

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 16, 2016**

A-1 CALL TO ORDER – Mrs. Gordon

A-2 ROLL CALL – Mr. Bohm

A-3 FLAG SALUTE

A-4 NOTICE OF MEETING

A-5 APPROVAL OF MINUTES – Regular Business Meeting Minutes – May 26, 2016

It is the RECOMMENDED MOTION of the Superintendent: "to approve the minutes of the Regular and Closed Session Business Meeting – May 26, 2016, Special Meetings and Closed Sessions Minutes – June 1, 2016 and June 7, 2016."

MOTION: _____ SECOND: _____

ROLL CALL VOTE

A-6 SUPERINTENDENT’S REPORT

- Lester C. Noecker Student Council – Mrs. Melillo – Presentation of 2015-2016 Highlights
- Eagle Scout Presentation - David Butterfield
- **Years of Service Recognition**
 - 5 Years**
Nicole Ashby
Michele Montesano
 - 15 Years**
Thomas August
Joseph DeVincentis
Marilyn Havrilla
Barbara Patson
 - Retirement**
Lee DeVita
Marian Silvestri
- Personnel Update – New Teachers
- Roseland Education Foundation Donation
- HIB Monthly Report – Case No. 2015-2016-009

A-7 BUSINESS ADMINISTRATOR’S REPORT

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A-8 PRINCIPAL'S REPORT

- School Updates

A-9 BOARD COMMITTEE REPORTS

- a. President's Report
- b. Committee Reports

A-10 PUBLIC COMMENT (on policies and/or agenda items only)

B OLD BUSINESS

C NEW BUSINESS

C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017

a. Appointment of Health Insurance Broker - Brown & Brown Benefit Advisors

It is the RECOMMENDED MOTION of the Superintendent: "The Roseland Board of Education hereby resolves, effective July 1, 2016, to re-appoint Brown & Brown Benefit Advisors for the 2016-2017 school year as its group insurance broker-of-record for the following carrier programs. This appointment is in accordance with the definition of an Extraordinary Unspecified Service (EUS):

1. Horizon Medical Program, Group #98193
2. Benecard/Trust Prescription Program, Group #1000/1098/1099
3. Horizon/Trust Dental Program, Group #98193

Brown & Brown Benefit Advisors is authorized to represent the Board of Education in all aspects of these programs, including, but not limited to: plan marketing, renewal negotiations, legislative compliance, collective bargaining consulting and member customer service. Brown & Brown Benefit Advisors is authorized to receive broker commissions from the district's group insurance carriers for representing the district in these matters."

b. Appointment of Property and Casualty Broker

It is the RECOMMENDED MOTION of the Superintendent: "The Roseland Board of Education hereby resolves, effective July 1, 2016, to re-appoint CBIZ Insurance Services, Inc.

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

b. Appointment of Property and Casualty Broker - (continued)

as its insurance broker and advisor for the 2016-2017 school year in conjunction with the District's membership in the New Jersey Schools Insurance Group (NJSIG), an agreement previously adopted and approved on the 15th day of June, 2015, covering the 2015-2018 school years. CBIZ Insurance Services, Inc. is authorized to receive broker commissions from NJSIG for representing the district in these matters.”

c. Approval to Join the New Jersey School Boards Association Insurance Group/NJEIF 2016-2017

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Roseland District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Roseland District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Roseland District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ROSELAND DISTRICT:

THAT the Board of Education of Roseland joins with other school districts in organizing and becoming members of the New Jersey School Boards Association Insurance Group; and

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

- c. Approval to Join the New Jersey School Boards Association Insurance Group/NJEIF 2016-2017 - (continued)

THAT, by adoption and signing of this resolution, the Board of Education is hereby renewing membership in the New Jersey School Boards Association Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, from July 1, 2016 to June 30, 2017 for the following types of insurance:

Property	EDP	Automobile Liability
Equipment Breakdown	Crime/Bonds	Umbrella/Excess
Auto Physical Damage	General Liability	Errors Omissions

- d. Approve the Renewal of Source4Teachers for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the renewal of Source4Teachers to provide substitute services to the district for the 2016-2017 school year at the following rates for daily teachers \$126.00/day, paraprofessionals \$105.00/day and half-day rates teachers \$63.00 and half-day paraprofessionals \$52.50/day.”

