016

It is the RECOMMENDED MOTION of the Superintendent: "Be It Resolved that the Roseland Board of Education approve the submission of the No Child Left Behind application– Fiscal Year 2016 and the acceptance of the funds for the following amounts:

Title I, Part A	\$32,157
Title II, Part A	\$5,483

Be It Further Resolved, that the Roseland Board of Education is joining a consortium with Allendale school district to apply for the following categories:

Title III	\$1,455"
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- i. Accept a Donation from the Roseland Education Foundation

It is the RECOMMENDED MOTION of the Superintendent: "to gratefully accept a donation from the Roseland Education Foundation in the amount of \$10,735.28."

- j. Approve an Occupational Therapy Evaluation for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve an occupational therapy evaluation for Student No. 9739703503 by SN Pediatric Potentials, Inc. at a cost of \$500.00."

- k. Approve CC Productions, Inc. for QSP Cafeteria POS and Payforit.net

It is the RECOMMENDED MOTION of the Superintendent: "to approve CC Productions, Inc. to provide software licensing and support for QSP Cafeteria POS and Payforit.net for the 2016-2017 school year."

- l. Transfer of Current Year Surplus to Reserve

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following resolution:

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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C-2 FINANCE - (continued)

l. Transfer of Current Year Surplus to Reserve - (continued)

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roseland Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the Roseland Board of Education has determined that they wish to deposit an amount not to exceed \$250,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Roseland Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations."

m. Accept the Donation from Lisa Gross, Superintendent of a 27" Toshiba Television

It is the RECOMMENDED MOTION: "to gratefully accept the donation of a 27" Toshiba television in the Superintendent's office from Lisa Gross."

n. Approve the Walgreen's Community Off-Site Agreement

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Walgreen's Community Off-Site Agreement to offer flu immunizations to the Lester C. Noecker staff at no cost to the Board."

o. Approve the Notice of Awarded Contracts for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Roseland Board of Education pursuant to PL 2015, Chapter 47 intends to renew, award, or permit to expire the contracts listed below and previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in

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C-2 FINANCE - (continued)

- o. Approve the Notice of Awarded Contracts for the 2016-2017 School Year - (continued)

particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

Achieve 3000	Glenview Academy
Advanced Office Supplies	Heinemann Publishing
Amazon.com	Keyboard Consultants
Apple	Machio's Food Service, Inc.
Brainpop	Keyboard Consultants
CDW-G	Machio's Food Service, Inc.
Chapel Hill	Nisivoccia, LLP
Cleary Giacobbe Alfieri Jacobs	Northwest Evaluation Association
Comcast	Oncourse Systems
Delcom Group	Promedia
Dell Computer	Rose Newman, PT
Demco	Solutions Architecture Corporation
Discovery Education	Source4Teachers
eBackpack Inc.	Staples
Ed Data Services, Inc.	Walgreen's
Ednet Technologies	Sussex County Reg. Transportation Co-op
Edumet	Typingclub.com
Encyclopedia Britannica	Velma Conway, OT
Follett Software	Verizon Wireless
Genesis	CC Production
Gieger Visual Communications	NJSIG
D&L Paving Company	MEIG

New Business Matters, Section C-2 Finance MOTION by Mrs. DiGiacomo, SECOND by Mr. Gorman to approve Items a. through o.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C-3 PERSONNEL

- a. Approve Joanne Barker, Substitute Nurse for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Joanne Barker as a substitute school nurse for the 2016-2017 school year at a rate of \$125.00/day."

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C-3 PERSONNEL - (continued)

- b. Approve Maria Nuccetelli, Interim Superintendent, Position Control No. 110

It is the RECOMMENDED MOTION of the Superintendent: "to approve Maria Nuccetelli as Interim Superintendent, Position Control No. 110, on an as-needed basis at \$519.25/day, with no benefits, commencing July 5, 2016."

- c. Approve the Roseland Education Association Sidebar

It is the RECOMMENDED MOTION of the Superintendent: "to approve the sidebar agreement for the 2016-2017 school year between the Roseland Board of Education and the Roseland Education Association for the 2015-2018 collective bargaining agreement."
(District Goals No. 1 and 2, Board Goal No. 1)

- d. Approve Thomas August, Head Custodian for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Thomas August as Head Custodian, Position Control No. 068, at a salary \$65,195.00 which includes a stipend of \$1,800.00 as Head Custodian and a stipend of \$1,000.00 for Certified Educational Facilities Manager (CEFM), effective July 1, 2016 for the 2016-2017 school year."

- e. Approve Kristina Kash as a Long Term Maternity Leave Replacement

It is the RECOMMENDED MOTION of the Superintendent: "to approve Kristina Kash as a long term maternity leave replacement for Sheryl Ljubicich, Position Control No. 059, at an annual salary of \$58,153.00, Step 4, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

- f. Approve Jaclyn Carnevale as a Special Education Teacher

It is the RECOMMENDED MOTION of the Superintendent: "to approve Jaclyn Carnevale as a special education teacher, Position Control No. 087, at an annual salary of \$55,353.00, Step 1, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

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C-3 PERSONNEL - (continued)

- g. Approve Michele Tedeschi as a 4th Grade Language Arts Teacher

It is the RECOMMENDED MOTION of the Superintendent: "to approve Michele Tedeschi as a 4th grade language arts teacher, Position Control No. 058, at an annual salary of \$55,353.00, Step 1, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

- h. Accept the Retirement Letter from Employee No. 100172

It is the RECOMMENDED MOTION of the Superintendent: "to accept the letter of retirement from Employee No. 100172, effective May 18, 2016."

