

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
AGENDA ITEM**

**LESTER C. NOECKER SCHOOL
FEBRUARY 25, 2016**

A-1 CALL TO ORDER – Mrs. Gordon

A-2 ROLL CALL – Mr. Bohm

A-3 FLAG SALUTE

A-4 NOTICE OF MEETING

A-5 APPROVAL OF MINUTES – Regular Meeting Minutes – January 21, 2016

It is the RECOMMENDED MOTION of the Superintendent: “that the minutes of the Regular Board Meeting – January 21, 2016 be approved.”

MOTION: _____

SECOND: _____

ROLL CALL VOTE

A-6 SUPERINTENDENT’S REPORT

- Personnel Update
- PARCC Update (*District Goals No. 1 and 3*)
- Using Data to Increase Student Achievement Presentation (Katherine Thorn, Marie Hardenberg and Mark Mansour) (*District Goals No. 1 and 3*)
- HIB Monthly Report

A-7 BUSINESS ADMINISTRATOR’S REPORT

- Budget Update (*Board Goal No. 3*)
- Items on the Agenda

A-8 PRINCIPAL’S REPORT

A-9 BOARD COMMITTEE REPORTS

- a. President’s Report
- b. Committee Reports

A-10 PUBLIC COMMENT – (on policies and/or agenda items only)

B OLD BUSINESS

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**BUSINESS MEETING
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**LESTER C. NOECKER SCHOOL
FEBRUARY 25, 2016**

C NEW BUSINESS

C-1 Finance

- a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of January 31, 2016 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
(Board Goal No. 3)

- b. Acceptance of Report of Treasurer of School Monies – January 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Report of Treasurer of School Monies for the period ending January 31, 2016.” *(Board Goal No. 3)*

- c. Acceptance of Board Secretary’s Report – January 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Board Secretary’s Report for the period ending January 31, 2016.” *(Board Goal No. 3)*

- d. Approval for Payment of Bills and Claims – February 25, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Payment of Bills and Claims for the period ending February 25, 2016: *(Board Goal No. 3)*

General Fund	\$310,292.90
Fund 60	\$15,382.98”

- e. Line Item Transfers – January 2016

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the months of January, 2016 in the amount \$43,757.89.” *(Board Goal No. 3)*

- f. Acceptance of Cafeteria Report – January 31, 2016

It is the RECOMMENDED MOTION of the Superintendent: “to accept the Cafeteria Report for the period ending January 31, 2016.” *(Board Goal No. 3)*

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C NEW BUSINESS

C-1 Finance - (continued)

g. Bond Redemption - Series 2013

It is the RECOMMENDED MOTION of the Superintendent: “to approve a total Series 2013 interest payment of \$118,300.00 on March 1, 2016 to The Chase Manhattan Bank for the Roseland Board of Education.” (*Board Goal No. 3*)

h. Waiver of Requirements - Special Education Medicaid Initiative (SEMI) Program – 2016-2017

It is the RECOMMENDATION of the Superintendent: "to approve the following resolution:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 budget year, and

Whereas, the Roseland Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) Medicaid eligible classified students for the 2016-2017 budget year, and

Now Therefore Be It Resolved that the Roseland Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Essex an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-2017 school year.” (*Board Goal No. 3*)

i. Approval of Annual Payment to PERS Employer Pension Liability

It is the RECOMMENDED MOTION of the Superintendent: “to approve the annual payment of the PERS Employer Pension Liability in the amount of \$104,893.00.” (*Board Goal No. 3*)

j. Approve a Student Neurological Evaluation by Dr. Poorvi Patel

It is the RECOMMENDED MOTION of the Superintendent: "to approve a neurological evaluation for Student No. 4001749941 by Dr. Poorvi Patel at a cost of \$400.00.”