- e. Approve Strauss-Esmay to Serve as Policy/Regulation Consultants

It is the RECOMMENDED MOTION of the Superintendent: "to approve Strauss-Esmay as policy/regulation consultants for the 2016-2017 school year at a cost of \$2,445.00.”

- f. Appointment of Board Attorney

WHEREAS, there exists a need for the performance of these services for the Board of Education of the Borough of Roseland in the County of Essex and

WHEREAS, funds have been provided for such professional services

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland in the County of Essex as follows:

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

f. Appointment of Board Attorney - (continued)

- i. Matthew J. Giacobbe of the firm of Cleary, Giacobbe, Alfieri, Jacobs, LLC, 169 Ramapo Valley Rd., Upper Level 105, Oakland, N.J. be appointed as attorney.
- ii. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

<u>Rate Per Hour</u>	<u>Services of</u>
\$145.00	All Attorneys
90.00	Law Clerks/Paralegals

For the full school year July 1, 2016 to June 30, 2017

g. Appointment of Auditor

WHEREAS, there exists a need for the performance of this service for the Board of Education of the Borough of Roseland in the County of Essex and;

WHEREAS, funds have been provided for such professional services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Roseland, in the County of Essex as follows:

- i. Nisivoccia & Company LLP, 200 Valley Road, Suite 300, Mt. Arlington, N.J. 07856, be appointed to serve as auditor.
- ii. This appointment is awarded without competitive bidding under the provisions of the “Local Public Contract Law” of New Jersey.

For a fee of \$17,610.00 for the full school year July 1, 2016 to June 30, 2017

h. Authorize Bonding of Board Secretary

BE IT RESOLVED: “that the Board approves Bonding for the Secretary’s Bond to be effective July 1, 2016 through June 30, 2017.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

i. Appointment of Treasurer of School Monies

It is the RECOMMENDED MOTION of the Superintendent: “that the Board of Education of the Borough of Roseland appoints Michael Falkowski, Treasurer of the Roseland Board of Education from July 1, 2016 to June 30, 2017.”

j. Authorize Bonding of Treasurer of School Monies

BE IT RESOLVED: “that the Board approves Bonding for the Treasurer of School Monies to be effective July 1, 2016 through June 30, 2017.”

k. Authorize Board Secretary – Bid Authorization

BE IT RESOLVED: “that the Secretary of the Board of Education is authorized to receive, open and tabulate all bids and quotations July 1, 2016 through June 30, 2017.”

l. Authorize Payment of Bills between Board Meetings

RESOLVED that the Roseland Board of Education designates the School Business Administrator to audit and approve account and demands for payment prior to presentation to the Board for emergency hand checks and the June 30th bills list. Any such approval shall be presented to the Board for ratification at their next meeting as per Title 18A:19-4.1.

m. Appointment of School Physician – Dr. Jean Makhoulf

It is the RECOMMENDED MOTION of the Superintendent: “that the Board of Education of the Borough of Roseland appoints Dr. Jean Makhoulf, Roseland, N.J. to serve as School Physician as a vendor effective July 1, 2016 through June 30, 2017.”

n. Appointment of Integrated Pest Management (IPM) Coordinator

The Board must appoint an Integrated Pest Management (IPM) Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as the Integrated Pest Management (IPM) Coordinator from July 1, 2016 through June 30, 2017.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

o. Appointment of Asbestos Management Officer

The Board must appoint an Asbestos Management Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Asbestos Management Officer from July 1, 2016 through June 30, 2017.”

p. Appointment of Indoor Air Quality Designee

The Board must appoint an Air Quality Designee per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Indoor Air Quality Designee from July 1, 2016 through June 30, 2017.”

q. Appointment of Right to Know Officer

The Board must appoint a Right to Know Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Right to Know Officer from July 1, 2016 through June 30, 2017.”

r. Appointment of Chemical Hygiene Officer

The Board must appoint a Chemical Hygiene Officer per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as Chemical Hygiene Officer from July 1, 2016 through June 30, 2017.”

s. Appointment of AHERA Coordinator

The Board must appoint an AHERA Coordinator per Federal and State requirements. It is the RECOMMENDED MOTION of the Superintendent: “to appoint Thomas August, Head Custodian of Lester C. Noecker School, as AHERA Coordinator from July 1, 2016 through June 30, 2017.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

- t. Appointment of Division of Child Protection & Permanency (CPP) Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, Licensed Social Worker (LSW) as the Division of Child Protection & Permanency liaison (formerly DYFS and DCF) from July 1, 2016 through June 30, 2017.”