- i. Approve Dawn Cortez-Lambert as a Classroom Aide

It is the RECOMMENDED MOTION of the Superintendent: "to approve Dawn Cortez-Lambert as a classroom aide at an annual salary of \$17,400.00, effective September 1, 2016, with no benefits."

- j. Approve Marie Hardenberg, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Marie Hardenberg as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00."

- k. Approve Frank Pane, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Frank Pane as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00."

- l. Approve Frank Pane, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Frank Pane as an ESY ABA Home Instructor for Student No. 9739703503 for eight (8) hours for the ESY program at a rate of \$55.00/hour not to exceed \$440.00."

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C-3 PERSONNEL - (continued)

m. Tuition Reimbursement for 2015-2016

For having successfully completed approved graduate courses, It is the RECOMMENDED MOTION of the Superintendent: "to approve tuition reimbursement payments in the amounts as indicated to the following staff members:

Jean FitzGibbons	\$1,600.00
Anne-Marie Petrarca	\$ 430.00
Ashley Safir	\$1,600.00"

n. Accept the Resignation of Katherine Thorn, Supervisor of Technology, Instruction and Integration

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation of Katherine Thorn, Position Control No. 119, effective August 14, 2016."

o. Approve the Amended 2016 Extended School Year Classroom Aides' Salaries

It is the RECOMMENDED MOTION of the Superintendent: "to approve the amended 2016 extended school year classroom aides' salaries for Gina Hayek and Catherine Camerota in an amount not to exceed \$1,489.41 including dismissal duties and \$1,130.31, respectively."

p. Approve a Change in Salary for Alexandria Bardi for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve a change in salary for Alexandria Bardi, a classroom aide, Position Control No. 011, at an annual salary of \$19,100.00 with no benefits."

q. Approve the Hiring of Aides for the 2016 ESY and Summer School Programs by the Superintendent

It is the RECOMMENDED MOTION of the Superintendent: "to approve the hiring of aides for the 2016 ESY and summer school programs by the Superintendent until June 30, 2016 as necessary."

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C-3 PERSONNEL - (continued)

- r. Approve the Hiring of Aides for the 2016 ESY and Summer School Programs by the Interim Superintendent

It is the RECOMMENDED MOTION of the Superintendent: "to approve the hiring of aides for the 2016 ESY and summer school programs by the Interim Superintendent from July 5, 2016 through July 14, 2016 appointment as necessary."

New Business Matters, Section C-3 Personnel MOTION by Mrs. Perrotti, SECOND by Mr. Goldstein to approve Items a. through r.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C-4 POLICIES, REGULATIONS AND BYLAWS

- a. Approve the First Reading of Two Revised Bylaws

It is the RECOMMENDED MOTION of the Superintendent: "to approve the first reading of two (2) revised Bylaws:

Bylaw No. 0155-Board Committees
Bylaw No. 0165-Voting"

New Business Matters, Section C-4 Policies, Regulations and Bylaws MOTION by Mr. Gorman, SECOND by Mr. Goldstein to approve Item a.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C-5 Travel

- a. Approval of Travel and Work Related Expenses

"RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Robyn Greenwald
Event:	Paramus Institute on Teaching Reading
Location:	Paramus, NJ
Purpose:	Teaching Reading

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C-5 Travel

- a. Approval of Travel and Work Related Expenses - (continued)

Date: July 11-14, 2016
Cost: Registration: \$300.00
Mileage at OMB rate"

New Business Matters, Section C-5 Travel MOTION by Mr. Goldstein, SECOND by Mrs. Perrotti to approve Item a.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

C-6 MISCELLANEOUS

- a. Approve David Butterfield's Eagle Scout Project

It is the RECOMMENDED MOTION of the Superintendent: "to approve David Butterfield's Eagle Scout project to re-establish an entrance to the Noecker Nature Trail by removing overgrown bushes and saplings and securing the slope to Trail Marker No. 15."

New Business Matters, Section C-6 Miscellaneous MOTION by Mr. Gorman, SECOND by Mrs. DiGiacomo to approve Item a.

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

D CORRESPONDENCE

Letter from the Roseland Education Association (REA) regarding the grievance.

E PUBLIC COMMENT

None.

- F ANNOUNCEMENT OF MEETING** – Potential Special Board Meeting to appoint the Superintendent date to be determined. Regular Business Meeting – July 14, 2016

G ADJOURNMENT TO CLOSED SESSION

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H RESOLUTION FOR CLOSED SESSION

It is the RECOMMENDED MOTION: "that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session after the regular business meeting to discuss matters relating to personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231."

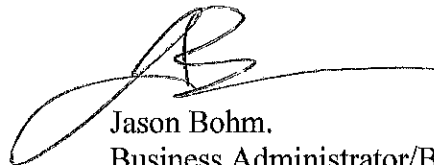
MOTION by Mrs. DiGiacomo, SECOND by Mr. Gorman:

ROLL CALL: Mrs. DiGiacomo, Mr. Goldstein, Mr. Gorman, Mrs. Perrotti, Mrs. Gordon. All Ayes.

I ADJOURN

Time: 8:55 p.m.

Respectfully submitted,



Jason Bohm.
Business Administrator/Board Secretary