

ROSELAND BOARD OF EDUCATION

Lester C. Noecker School
Passaic Avenue
Roseland, New Jersey 07068

Office of the Superintendent
(973)-226-7644, Ext. 313

Office of the Board Secretary
(973)-226-7644, Ext. 311

Office of the Principal
(973)-226-7644, Ext. 314

MEETING NOTICE

Notice is hereby given that the Board of Education of the Borough of Roseland in the County of Essex will hold a regular business meeting Thursday, October 22, 2015. The board meeting will begin at 7:30 p.m. in the Media Center at Lester C. Noecker School.

The Board will hold a closed session meeting to discuss matters pertaining to personnel and legal issues following the regular business meeting. Topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board may take action at this meeting.

Jason M. Bohm

Jason M. Bohm
Business Administrator/Board Secretary

October 19, 2015

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 22, 2015**

A-1 CALL TO ORDER – Mr. Mastrangelo

A-2 ROLL CALL – Mr. Bohm

A-3 FLAG SALUTE

A-4 NOTICE OF MEETING

A-5 APPROVAL OF MINUTES –Regular Meeting & Closed Session Minutes–September 24, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the September 24, 2015 Regular Business and Closed Session Meeting Minutes.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE

A-6 SUPERINTENDENT’S REPORT (*Board Goal No. 1*)

- Week of Respect Update – Student Council Advisor – Christina Melillo (*District Goal No. 3*)
- 5th and 6th Grade Advisory Update – 5th and 6th Grade Social Studies Teacher – Jason Giumara (*District Goals No. 1 & 3*)
- Professional Development Update (*District Goals No. 1 & 3*)
- Enrichment Program (*District Goals No. 1, 2 & 3*)
- Principal Search Update (*Board Goal No. 2*)
- HIB Monthly Report

A-7 BUSINESS ADMINISTRATOR’S REPORT

- Safe Stop Update
- School Boards Conference
- Capital Projects

A-8 PRINCIPAL’S REPORT

A-9 BOARD COMMITTEE REPORTS

- a. President’s Report
- b. Committee Reports

A-10 PUBLIC COMMENT – on policies and/or agenda items

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 22, 2015**

B OLD BUSINESS

B-1 Bylaws, Policies, and Regulations

- a. Approve the Second Reading of the New Policies

It is the RECOMMENDED MOTION of the Superintendent: "to approve the second reading of the following new policies:

Policy No. 5612	Assaults on District Board of Education Members or Employees (M)
Policy No. 5613	Removal of Students for Assaults with Weapons Offenses (M)"

Old Business Matters, Section B-1 – Bylaws, Policies, and Regulations (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL

C NEW BUSINESS

C-1 Finance

- a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of September 30, 2015 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.” (*Board Goal No. 3*)

- b. Acceptance of Board Secretary’s Reports – September 30, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Board Secretary’s Reports for the period ending September 30, 2015.” (*Board Goal No. 3*)

- c. Acceptance of the Report of the Treasurer of School Monies – September 30, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of the Treasurer of School Monies for the period September 30, 2015.” (*Board Goal No. 3*)

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**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 22, 2015**

C NEW BUSINESS

C-1 Finance

d. Approval for Payment of Bills and Claims – October 22, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Payment of Bills and Claims for the period ending October 22, 2015.” (*Board Goal No. 3*)

General Fund	\$247,218.55
Cafeteria Fund	\$ 14,676.68”

e. Acceptance of Cafeteria Report – September 30, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Cafeteria Report for the period ending September 30, 2015.” (*Board Goal No. 3*)

f. Line Item Transfers –September, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of September, 2015 in the amount \$12,551.68.” (*Board Goal No. 3*)

g. Acceptance of the Payroll Verification Completed on September 15, 2015

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Payroll Verification completed on the September 15, 2015 payroll, per N.J.A.C. 6A:23A5.7, that states, ‘Beginning with the 2008-2009 school year, at least every three (3) years, between the months of September through May, school district and county vocational skills districts shall require each district employee to report to a central location and product picture identification and sign for release of his/her paycheck or direct deposit voucher.’” (*Board Goal No. 3*)

h. Approval of Phoenix Advisors, LLC for Continuing Disclosure Cooperation

It is the RECOMMENDED MOTION of the Superintendent: “to approve Phoenix Advisors, LLC agreement to conduct the continuing disclosure review and survey in connection with the Securities Exchange Commission’s Municipalities Continuing Disclosure Cooperation Initiative. This agreement will fulfill Roseland’s obligation to annually file financial information throughout the life of all outstanding bonds. Since Roseland is considered to be a continuing disclosure agent-ongoing-the cost will be \$650.00 for up to three (3) outstanding issues plus \$100.00 for each additional issue (Roseland presently has three (3) issues.)” (*Board Goal No. 3*)