- u. Appointment of Homeless Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the Homeless Liaison from July 1, 2016 through June 30, 2017.”

- v. Appointment of District Educational Stability Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the District Educational Stability Liaison for foster students in the district from July 1, 2016 through June 30, 2017.”

- w. Appointment of McKinney-Vento Liaison – Kathleen Shelley, LSW

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Kathleen Shelley, LSW as the McKinney-Vento Liaison for homeless students in the district from July 1, 2016 through June 30, 2017.”

- x. Appointment of 504 Committee Coordinator – Lynn Cummings

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Lynn Cummings as the 504 Committee Coordinator from July 1, 2016 through June 30, 2017.”

- y. Approve Robyn Greenwald as HIB Coordinator for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Robyn Greenwald as the Harassment, Intimidation and Bullying (HIB) Coordinator for the 2016-2017 school year.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

z. Approve the Following as HIB Specialists for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following as HIB Specialists for the 2016-2017 school year:

Amy Dahn
Kathleen Shelley
Lynn Cummings
Robyn Greenwald
Katherine Thorn”

aa. Appointment of Purchasing Agent

It is the RECOMMENDED MOTION of the Superintendent: “that the following resolution be adopted to appoint the School Business Administrator, as Purchasing Agent.

WHEREAS, N.J.S.A. 18A:18A-3a, permits boards of education to grant authorization to its appointed purchasing agent the right to negotiate and award contracts below the bid threshold; and purchase and sell securities on behalf of the Roseland Board of Education.”

WHEREAS, Roseland Board of Education desires to do the above pursuant to this resolution,

RESOLVED, that the governing body of the Roseland Board of Education, in the County of Essex, in the State of New Jersey hereby establishes its bid threshold pursuant to 18A:18a 3, at \$40,000.00; and quote threshold at \$6,000.00 and be it further,

RESOLVED, that the governing body hereby appoints the School Business Administrator, as the Board’s Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et. Seq. and grants authority, responsibility, and accountability of the purchasing activity of the Roseland Board Education July 1, 2016 through June 30, 2017. No vendor signature on voucher is required below the \$6,000.00 quote threshold.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

bb. Approval of Petty Cash Fund

It is the RECOMMENDED MOTION of the Superintendent: “to approve the establishment of a petty cash fund to be maintained in the Board Office in the amount of \$500.00, Principal’s Office in the amount of \$200.00 maintained by the Principal’s Office, and Facilities Department in the amount of \$200.00 maintained by the Facilities Office from July 1, 2016 through June 30, 2017.”

cc. Designation of Tax Sheltered Annuity Companies

BE IT RESOLVED: “that the Board approves the following tax sheltered annuity companies to provide service to the employees of the Roseland Board of Education: AXA Equitable, Metropolitan Life Insurance Company, The Legend Group, Lincoln Investments and Valic from July 1, 2016 through June 30, 2017.”

dd. Designation of Companies to Provide Voluntary Insurance

BE IT RESOLVED: “that the Board approves the following companies to provide voluntary insurance plans to the employees of the Roseland Board of Education: Prudential, and AFLAC from July 1, 2016 through June 30, 2017.”

ee. Designation of Signatories

BE IT RESOLVED: “that the Board approves the signatures of the President or Vice President, Treasurer of School Monies and School Business Administrator/Board Secretary be required on all checks in the payment of bills and claims against the Board of Education of the Borough of Roseland from July 1, 2016 through June 30, 2017.”

