

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

NOVEMBER 21, 2013

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**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

**MINUTES
REGULAR BUSINESS MEETING
NOVEMBER 21, 2013**

DATE

November 21, 2013

PRESENT BOARD MEMBERS

Mrs. DiGiacomo
Mr. Farina
Mrs. Gordon
Ms. Parkinson
Mr. Mastrangelo

MEETING

Regular Business Meeting

ABSENT

-0-

TIME

7:30 p.m.

ADJOURNED

10:00 p.m.

OTHERS PRESENT

Mr. Rutzky
Dr. Cleary
(2) Staff
(1) Citizen
Mr. Burke, Reporter

PLACE

Lester C. Noecker School

A-1 CALL TO ORDER – Board President **AND ROLL CALL** – Board Secretary

A-2 FLAG SALUTE

A-3 NOTICE OF MEETING

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Roseland Board, in the County of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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**MINUTES
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A-4 APPROVAL OF MINUTES – Regular Monthly Meeting – October 10, 2013

MOTION by Mr. Farina SECOND by Ms. Parkinson that the minutes of the Regular Monthly Meeting for October 10, 2013 be approved.

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

A-5 SUPERINTENDENT'S REPORT

- Audit Presentation – Nisivoccia & Company – Synopsis and Discussion
Auditors David Evans and John Mooney reported to the Board their review of the financial records of the district for the period beginning July 1, 2012 through June 30, 2013.
- HIB Monthly Report
The Superintendent stated there were no incidents for the month of October.
- NJ ASK Presentation
Mr. Rutzky's report is attached to the official minutes of the meeting.
- Busing Update
Mr. Rutzky addressed a complaint regarding the lateness of the students being returned to home on the school bus.
- 2014-2015 District Calendar – Draft
The Board discussed a draft of the 2014-2015 district calendar.

A-6 INTERIM BUSINESS ADMINISTRATOR'S REPORT

- Review of Transported Students Report
Dr. Occhino summarized the information collected on the District Report of Transported Students.
- Review of ACES Cooperative Pricing Renewals
The district will be participating in a competitive bid for electric and gas supplies.
- Review of the Bond Payment
Dr. Occhino informed the Board that the November bond payment was the last payment for the 1998 Bond Series.
- Review of the changes to the ASSA application process
Dr. Occhino discussed the various changes to the collection of the information for the ASSA application.

A-7 PRINCIPAL'S REPORT

- H.S.A. Clothing Drive- October 24, 2013
- Halloween parties and parades- October 31, 2013
- Veterans Day Program- November 12, 2013
- Play Auditions (*Fun on 42nd St.*) November 12, 2013; play preparations are underway
- MAP Testing complete; make up testing November 13, 2013

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A-7 PRINCIPAL'S REPORT - (continued)

- Lee DeVita held a parent workshop on ADHD here in the Media Center on November 14, 2013. The presenter was Dr. Lanzkowsky.
- H.S.A. Bingo Night, November 15, 2013
- American Education Visitation Week- (Parent Visitation Days 11/19, 11/20, and alternate day 11/22)
- Marking period 1 is complete; report cards were sent home in red folders November 20, 2013
- Retake Picture Day - November 21, 2013
- Erika Albu had her baby girl!

A-8 BOARD COMMITTEE REPORTS

- a. President's Report
Mr. Mastrangelo's report included the NJSBA Conference, parent visitation days, the new report card, PARCC pilot school program, NJSBA parent connect, and the hiking trail behind Noecker School.
- b. Committee Reports - None

A-9 PUBLIC COMMENT – (on policies and/or agenda items) Opened at 9:05 p.m.

- A community member expressed her feelings regarding the Common Core Standards and student busing.

Closed at 9:10 p.m.

B OLD BUSINESS

None

C NEW BUSINESS

C-1 Finance

- a. Acceptance of 2012-2013 Audit Report

It is the RECOMMENDED MOTION of the Superintendent: "to accept the 2012-2013 Audit Report."

**BOARD OF EDUCATION
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**MINUTES
REGULAR BUSINESS MEETING
NOVEMBER 21, 2013**

C NEW BUSINESS

C-1 Finance - (continued)

b. Board of Education's Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: "that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of September 30, 2013 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

c. Acceptance of Board Secretary's Report – September 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Board Secretary's Report for the period ending September 30, 2013."

d. Acceptance of Report of Treasurer of School Monies – September 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to accept the enclosed Report of Treasurer of School Monies for the period ending September 30, 2013."

e. Approval for Payment of Bills and Claims – September 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to approve the enclosed Payment of Bills and Claims for the period ending September 30, 2013."