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**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
OCTOBER 22, 2015**

C NEW BUSINESS

C-2 Facilities

a. Comprehensive Maintenance Plan

The Comprehensive Maintenance Plan must be approved annually based on N.J.A.C. 6A:26A-3.1.

The Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities. The required maintenance activities for the school facilities of the Roseland Board of Education, are consistent with these requirements. All past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

It is the RECOMMENDED MOTION of the Superintendent: “that the Roseland Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Roseland Board of Education in compliance with Department of Education requirements.”

b. 2015-2016 Snow Plowing/Removal Proposal

It is the RECOMMENDED MOTION of the Superintendent: “to approve JAT Services of Whippany, NJ for a snow plowing/removal contract for 2015-2016 at the Lester C. Noecker School for the following quoted amounts:

<u>Vendor</u>	<u>1-6”</u>	<u>7-12”</u>	<u>13-18”</u>	<u>19-26”</u>	<u>Loader Svc/Hr. Min. 2hrs.</u>
JAT Services	\$575.00	\$675.00	\$775.00	\$975.00	\$175.00”

c. Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Time	Day(s)	Purpose	Room/Area
Roseland Athletic Club	10/27, 10/28, 10/29, 11/4, 11/9, 11/10, 11/11, 11/12, 11/16, 11/17, 11/18, 11/19, 11/23, 11/24/15	5:30pm-9:30pm	Various	Travel Basketball	Sierchio Gym

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**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
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C NEW BUSINESS

C-2 Facilities

c. Building Use Requests- (continued)

Roseland Athletic Club	11/30, 12/1, 12/2, 12/3, 12/5, 12/7, 12/8, 12/9, 12/10, 12/12, 12/14, 12/15, 12/16, 12/19, 12/21, 12/22, 1/4/16, 1/5, 1/6, 1/7, 1/9, 1/11, 1/12, 1/13, 1/14, 1/16, 1/21, 1/23, 1/25, 1/26, 1/27, 1/28, 1/30, 2/1, 2/2, 2/3, 2/4, 2/6, 2/8, 2/9, 2/10, 2/11, 2/13, 2/17, 2/18, 2/20, 2/22, 2/23, 2/24, 2/25, 2/27, 2/29, 3/1, 3/2, 3/3, 3/5/16	7:30pm-9:30pm 8:30pm-9:30pm 1:30pm-4:30pm	Various Various Saturdays	Travel Basketball	Sierchio Gym
Roseland Athletic Club	12/1, 12/5, 12/8, 12/10, 12/12, 12/15, 12/19, 12/22/15, 1/5, 1/7, 1/9, 1/12, 1/14, 1/16, 1/19, 1/21, 1/23, 1/26, 1/30, 2/2, 2/4, 2/6, 2/9, 2/11, 2/13, 2/18, 2/20, 2/23, 2/25, 2/27/16	8:30pm-9:30pm 1:30pm-4:30pm	Various Saturdays	Travel Basketball	MPR

(District Goal No. 2, Board Goal No. 3)

New Business Matters, Section C-2 - Facilities (MOTION to approve Items a. through c.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-3 Curriculum and Instruction

a. Approval of 2015-2016 Class Trip(s)

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following 2015-2016 class trip(s):

Grade	Class Trip	Date	Purpose
1	Mayo PAC-Charlotte's Web	3/15/16	Performing Arts

(District Goals No. 1 & 2)

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**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
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C NEW BUSINESS

C-4 Personnel - (continued)