ff. Depositories for District Funds

BE IT RESOLVED: “that the Board approves the designation of TD Bank as depository for funds of the Board of Education of Roseland, M&T Bank, (formerly Hudson City Savings Bank) as a depository of funds for the Student Activities Account of the Lester C. Noecker School from July 1, 2016 through transition to new bank before June 30, 2017.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

gg. Depositories for District Funds

BE IT RESOLVED: “that the Board approves the designation of Lakeland Bank as depository for funds of the Board of Education of Roseland, for the Student Activities Account of the Lester C. Noecker School from July 1, 2016 through June 30, 2017.”

hh. Approval of Annual Maximum Expenditure for Professional Services for the 2015-2016 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve and amend an annual maximum expenditure for public relations and professional services for the 2015-2016 school year for legal services in the amount of \$50,000.00 as defined in N.J.A.C. 6A:23A-5.2(a)1.”

ii. Approval of Annual Maximum Expenditure for Professional Services for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve an annual maximum expenditure for public relations and professional services for the 2016-2017 school year. As defined in N.J.A.C. 6A:23A-5.2(a)1, upon notification if it becomes necessary to exceed the maximum amount, the board of education may adopt an increase in the dollar amount through formal board action:

Legal Services	\$ 50,000.00
Audit Fees	\$ 25,000.00
Related Services	\$100,000.00
Occupational Therapy	\$100,000.00
Physical Therapy	\$100,000.00
Professional Development	\$ 60,000.00”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

jj. Appointment – Affirmative Action Officer

It is the RECOMMENDED MOTION of the Superintendent: “to appoint Katherine Thorn as Affirmative Action Officer from July 1, 2016 through June 30, 2017.”

kk. Appointment of Public Agency Compliance Officer

In accordance with N.J.A.C. 17:27-3.5, each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O. The P.A.C.O. is the liaison between the Division and the service provider. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors. The P.A.C.O. is the Public Agency’s point of contact for all matters concerning the implementation and administration of the statute. The P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity. As such, the P.A.C.O. must have the authority to recommend changes to effectively support the implementation of the statute and its regulations.

Each year, all Public Agencies are required to submit the name, title, address, telephone number, fax and e-mail address of the P.A.C.O. designated by the Public Agency. This information must be submitted to the Division no later than January 10th of each year.

However, it shall be the responsibility of the Public Agency to update the P.A.C.O. designation at any time during the year if any changes are made concerning the designated P.A.C.O.

It is the RECOMMENDED MOTION of the Superintendent: “to appoint the Katherine Thorn, as the designated Public Agency Compliance Office as per New Jersey Statute N.J.A.C. 17:27-3.5 from July 1, 2016 through June 30, 2017.”

ll. Approve Participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System

It is the RECOMMENDED MOTION of the Superintendent: "to approve participation in the Middlesex Regional Educational Services Commission Cooperative Pricing System for the 2016-2017 school year.”

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C-1 ANNUAL APPOINTMENTS AND FINANCIAL DESIGNATIONS – July 1, 2016 through June 30, 2017 - (continued)

- mm. Approve the Roseland Purchasing Manual – 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Roseland Purchasing Manual for the 2016-2017 school year."

New Business Matters, Section C-1 Annual Appointments and Financial Designations (MOTION to approve Items a. through mm.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-2 FINANCE

- a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of May 31, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.” (*District Goal No. 2, Board Goal No. 3*)

- b. Acceptance of Report of Treasurer of School Monies – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of Treasurer of School Monies for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

- c. Acceptance of Board Secretary’s Report – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Board Secretary’s Report for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

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C-2 FINANCE - (continued)

d. Approval for Payments of Bills and Claims – June 16, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Payment of Bills and Claims for the period ending June 16, 2016: (*District Goal No. 2, Board Goal No. 3*)

General Fund	\$89,936.38
Fund 60	\$14,381.20”

e. Acceptance of Cafeteria Report – May 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Cafeteria Report for the period ending May 31, 2016.” (*District Goal No. 2, Board Goal No. 3*)

f. Line Item Transfers – May 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the month of May 2016 in the amount of \$85,461.66 per the report.” (*District Goal No. 2, Board Goal No. 3*)

g. Approve Submission of the Application and Acceptance of Extraordinary Aide Funds - FY 2016

