

# Roseland Board of Education

## Lester C. Noecker School

*Ms. Robyn P. Greenwald, Principal*

100 Passaic Avenue

Roseland, New Jersey 07068

(973) 226-7644



October 16, 2019

Dear Noecker Families,

It is that exciting time of year again! We will be holding our annual Halloween parade and class parties on Thursday October 31, 2019. Students in Grades K-6 may bring appropriate costumes to school. Please be sure your child's costume is easy for him/her to put on in the classroom. Class parents are invited to come into the classrooms at 1:30 PM to assist the students with their costumes prior to the start of the parade. **Students in Pre-K will receive a separate letter from Ms. Rivera with specific details about the day.** The Roseland Police Department will be assisting with the parade.

**Please see the agenda outlined below for the parade procedures. Based on positive feedback from last year's parade, we will be following the same process. Kindly note that procedures have been reviewed with the School Safety Team and Roseland Police Department in order to ensure the safety and wellbeing of all involved during this special event.**

- 1:30 - 1:45 PM - Students change into costumes, and should be able to dress themselves. Students may come to school with makeup already applied. Weapons, swords, sharp accessories, masks, and clown costumes are not permitted.
- 1:45 - 2:00 PM - Students in Grades K - 6 students and teachers will be called down by grade level to assemble in the Sierchio Gym.
- 2:00 PM - Parents and guardians are asked to proceed to the back playground blacktop area and gather in the designated area for parents. The designated area this year will be inside the blacktop circle/track outline. Signs will be posted along with staff members to help direct where to stand.
- Escorted by their homeroom teachers, students will loop around twice with their homeroom as they parade around the perimeter of the circle. Parents/guardians may take photos of their child(ren) during the two loop parade procession. After two loops have been completed, students will return back to their classrooms with homeroom teachers where a class photo will be taken by the teacher and class parents, and class parties will commence.

**Important additional information:**

- Parking - If possible, please carpool as parking will be limited.
- Entrance/Exit - Please note that families may not walk through the building to get to the back playground. Kindly access the back playground from the right side of the building where the Kindergarten rooms are located.
- Student Dismissal - Students will be dismissed at 3:20 PM for families picking up students from Line 8. **Due to the nature of the afternoon parade followed by class parties, we will not be dismissing students prior to 3:20 PM once the festivities are underway, unless it is an emergency or extenuating circumstance.** Note: If you will be picking up your child from Line 8 on 8 October 31st, we kindly ask that you send a Line 8 note to school by the end of the day on Wednesday, October 30th, so that we can anticipate the number of students who will be picked up on Line 8 after the parade. We thank you in advance for your cooperation!
- Alternative Parade Arrangements - Kindly note that students are not required to partake in the parade and/or party. If the student/student's family chooses not to participate in the event, please contact Mrs. Robi Dallow in the main office by **Wednesday, October 30th**, at 973-226-7644 x389, or [rdallow@roselandnjboe.org](mailto:rdallow@roselandnjboe.org) to make alternative arrangements.

**In case of inclement weather:**

- Should inclement weather present itself in the forecast as we approach these festivities, then additional information will be sent out with indoor parade plans and procedures.

Thank you for your continued partnership and support as we prepare for this memorable occasion!

Very truly yours,



Robyn P. Greenwald  
Principal