

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
APRIL 30, 2019 – 7:30 PM**

I. CALL TO ORDER – Board President

II. STATEMENT OF COMPLIANCE - Open Public Meeting Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this regular meeting has been properly advertised in the newspapers of record, and the agenda has been posted at the appropriate locations, and a copy has been filed with the Borough Clerk of Roseland.

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

III. FLAG SALUTE

IV. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED BOARD MEMBERS

Board Secretary

V. ELECTION OF VICE PRESIDENT (*Board Goal: Board Functioning*)

President will state “Nominations opened for Vice President.”

Candidate No. 1 by:

Candidate No. 2 by:

MOTION: Nominations closed for Vice President by: Second by:

VOTE ON ELECTION OF VICE PRESIDENT

ROLL CALL on Candidate No. 1:

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
Mrs. Savarese _____ Mrs. Scaraggi _____

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ROLL CALL on Candidate No. 2:

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

V. BOARD PRESIDENT REPORT

VI. COMMITTEE REPORTS

- Negotiations Committee - Mr. Gorman (*Board Goal: Negotiations*)

VII. SUPERINTENDENT REPORT

- School Performance and District Goals Update (**District Goal: Student Achievement**)

VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

- Budget Presentation (*Board Goal: Financial and Budget*)

IX. PUBLIC COMMENT – On agenda items only

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on agenda items only** during this three (3) minute period. Any questions should be directed to the Board President, and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after this public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

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X. APPROVAL OF ORGANIZATION ACTION ITEMS

ORG-006-19 Committee Appointments

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

ORG-006-19 Committee Appointments (*Board Goal: Board Functioning*)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the adoption and formation of the Board of Education committees from April 30, 2019 to January 2, 2020.

XI. APPROVAL OF ACTION ITEMS

BOARD MINUTES/REPORTS

RPT-035-19 Approve Board Meetings Minutes

RPT-036-19 Approve the March 2019 Code of Conduct Report

RPT-037-19 Approve the March 2019 Enrollment Report

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-035-19 Approve Board Meetings Minutes

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Regular and Closed Board Minutes for the March 14, 2019 Board Meeting.

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RPT-036-19 Approve the March, 2019 Code of Conduct Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2019 Code of Conduct Report.

RPT-037-19 Approve the March, 2019 Enrollment Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2019 Enrollment Report.

FINANCE/FACILITIES

FIN-152-19 Approve Acceptance of the Report of the Treasurer of School Monies – March 2019

FIN-153-19 Approve Acceptance of the Report of the Board Secretary – March 2019

FIN-154-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – March 2019

FIN-155-19 Approve the Payment of Bills and Claims – April 30, 2019

FIN-156-19 Approve Budgetary Line Item Transfers – March 2019

FIN-157-19 Approve Acceptance of the Cafeteria Report – February 2019

FIN-158-19 Approve the Travel and Work Related Expenses

FIN-159-19 Approve Building Use Requests

FIN-160-19 Approve Overtime Hours for Employees at Evening Events

FIN-161-19 Adoption of the 2019-2020 School Budget

FIN-162-19 Approval of Maximum Travel Expenditures for 2019-2020 School Year

FIN-163-19 Approve Collaboration for the McKinney-Vento Education of Homeless Children and Youth Program

FIN-164-19 Approval of Digital Citizenship Program

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

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FIN-152-19 Approve Acceptance of the Report of the Treasurer of School Monies – March 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Treasurer of School Monies for the periods ending March 31, 2019.

FIN-153-19 Approve Acceptance of the Report of the Board Secretary – March 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the acceptance of the Report of the Board Secretary for the period ending March 31, 2019.

FIN-154-19 Approve the Board of Education’s Monthly Certification of Major Budgetary Account/Fund Status – March 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, pursuant to N.J.A.C. 6A:23-2.12(c)4, certifies that as of March 31, 2019, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

FIN-155-19 Approval for Payment of Bills and Claims – April 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the payment of the Bills and Claims for the period ending April 30, 2019:

General Fund Bills & Claims	\$ 290,301.37	
General Fund Payroll	\$ 733,820.78	through April 15, 2019
Special Revenue Fund Bills & Claims	\$ 17,245.84	
S. U. I.	\$ 9,483.10	
<u>Cafeteria Fund Bills & Claims</u>	<u>\$ 35,186.97</u>	
<i>Total Payments</i>	<i>\$ 1,086,038.06</i>	

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FIN-156-19 Approve Line Item Transfers – March 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the attached Line Item Budget Transfers for the month of March 2019, as per N.J.S.A. 18A:8.1.