It is the RECOMMENDED MOTION of the Superintendent: “Be It Resolved that the Roseland Board of Education approves the submission of the Extraordinary Aide Application for 2015-2016.”

h. Approve the Submission of the Application and Acceptance of No Child Left Behind Funds - FY 2016

It is the RECOMMENDED MOTION of the Superintendent: “Be It Resolved that the Roseland Board of Education approve the submission of the No Child Left Behind application – Fiscal Year 2016 and the acceptance of the funds for the following amounts:

Title I, Part A	\$32,157
Title II, Part A	\$5,483

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C-2 FINANCE - (continued)

l. Transfer of Current Year Surplus to Reserve - (continued)

current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Roseland Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the Roseland Board of Education has determined that they wish to deposit an amount not to exceed \$250,000 for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Roseland Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations."

m. Accept the Donation from Lisa Gross, Superintendent of a 27" Toshiba Television

It is the RECOMMENDED MOTION: "to gratefully accept the donation of a 27" Toshiba television in the Superintendent's office from Lisa Gross."

n. Approve the Walgreen's Community Off-Site Agreement

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Walgreen's Community Off-Site Agreement to offer flu immunizations to the Lester C. Noecker staff at no cost to the Board."

o. Approve the Notice of Awarded Contracts for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Roseland Board of Education pursuant to PL 2015, Chapter 47 intends to renew, award, or permit to expire the contracts listed below and previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in

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C-2 FINANCE - (continued)

- o. Approve the Notice of Awarded Contracts for the 2016-2017 School Year - (continued)

particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

Achieve 3000	Glenview Academy
Advanced Office Supplies	Heinemann Publishing
Amazon.com	Keyboard Consultants
Apple	Machio's Food Service, Inc.
Brainpop	Keyboard Consultants
CDW-G	Machio's Food Service, Inc.
Chapel Hill	Nisivoccia, LLP
Cleary Giacobbe Alfieri Jacobs	Northwest Evaluation Association
Comcast	Oncourse Systems
Delcom Group	Promedia
Dell Computer	Rose Newman, PT
Demco	Solutions Architecture Corporation
Discovery Education	Source4Teachers
eBackpack Inc.	Staples
Ed Data Services, Inc.	Walgreen's
Ednet Technologies	Sussex County Reg. Transportation Co-op
Edumet	Typingclub.com
Encyclopedia Britannica	Velma Conway, OT
Follett Software	Verizon Wireless
Genesis	CC Production
Gieger Visual Communications	NJSIG
D&L Paving Company	MEIG

New Business Matters, Section C-2 Finance (MOTION to approve Items a. through o.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

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C-3 PERSONNEL

- a. Approve Joanne Barker, Substitute Nurse for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Joanne Barker as a substitute school nurse for the 2016-2017 school year at a rate of \$125.00/day."

- b. Approve Maria Nuccetelli, Interim Superintendent, Position Control No. 110

It is the RECOMMENDED MOTION of the Superintendent: "to approve Maria Nuccetelli as Interim Superintendent, Position Control No. 110, on an as-needed basis at \$519.25/day, with no benefits, commencing July 5, 2016."

- c. Approve the Roseland Education Association Sidebar

It is the RECOMMENDED MOTION of the Superintendent: "to approve the sidebar agreement for the 2016-2017 school year between the Roseland Board of Education and the Roseland Education Association for the 2015-2018 collective bargaining agreement."
(District Goals No. 1 and 2, Board Goal No. 1)

- d. Approve Thomas August, Head Custodian for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve Thomas August as Head Custodian, Position Control No. 068, at a salary \$65,195.00 which includes a stipend of \$1,800.00 as Head Custodian and a stipend of \$1,000.00 for Certified Educational Facilities Manager (CEFM), effective July 1, 2016 for the 2016-2017 school year."