New Business Matters, Section C-4 - Personnel (MOTION to approve Items a. through c.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-5 Travel

a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Members: Deborah Sessa (*District Goals No. 1 & 3*)
Event: Effective Literacy and English Language Instruction
Location: Hackensack, NJ
Purpose: Workshop to Improve Literacy and English Language Skills
Date: October 26, 2015
Cost: Mileage at OMB rate

Staff Members: Jason Giumara and Mary Grace Whealan (*District Goal No. 3*)
Event: PICO Turbine
Location: Jersey City, NJ
Purpose: Integrating modules and 3D printers
Date: October 26, 2015
Cost: Fee: \$250.00/each
 Mileage at OMB rate

Staff Members: Jason Bohm (*Board Goal No. 3a*)
Event: NJCPA 2015 New Jersey Law & Ethics
Location: Parsippany, NJ
Purpose: Law & Ethics Seminar
Date: November 4, 2015
Cost: Registration Fee: \$50.00
 Mileage at OMB rate

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AGENDA ITEM**

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C NEW BUSINESS

C-5 Travel - (continued)

a. Approval of Travel and Work Related Expenses - (continued)

Staff Members: Lisa Gross, Jason Bohm, Paul Mastrangelo (*District Goals No. 1 & 3*)
Event: NJ School Boards Annual Conference
Location: Atlantic City, NJ
Purpose: School Boards Conference
Date: October 27-29, 2015
Cost: M&IE: GSA rate
 Mileage at OMB rate

Staff Member: Richard Freda (*Board Goal No. 3a*)
Event: ECASBO Workshops
Location: Belleville, NJ
Purpose: Professional Development
Dates: TBD – Monthly from October 2015 to May 2016
Cost: Mileage at OMB rate

Staff Member: Richard Freda (*Board Goal No. 3a*)
Event: NJASBO Workshops
Location: Rockaway, NJ
Purpose: Professional Development
Dates: TBD – Monthly from October 2015 to May 2016
Cost: Mileage at OMB rate

Staff Members: Lisa Gross, Katherine Thorn, Erica Albu, Megan Barone, Elissa Eccleston
 and Lori McGrath (*District Goals No. 1 & 3*)
Event: P.S. 59 Beekman Hill International School
Location: New York, NY
Purpose: School Visitation
Date: November 16, 2015
Cost: Mileage at OMB rate

Staff Members: Mary Grace Whealan (*District Goals No. 1 & 3*)
Event: NJ School Librarians Conference
Location: Long Branch, NJ
Purpose: School Librarians Workshops
Date: November 16, 2015
Cost: Registration: \$90.00
 Mileage at OMB rate

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C NEW BUSINESS

C-5 Travel - (continued)

a. Approval of Travel and Work Related Expenses - (continued)

Staff Members: Candace Thomas (*District Goal No. 3*)
Event: Supporting NGSS-Driven Curriculum and Instructional Review
Location: Ramapo College, NJ
Purpose: Professional Development
Date: November 18, December 16, 2015, January 8, February 12, 2016
Cost: Mileage at OMB rate

Staff Members: Lisa Gross, Katherine Thorn, Jennifer Luzzi (*District Goal No. 3*)
Event: Professional Development Seminar
Location: Clark, NJ
Purpose: Teaching Workshop
Date: December 1, 2015
Cost: Mileage at OMB rate

Staff Members: Lisa Gross, Katherine Thorn, JoAnn Brady (*District Goal No. 3*)
Event: Demystifying PARCC Data Reports
Location: Monroe, NJ
Purpose: PARCC Seminar
Date: December 3, 2015
Cost: Fee: \$149.00
 Mileage at OMB rate

Staff Members: Thomas August
Event: Integrated Pest Management Training
Location: Montclair, NJ
Purpose: Pest Control Training
Date: January 8, 2016
Cost: Mileage at OMB rate

Staff Members: Thomas August
Event: POESH NJADP Indoor Air Quality Training
Location: Montclair, NJ
Purpose: Indoor Air Quality Training
Date: January 15, 2016
Cost: Mileage at OMB rate”

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G RESOLUTION FOR CLOSED SESSION - (continued)

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE

H ADJOURNMENT TO CLOSED SESSION

I ADJOURNMENT

MOTION: _____ SECOND: _____

ROLL CALL VOTE