

Roseland Board of Education
Lester C. Noecker School
Ms. Robyn P. Greenwald

100 Passaic Avenue
Roseland, New Jersey 07068
(973) 226-7644



October 30, 2019

Dear Parents/Guardians,

In recognition of American Education Week, you are invited to visit your child's classroom(s) to observe and be a part of the learning process. This is a great time to see a snapshot of your child's daily routine. We hope you can join us!

Note: Pre-K will have a separate letter sent home for this event.

Please see the important information below pertaining to the visitation!

CLASSROOM VISITATIONS - GRADES K-6

Wednesday, November 20th from 9:15 AM - 11:00 AM

(This day is designated specifically for any parent whose last name begins with the letter A-M).

Thursday, November 21st from 9:15 AM - 11:00 AM

(This day is designated specifically for any parent whose last name begins with the letter N-Z).

We understand that due to work schedules, parents may need to attend the opposite day that has been designated for their specific last name to visit. We kindly ask to be mindful in choosing one day to visit, as it will help in crowd control and parking limitations. Parents visiting will be asked to sign in upon arrival with Mr. Marx, our Security Officer, in the main hallway where questions can be answered and visitation badges can be distributed prior to visiting classrooms. We appreciate your cooperation in advance.

If you are visiting we kindly ask you to please respect the following:

1. Visit on the day arranged according to the first letter of your child's last name. This will help to alleviate parking congestion and the number of visitors in each classroom. Please come at the time that is most convenient for you between **9:15 AM-11:00 AM**.
2. Sign-in at the front door and sign out when you leave.
3. Wear your visitor tag and return it when you sign out.
4. Report to your child's classroom upon entering the school.
5. We kindly ask that you do not bring younger siblings.
6. While visiting, please do not interrupt the class with questions or by talking to your child or family member. The teacher will be happy to answer questions by telephone or email the next day.
7. Be sure to have all mobile devices turned off and put away while you are visiting your child's class.
8. Plan to visit your child's classroom only once.
9. A friendly reminder that **taking photographs and video during visitations is not permitted** in an effort to protect our students' privacy and confidentiality.
10. Please **do not bring any food or beverage** into the classroom.

If you have any questions, please call Mrs. Robi Dallow at 973-226-7644, Ext. 389. Thank you for your continued partnership, and we look forward to seeing you soon!

Very truly yours,

A handwritten signature in blue ink that reads 'Robyn P. Greenwald'.

Ms. Robyn P. Greenwald
Principal