FIN-157-19 Approve Acceptance of the Cafeteria Report – February 2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Cafeteria Report for the period ending February 28, 2019.

FIN-158-19 Approve the Travel and Work Related Expenses

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, and in accordance with the travel policy, hereby approves the following travel related expenses:

Staff Member: Catherine Overbeck
Event: Strauss Esmay School Law & Policy Seminar
Location: Brookdale Community College, Lincroft, NJ
Purpose: Annual Training Seminar
Date: June 7, 2019
Cost: No cost; Tolls & Mileage at OMB rate

Staff Member: Mark Mansour & Jarrad Brown
Event: Legally Compliant IEPs Workshop
Location: Monroe, NJ
Purpose: Professional Development
Date: April 8, 2019 (*retroactive*)
Cost: \$150.00/pp x 2 = \$300.00; Tolls & Mileage at OMB rate

Staff Member: Chelsea Clarke
Event: Technology Conference
Location: Philadelphia, PA
Purpose: Professional Development
Date: June 23-26, 2019
Cost: \$250.00 (district portion); Tolls & Mileage at OMB rate

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Staff Member: Jason Giumara
 Event: Social Studies Articulation
 Location: West Essex Regional Schools, North Caldwell
 Purpose: Professional Development
 Date: May 20, 2019 (May 21, 2019 alternate date)
 Cost: No cost; Tolls & Mileage at OMB rate

Staff Member: Deanne Somers & Catherine Overbeck
 Event: Superintendents Roundtable Meeting
 Location: Belleville, NJ
 Purpose: Secretarial Luncheon
 Date: May 10, 2019
 Cost: \$50.00/per administrative assistant

FIN-159-19 Approve the Building Use Requests (District Goal: Family Engagement and School Community)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Caldwell Little League Softball/Baseball	Wednesdays 4/3/19 - 6/26/2019 Fridays: 4/5/19 - 6/28/19 Saturdays: 4/6/19 - 6/29/19 Sundays: 4/7/19-6/30/19 Exception dates are noted on approval letter	Weeknights 5:00 p.m. - 8:00 p.m. Saturdays 3:30 p.m. - 8:00 p.m. Sundays 8:00 a.m. - 4:30 p.m.	Wednesdays Fridays, & Weekends	Youth Baseball/Softball	Noecker Back Field
H.S.A	4/13/19	2 daytime assemblies & 1 evening parent presentation 6:00 p.m - 8:00 p.m.	Monday	Digital Citizenship Presentation	Multi-Purpose Room

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FIN-160-19 Approve Overtime Hours for Employees at Evening Events
(District Goal: Family Engagement and School Community)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve overtime hours for employees presenting at and/or attending evening events.

FIN-161-19 Adoption of the 2019-2020 School Budget *(Board Goal: Budget and Finance)*

WHEREAS, the Roseland Board of Education approved a tentative 2019-2020 school district budget on March 14, 2019, and

WHEREAS, the Roseland Board of Education received approval from the Essex County Executive Superintendent of Schools to advertise the 2019-2020 school district budget on April 25, 2019, in *The Progress*, and

WHEREAS, the Roseland Board of Education held a public hearing on the proposed 2019-2020 school district budget in the Media Center of the Lester C. Noecker School, 100 Passaic Avenue, Roseland, New Jersey on Tuesday, April 30, 2019, and

WHEREAS, board members and the community in attendance were provided opportunity during the public hearing to ask questions or raise concerns regarding the 2019-2020 proposed school district budget,

NOW THEREFORE BE IT RESOLVED that the Roseland Board of Education authorize the Business Administrator to complete and forward Statement A to the Essex County Executive Superintendent of Schools which certifies that after the public hearing the Roseland Board of Education adopted the proposed 2019-2020 school district budget with no changes and in the preliminary form submitted on March 14, 2019, to the Essex County Executive Superintendent of Schools for review and approval.