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C NEW BUSINESS

C-1 Finance - (continued)

- k. Approve the Notice of Awarded E-Rate Contracts for the 2016-2017 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submission of E-Rate Form 471 to E-Rate Consultants LLC and approve the agreements below following a period of open solicitation of multiple quotes for the 2016-2017 school year through the e-rate process:

Comcast
Monmouth Telecom
Promedia
Verizon”

New Business Matters, Section C-1 Finance (MOTION to approve Items a. through k.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-2 Facilities

- a. Building Use Request

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

Organization	Dates	Day(s)	Time(s)	Purpose	Room/Area
HSA Lego Robotics	4/18, 4/25, 5/2, 5/9, 5/16, 5/23/16	Mondays	3:30 pm-4:30 pm	Brainy Robots	Classrooms
EdTech Team Bootcamp	5/10/16	Tuesday	8:30 am-3:30 pm	Google Training	Media Ctr, MPR & Classrooms

(District Goal No. 2, Board Goal No. 3)

New Business Matters, Section C-2 Facilities (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

**BOARD OF EDUCATION
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FEBRUARY 25, 2016**

C NEW BUSINESS

C-3 Personnel

- a. Approve Payment to Two (2) Classroom Aides for Attendance on a Class Trip

It is the RECOMMENDED MOTION of the Superintendent: "to approve the retroactive payment to the following classroom aides for accompanying 3rd grade students on a field trip to Buehler Challenger on January 20, 2016, not to exceed one (1) hour at the rates below:

Erik Mortensen	\$18.30/hr.
Anne Rechten	\$15.16/hr."

- b. Approve a Paid Medical Leave of Absence for Joseph DeVincentis

It is the RECOMMENDED MOTION of the Superintendent: "to approve a paid medical leave of absence for Joseph DeVincentis, a sixth grade teacher, Position Control No. 056, by use of thirty-nine (39) sick days commencing February 4, 2016 through April 1, 2016. The anticipated return date is April 4, 2016."

- c. Approve Steven Bini as a Long-Term Substitute, Position Control No. 056

It is the RECOMMENDED MOTION of the Superintendent: "to approve Steven Bini as a long-term substitute, for Joseph DeVincentis, Position Control No. 056, on BA, Step 3, at an annual salary of \$50,485.00, pro-rated salary of \$20,698.00, from February 26, 2016 to the last day of school in June, 2016."

- d. Approve the Paid Medical Leave of Absence Extension for Employee ID# 100019

It is the RECOMMENDED MOTION of the Superintendent: "to approve the paid medical leave of absence for Employee ID# 100019 from February 19, 2016 to March 11, 2016. The anticipated return date is March 14, 2016."

- e. Accept the Letter of Resignation from Megan Barone, Position Control No. 041

It is the RECOMMENDED MOTION of the Superintendent: "to accept the letter of resignation from Megan Barone, Position Control No. 041, effective March 31, 2016."

- f. Accept the Letter of Resignation from Anne Rechten, Position Control No. 106

It is the RECOMMENDED MOTION of the Superintendent: "to accept the letter of resignation from Anne Rechten, a classroom aide, Position Control No. 106, effective February 22, 2016."

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C NEW BUSINESS

C-3 Personnel - (continued)

- g. Approve Soynini Patrick as a Classroom Aide, Position Control No. 106

It is the RECOMMENDED MOTION of the Superintendent: "to approve Soynini Patrick as a classroom aide, Position Control No. 106, at a salary of \$17.00/hour, with no benefits effective February 26, 2016."

- h. Approve Marie Hardenberg and Daniella Rivera for the Little Bits Program

It is the RECOMMENDED MOTION of the Superintendent: "to approve Marie Hardenberg at an hourly rate of \$50.37 and Daniella Rivera at an hourly rate of \$45.76 to receive professional development not to exceed one (1) hour on alternating weeks for the Little Bits program from March 2, 2016 to April 6, 2016."

- i. Approve Emily Podolak as a School Volunteer

It is the RECOMMENDED MOTION of the Superintendent: "to approve Emily Podolak as a volunteer in the school for the 2015-2106 school year at no cost to the Board."