General Fund	\$189,939.92
Cafeteria Fund	\$ 0.00"

f. Acceptance of Cafeteria Reports – September 30, 2013 and October 31, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to accept the September 30, 2013 and the October 31, 2013 Cafeteria Reports."

g. Approval of Submission of the District Report of Transported Students – 2013-2014

It is the RECOMMENDED MOTION of the Superintendent: "to retroactively approve the October 29, 2013 submission of the Report of Transported Students to the Department of Education for the 2013-2014 school year."

**BOARD OF EDUCATION
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**MINUTES
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C NEW BUSINESS

C-1 Finance – (continued)

h. Approval for Additional Summer Hours – Mrs. Marianne Hans-McNeilly

It is the RECOMMENDED MOTION of the Superintendent: “to approve twenty (20) additional summer hours for Marianne Hans-McNeilly at \$66.41/hour = \$1,328.20.”

i. Approval of Out-of-District Placement

It is the RECOMMENDED MOTION of the Superintendent: “to approve the out-of-district placement of Student No. 2098562903 at the Chapel Hill Academy commencing October 29, 2013 to the end of the 2013-2014 school year at a pro-rated tuition cost of \$43,043.00 and a transportation cost of \$41.42/day.”

j. Continuation of Participation in Cooperative Pricing Program for Electricity (ACES)

It is the RECOMMENDED MOTION of the Superintendent: “Whereas, the Roseland Board of Education (Board), by resolution of July 23, 2009 approved the school district’s participation in Alliance for Competitive Energy Services (ACES) Cooperative Pricing System for electric generation services during the effective period of the ACES Cooperative Pricing System #E8801-ACESPS, and

Whereas, the effective period for participation in the ACES program extends through May 2018, and

Now, Therefore, Be It Resolved, that the Board affirms its participation in the ACES Cooperative Pricing System #E8801-ACESCPS.”

k. Continuation of Participation in Cooperative Pricing Program for Natural Gas (ACES)

It is the RECOMMENDED MOTION of the Superintendent: “Whereas, the Roseland Board of Education (Board), by resolution of July 23, 2009 approved the school district’s participation in Alliance for Competitive Energy Services (ACES) Cooperative Pricing System for natural gas supply services during the effective period of the ACES Cooperative Pricing System #E8801-ACESPS, and

Whereas, the effective period for participation in the ACES program extends through May 2018, and

Now, Therefore, Be It Resolved, that the Board affirms its participation in the ACES Cooperative Pricing System #E8801-ACESCPS.”

**BOARD OF EDUCATION
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**MINUTES
REGULAR BUSINESS MEETING
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C NEW BUSINESS

C-1 Finance – (continued)

1. Approval of Bond Payment

It is the RECOMMENDED MOTION of the Superintendent: “to approve payment of principal and interest on November 1, 2013 to Bank of New York for the Roseland Board of Education as follows:

Issue Date:	November 1, 1998
Principal:	\$126,000.00
Interest:	\$ <u>2,709.00</u>
Total Due:	\$128,709.00”

m. Approval of Application for State School Aid – 2014-2015

It is the RECOMMENDED MOTION of the Superintendent: “to approve the submittal of the application for State School Aid (ASSA) for the 2014-2015 school year upon final review of the application by the Department of Education.”

New Business Matters, Section C-1 - Finance (MOTION by Mr. Farina SECOND by Mrs. DiGiacomo to approve Items a. through m.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-2 Facilities

a. Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following Building Use Requests:

1. Girl Scouts
Sweetheart Dance
February 7, 2013
Multi-Purpose Room
3:45 p.m. – 9:30 p.m.

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C NEW BUSINESS

C-2 Facilities - (continued)

- 2. Roseland Recreation Booster Association, Inc.
Girls' Grade 6-8 Volleyball Practices
October 21 and 28, 2013, Monday
Sierchio Gym
5:30 p.m. - 7:30 p.m.
- 3. Weight Watchers
Nov. 14, 2013-Mar. 27, 2014, Thursday
Faculty Room
3:45 – 4:30 p.m.”

New Business Matters, Section C-2 - Facilities (MOTION by Mrs. Gordon SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-3 Travel

a. Approval of Travel and Work Related Expenses

“RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses,

Staff Member: Sharon Zeman
 Event: Northeast Conference for School Based Speech Language Pathologists
 Location: West Orange, NJ
 Purpose: Workshop
 Date: December 9, 2013
 Cost: \$229.00, mileage at OMB rate

Staff Member: Frank Pane
 Event: Behavioral Parent Training: What To Do and How To Do It
 Location: Caldwell College
 Purpose: Workshop
 Date: November 15, 2013
 Cost: N/A

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C NEW BUSINESS

C-3 Travel - (continued)