Fund Allocations:

<u>2019-2020 Budget</u>	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 9,624,342.00	\$ 8,171,100.00
Total Special Rev. Fund	\$ 118,300.00	n/a
<u>Total Debt Service Fund</u>	<u>\$ 822,100.00</u>	<u>\$ 822,100.00</u>
Totals	\$10,564,742.00	\$ 8,993,200.00

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BE IT FURTHER RESOLVED, that the Roseland Board of Education authorizes as included in budget line 620, Budgeted Withdrawal of Capital Reserve – Excess Costs & Other Capital Projects, the transfer of an amount of \$400,000.00 from Capital Reserve for other capital projects including plumbing repair and upgrades (\$75,000.00), exterior lighting upgrades (\$50,000), updating intercoms and clocks (\$75,000.00), and updating Smartboards to eBoards (\$200,000.00). The total cost of these projects is \$400,000.00, which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards and security audit measures determined by the Commissioner as necessary to achieve the New Jersey student learning standards and;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Roseland Board of Education included an enrollment adjustment in the base budget in the amount of \$63,588 utilizing a portion of the allowable enrollment adjustment to be used by the Roseland Board of Education in Budget year 2019-2020.

FIN-162-19 Approval of Maximum Travel Expenditures for 2019-2020 School Year

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following resolution;

Whereas, the School District Travel policy, # 6471 and N.J.A.C. 6A:23A-7.3 provides that annually in the pre-budget year, each board shall establish by board resolution a maximum travel expenditure amount for the budget year, which the school district shall not exceed.

Whereas, the Roseland Board of Education established \$25,000.00 for the 2019-2020 school year.

NOW THEREFORE BE IT RESOLVED, that the Roseland Board of Education hereby establishes the school district travel maximum for the 2019-2020 school year at the sum of \$25,000.00, which includes board members, administrators, teachers, custodians and support staff.

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FIN-163-19 Approve Collaboration for the McKinney-Vento Education of Homeless Children and Youth Program

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the collaboration with the Essex Regional Educational Services Commission for the McKinney-Vento Education of Homeless Children and Youth Program for the 2019-2020 school year.

FIN-164-19 Approval of Digital Citizenship Presentation (District Goal: Family Engagement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves two student assemblies and one evening parent presentation on Digital Citizenship, taking place on Monday, May 13, 2019, at a cost of \$4000.00. The Roseland Home and School Association will be paying \$2,500.00, the Board of Education will be paying the remaining \$1,500.00.

PERSONNEL/MANAGEMENT

PER-057-19 Approve to Accept the Resignation of Employee No. 100498

PER-058-19 Approval of Stefania Rotondo as a Classroom Aide

PER-059-19 Approve the Letter of Retirement from Employee No. 100178

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PER-057-19 Approve to Accept the Resignation of Employee No. 100498

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to accept the resignation of Employee No. 100498, Position Control No. 092, effective April 13, 2019.

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PER-058-19 Approval of Stefania Rotondo as a Classroom Aide

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Stefania Rotondo as a Classroom Aide, Position Control No. 007, at a salary of \$17,550.00 plus a \$300.00 substitute certificate stipend for a total of \$17,850.00, without benefits, effective May 13, 2019.

PER-059-19 Approve the Letter of Retirement from Employee No. 100178

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves, with regret, the letter of retirement from Employee No. 100178, Position Control No. 071 effective July 1, 2019.

CURRICULUM AND INSTRUCTION

C&I-027-19 Approval of the 2019 Summer Enrichment Program

C&I-028-19 Approval of the 2019 Extended School Year Program

C&I-029-19 Approval of Shared Busing for G & T Math Competition Trip

C&I-030-19 Approval of the West Essex Senior High School Senior Service 2019

C&I-031-19 Approval of Curriculum Updates

C&I-032-19 Approve Additional 2018-2019 School Field Trips

C&I-033-19 Approval of the Revised 2018-2019 District Calendar

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

C&I-027-19 Approval of the 2019 Summer Enrichment Program (District Goal: Student Achievement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019 Summer Enrichment Program which will be in session July 1, 2019 - July 26, 2019, a total of 19 days from 9:00 AM - 12:00 PM.

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- C&I-028-19 Approval of the 2019 Extended School Year Program (District Goal: Student Achievement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the 2019 Extended School Year Program which will be in session July 1, 2019 - July 26, 2019, a total of 19 days, from 9:00 AM - 12:00 PM.