- j. Approve the FMLA Early Return of Sally Osmun, Position Control No. 117

It is the RECOMMENDED MOTION of the Superintendent: "to approve the early return of Sally Osmun, Position Control No. 117, on February 11, 2016 from her Family Medical Leave originally scheduled to return on February 18, 2016."

New Business Matters, Section C-3 Personnel (MOTION to approve Items a. through j.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-4 Miscellaneous

- a. Affirm the Superintendent's HIB Decision in Case No. 2015-2016-004

It is the RECOMMENDED MOTION of the Superintendent: "that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 2015-2016-004 for the reasons set forth in the Superintendent's Report to the Board and requests a copy of the Board's decision be sent to the affected student's parents forthwith." (*District Goal No. 2, Board Goal No. 1*)

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C NEW BUSINESS

C-4 Miscellaneous - (continued)

- b. Approve the Two (2) Hour Delayed Opening Start Time

It is the RECOMMENDED MOTION of the Superintendent: "to approve the change in delayed opening start time from one and one-half hours (1-1/2) to two (2) hours." (*District Goal No. 2, Board Goal No. 1*)

- c. Approve the Roseland Education Association Sidebar

It is the RECOMMENDED MOTION of the Superintendent: "to approve the sidebar agreement for the 2015-2016 school year between the Roseland Board of Education and the Roseland Education Association for the 2015-2018 collective bargaining agreement." (*District Goals No. 1 and 2, Board Goal No. 1*)

- d. Approve the 12-Month Employee Calendar for 2016-2017

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 12-Month Employee Calendar for the 2016-2017 school year."

New Business Matters, Section C-4 Miscellaneous (MOTION to approve Items a. through d.)

MOTION: _____ SECOND: _____

ROLL CALL VOTE

C-5 Curriculum & Instruction

- a. Approve the Elementary & Secondary Education Act (ESEA) 2015 Action Plan Participation Rate & Assurances

It is the RECOMMENDED MOTION of the Superintendent: "to approve the ESEA 2015 Action Plan Participation Rate & Assurances during the 2015-2016 school year as mandated by the State." (*District Goals No. 1 and 2, Board Goal No. 1*)

- b. Approve Field Study Observations from Two (2) Caldwell College Students

It is the RECOMMENDED MOTION of the Superintendent: " to approve the following two (2) students for a field study observations:

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C NEW BUSINESS

C-5 Curriculum & Instruction - (continued)

- b. Approve Field Study Observations from Two (2) Caldwell College Students - (continued)

Student Name	College/University	Hours	Dates	Assigned to
Jessica Mellen	Caldwell University	9 hours	TBD	Ann-Marie Petrarca
Rocco Carnavale	Caldwell University	5 hours	TBD	Michael Megaro”

New Business Matters, Section C-5 Curriculum & Instruction (MOTION to approve Items a. and b.)

MOTION: _____ SECOND: _____

ROLL CALL

C-6 Travel

- a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below: (*District Goals No. 1, 2, and 3*)

Staff Member: Marie Hardenberg
Event: NJ Council for Exceptional Children
Location: Ramapo College, Mahwah, NJ
Purpose: Workshop and Facilitator
Date: March 14, 2016
Cost: No cost to the Board”

New Business Matters, Section C-6 Travel (MOTION to approve Item a.)

MOTION: _____ SECOND: _____

ROLL CALL

D CORRESPONDENCE

E PUBLIC COMMENT

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FEBRUARY 25, 2016**

F **ANNOUNCEMENT OF MEETING** – Regular Business Meeting – March 16, 2016

G **RESOLUTION FOR CLOSED SESSION**

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss matters relating to personnel and legal.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.

The Board may take action after closed session.”

MOTION: _____ SECOND: _____

ROLL CALL VOTE

H **ADJOURNMENT TO CLOSED SESSION**