- e. Approve Kristina Kash as a Long Term Maternity Leave Replacement

It is the RECOMMENDED MOTION of the Superintendent: "to approve Kristina Kash as a long term maternity leave replacement for Sheryl Ljubicich, Position Control No. 059, at an annual salary of \$58,153.00, Step 4, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

- f. Approve Jaclyn Carnevale as a Special Education Teacher

It is the RECOMMENDED MOTION of the Superintendent: "to approve Jaclyn Carnevale as a special education teacher, Position Control No. 087, at an annual salary of \$55,353.00, Step 1, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 16, 2016**

C-3 PERSONNEL - (continued)

- g. Approve Michele Tedeschi as a 4th Grade Language Arts Teacher

It is the RECOMMENDED MOTION of the Superintendent: "to approve Michele Tedeschi as a 4th grade language arts teacher, Position Control No. 058, at an annual salary of \$55,353.00, Step 1, MA, with benefits, anticipated start date September 1, 2016 for the 2016-2017 school year."

- h. Accept the Retirement Letter from Employee No. 100172

It is the RECOMMENDED MOTION of the Superintendent: "to accept the letter of retirement from Employee No. 100172, effective May 18, 2016."

- i. Approve Dawn Cortez-Lambert as a Classroom Aide

It is the RECOMMENDED MOTION of the Superintendent: "to approve Dawn Cortez-Lambert as a classroom aide at an annual salary of \$17,400.00, effective September 1, 2016, with no benefits."

- j. Approve Marie Hardenberg, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Marie Hardenberg as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00."

- k. Approve Frank Pane, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Frank Pane as an ESY ABA Home Instructor for Student No. 5770583196 for ten (10) hours for the ESY program at a rate of \$55.00/hour not to exceed \$550.00."

- l. Approve Frank Pane, as an ESY ABA Home Instructor for a Student

It is the RECOMMENDED MOTION of the Superintendent: "to approve Frank Pane as an ESY ABA Home Instructor for Student No. 9739703503 for eight (8) hours for the ESY program at a rate of \$55.00/hour not to exceed \$440.00."

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 16, 2016**

C-3 PERSONNEL - (continued)

m. Tuition Reimbursement for 2015-2016

For having successfully completed approved graduate courses, It is the RECOMMENDED MOTION of the Superintendent: "to approve tuition reimbursement payments in the amounts as indicated to the following staff members:

Jean FitzGibbons	\$1,600.00
Anne-Marie Petrarca	\$ 430.00
Ashley Safir	\$1,600.00"

New Business Matters, Section C-3 Personnel (MOTION to approve Items a. through m.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-4 POLICIES, REGULATIONS AND BYLAWS

a. Approve the First Reading of Two Revised Bylaws

It is the RECOMMENDED MOTION of the Superintendent: "to approve the first reading of two (2) revised Bylaws:

Bylaw No. 0155-Board Committees
Bylaw No. 0165-Voting"

New Business Matters, Section C-4 Policies, Regulations and Bylaws (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 16, 2016**

C-5 Travel

a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member: Robyn Greenwald
Event: Paramus Institute on Teaching Reading
Location: Paramus, NJ
Purpose: Teaching Reading
Date: July 11-14, 2016
Cost: Registration: \$300.00
Mileage at OMB rate

Staff Member: Katherine Thorn
Event: Paramus Institute on Teaching Writing
Location: Paramus, NJ
Purpose: Teaching Writing
Date: July 25-28, 2016
Cost: Registration: \$300.00
Mileage at OMB rate”

New Business Matters, Section C-5 Travel (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-6 MISCELLANEOUS

a. Approve David Butterfield’s Eagle Scout Project

It is the RECOMMENDED MOTION of the Superintendent: "to approve David Butterfield’s Eagle Scout project to re-establish an entrance to the Noecker Nature Trail by removing overgrown bushes and saplings and securing the slope to Trail Marker No. 15.”

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
JUNE 16, 2016**

C-6 MISCELLANEOUS - (continued)

- a. Approve David Butterfield's Eagle Scout Project - (continued)

New Business Matters, Section C-6 Miscellaneous (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

D CORRESPONDENCE

E PUBLIC COMMENT

F ANNOUNCEMENT OF MEETING – Regular Business Meeting – July 14, 2016

G ADJOURNMENT TO CLOSED SESSION

H RESOLUTION FOR CLOSED SESSION

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session after the regular business meeting to discuss matters relating to personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE