

**Roseland Board of Education**  
**Lester C. Noecker School**  
**Robyn P. Greenwald, Principal**

100 Passaic Avenue  
Roseland, New Jersey 07068  
(973) 226-7644



**Class Parent Interest Form**

June 13, 2018

Dear Noecker Parents/Guardians,

As you know, class parents play an extremely important role at Noecker School. This letter is to inform you of the class parent responsibilities, expectations, and commitments involved in becoming a part of this tremendous experience. We would like to invite you to become a class parent for the 2018-2019 school year, if you are interested and have the time to devote to our children, H.S.A., and greater school community. Every year, two class parents are assigned to each homeroom. Before considering this vital role, it is essential to be aware of the full responsibilities to ensure we have a great match!

**If you are interested in being a class parent, kindly read and complete the form attached. Please return the completed form to Ms. Evie in the main office addressed to Ms. Greenwald by Friday, June 22, 2018.**

**Classroom Assistance**- Class parents are asked to provide assistance with class parties, activities and class trips. Please reach out to your individual teachers for their direction. Each homeroom varies on participation.

**School Function Assistance**- Class parents are asked to provide assistance with events that are organized by the school in conjunction with the H.S.A.. Class parents may be asked to provide refreshments, snacks or baked goods, or assist in setting up for functions like Back to School Night or Veterans Day. This type of assistance is usually needed throughout the school year.

**H.S.A. Assistance**- The H.S.A. sponsors events throughout the year that benefit our school and children including our Book Fair, Plant Sale, Noecker Nights, and much more.

**Fundraisers**: Depending on the event, class parents may be asked to assist with taking a collection for a class basket, as well as possibly soliciting or shopping and/or dedicating some time to an event (i.e. Tricky Tray).

**Teacher Appreciation Week**: Assistance may also be needed for collecting and assembling decorations for Teacher Appreciation Week. Parents may be asked to provide a breakfast item for the Teacher Appreciation Breakfast which occurs in April/May.

**Attendance at H.S.A. Meetings**: It is recommended that class parents attend as many H.S.A. meetings as possible throughout the school year. This is to ensure that all class parents are properly informed of current and upcoming school and H.S.A. events. Meetings are held once every month.

**The staff and administration at Noecker School truly appreciate the hard work and dedication of class parents. If during the school year you cannot fulfill your class parent obligations, please let me know so that we can make alternate arrangements.**

**All interested parents will be notified in late August, prior to the start of school. A meeting will be held with all class parents in September along with H.S.A. class liaisons. A date and time will be forthcoming. Thank you in advance for volunteering your time and energy to be part of your child's positive school experience!**

Very truly yours,  
Robyn P. Greenwald, Principal

## Class Parent Interest Form

I have read all of the class parent responsibilities and expectations for the 2018-2019 school year, and would like to be considered for this extremely important role at Lester C. Noecker Elementary School.

*Please write legibly!* ☺

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Child's Name

\_\_\_\_\_  
Child's Grade Level for 2018-2019

Have you been a class parent before?  yes  no