- C&I-029-19 Approval of Shared Cost of Busing for G & T Math Competition Trip (Board Goal: Budget)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves shared cost of busing with Fairfield, Caldwell and West Essex for the June 5, 2019 G&T Challenge 24 Math Competition Trip. Our cost will be \$193.00.

- C&I-030-19 Approval of the West Essex Senior High School Senior Service 2019 (District Goal: School Community)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following students for Senior Service experience at Lester C. Noecker School from May 20 - June 18, 2019:

Megan Cheung	Sarah Malone
Genevieve Gustafson	Hailey Romano
Emily Kosoy	Vasili Tsilionis
James Lynch	Hailey Vinceletter
Anna Malone	

- C&I-031-19 Approval of Curriculum Updates (District Goal: Student Achievement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the curricula revisions in Science and Social Studies.

- C&I-032-19 Approve Additional 2018-2019 School Field Trips (District Goal: Community Engagement)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following school field trips for the 2018-2019 school year.

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Grade	Class Trip	Date	Purpose
Gr 4-6	Atria Roseland	June 4, 2019	Students will perform for community at the Atria in Roseland

C&I-39-18 Approval of the Revised 2018-2019 District Calendar

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the revised 2018-2019 District Calendar.

POLICIES, REGULATIONS AND BYLAWS

PRB-008-19 Approve on First Reading the Revised/New Policies, Regulations, Bylaws

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____

Mrs. Savarese _____ Mrs. Scaraggi _____

PRB-008-19 Approve the First Reading the Revised/New Policies, Regulations, Bylaws
(Board)

Goal: Board Functioning)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves on first reading of the following policies/regulations:

- | | |
|--------------------------|--|
| Policy 2415.06 | Unsafe School Choice Option (M) |
| Policy 2422 | Health and Physical Education (M) |
| Regulation 2460.8 | Special Education- Free and Appropriate Public Education (M) |
| Policy 2610 | Education Program Evaluation (M) |
| Policy & Regulation 5111 | Eligibility of Resident/Nonresident Students (M) |
| Regulation 5530 | Substance Abuse (M) |
| Policy & Regulation 5600 | Student Discipline/Code of Conduct (M) |
| Policy & Regulation 5611 | Removal of Students for Firearms Offenses (M) |
| Policy & Regulation 5612 | Assaults on District Board of Education Members or Employees (M) |
| Policy & Regulation 5613 | Removal of Students for Assaults with Weapons Offenses (M) |

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Policy 5756	Transgender Students (M)
Policy & Regulation 7440	School District Security (M)
Policy & Regulation 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)
Policy 8561	Procurement Procedures for School Nutrition Program (M)

XII. PUBLIC COMMENTS

Members of the public may speak for a maximum of three (3) minutes by the clock during this portion of the meeting. The public may speak **on any topic** during the three (3) minute period. Any questions should be directed to the Board President, and depending on the nature and complexity of the question, it may or may not be answered during the meeting by the Administration. If so, the response would occur after the public portion of the meeting has concluded. Everyone has the freedom to speak but please be advised that anything said in public may have legal ramifications and there is no protection regarding statements made by the public. Please state your name and sign in before you begin.

XIII. CORRESPONDENCE

XIV. OLD BUSINESS

NEW BUSINESS

XV. CONSIDERATION FOR CLOSED SESSION

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following Resolution for Closed Session:

RESOLVED, by the Board of Education of the Borough of Roseland, that it shall meet in Closed Session this evening following the regular business meeting to discuss Student # 2841260158 and HIB #2018-2019-002.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

**BOARD OF EDUCATION
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The Board will reconvene in public at _____ PM and may take action following the closed session.

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

XVI. REOPEN INTO PUBLIC SESSION

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

BOARD MINUTES/REPORTS

RPT-038-19 Approve the March 2019 HIB Report

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

RPT-038-19 Approve the March 2019 HIB Report

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the March 2019 HIB Report.

XVII. ADJOURNMENT

MOTION by _____, SECOND by _____

ROLL CALL: Mrs. Gordon _____ Mr. Gorman _____ Mrs. Murano _____
 Mrs. Savarese _____ Mrs. Scaraggi _____

**BOARD OF EDUCATION
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**LESTER C. NOECKER SCHOOL
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**The Next Board Meeting will be held on Thursday, May 23, 2019 at 7:30 PM, in the
Lester C. Noecker Media Center.**