Event: Nancy Schultz Conquer Mathematics
Location: Fairfield, NJ
Purpose: Workshop
Cost: \$125.00 each, mileage at OMB rate

Staff Members:	Dates:
Mark Mansour	10/23/13, 12/10/13, 2/25/14, 3/24/14
Christine Garlewicz	10/25/13, 3/24/14
Frank Pane	10/23/13, 3/24/14
Denise DeMartinis	11/12/13
Janine Piscitello	11/12/13
Lauren Miller	11/13/13, 1/30/14, 3/30/14
Christina Melillo	11/14/13, 1/31/14, 3/21/14
Nicole Ashby	11/13/13, 1/30/14, 3/30/14
Hope Garofano	12/5/13
Stacey DeCarolis	12/5/13
Susan Groome	12/5/13
JoAnn Brady	12/6/13, 3/4/14
Jennifer Luzzi	12/6/13, 3/4/14
Ann-Marie Petrarca	12/6/13, 3/4/14
Ned Bennington	12/6/13

New Business Matters, Section C-3 - Travel (MOTION by Mrs. DiGiacomo SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-4 Personnel

a. Approval for Substitutes Teacher(s)

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following as substitute teacher(s) for the 2013-2014 school year:

Gina Marie Nappi
Brittany DiChiara
Ashwin Kerekar"

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C NEW BUSINESS

C-4 Personnel - (continued)

- b. Approval of Lester C. Noecker Volunteers for the 2013-2014 school year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following as volunteers for the Lester C. Noecker school during the 2013-2014 school year:

Lunch Volunteers		General Volunteers	
Jane	Au	Kezia	Alberto
Kris	Blake	Sandra	Axelrod
Valentina	Cataldi	Laurie	Bergman
Deanna	Dattoli	Melissa	Bonaguide
Suzanne	Golden	Kim	Burk
Caroline	Goldstein	Kerry	Dick
Susan	Hamburger	Cheryl	Downey
Leslie	Klaff	Tara	Fries
Amanda	Luke	Lenore	Goldberg
Gigi	Minish	Donna	King
Mary	Romano	Laura	LaBianca
Nancy	Santero	Karen	Luke
Judy	Sorrentino	Areeg	Moustafa
Eileen	Stewart	Corby	Murano
Susan	Styskal	Mary	Romano
Riza	Witzke	Suzanne	Sayers
		Beth	Sidel
		Lisa	Thomas
		Lauren	Troiano"

- c. Resignation of Amanda Everett, Position Control No. 91

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation of Amanda Everett, a teacher's aide, Position Control 91, effective January 21, 2014."

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C NEW BUSINESS

C-4 Personnel - (continued)

d. Approval of Dolores Paliano, Position Control No. 11

It is the RECOMMENDED MOTION of the Superintendent: "to approve Dolores Paliano as a teacher's aide, Position Control No. 11, at an hourly rate of \$17.50."

New Business Matters, Section C-4 Personnel (MOTION by Mrs. DiGiacomo SECOND by Mrs. Gordon to approve Items a. through d.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-5 Curriculum and Instruction

a. Approval of Home Instruction for Student No. 2098562903 - Retroactive

It is the RECOMMENDED MOTION of the Superintendent: "to approve ten (10) hours of home instruction for Student No. 2098562903, commencing on October 18, 2013 through October 28, 2013."

b. Approval of two (2) teachers for Home Instruction – Retroactive

It is the RECOMMENDED MOTION of the Superintendent: "to approve Heather Santiago and Desirae Symons as Home Instructors at a rate of \$55.00/hour for Student No. 2098562903."

c. Approval of 1st Grade and 3rd Grade Class Trips

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following class trips:

Paper Mill Playhouse
First Grade
Charlotte's Web
April 25, 2014

Paper Mill Playhouse
Third Grade
Stone Soup
April 30, 2014"

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C NEW BUSINESS

C-5 Curriculum and Instruction - (continued)

d. Approval for District Participation as a Pilot District in PARCC

It is the RECOMMENDED MOTION of the Superintendent: "to approve the district's participation as a pilot district in PARCC for the 2013-2014 school year."

New Business Matters, Section C-5 Curriculum and Instruction (MOTION by Mrs. DiGiacomo SECOND by Mr. Farina to approve Items a. through d.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

C NEW BUSINESS

C-6 Miscellaneous

a. Equipment to be Discarded

It is the RECOMMENDED MOTION of the Superintendent: "to approve the enclosed list of discards of laptop, desktop, and monitors per Mrs. Marianne Hans McNeilly, Technology."

b. Acceptance of a Furniture Donation from Cushman-Wakefield

It is the RECOMMENDED MOTION of the Superintendent: "to accept a donation of furniture from Cushman-Wakefield as follows:

- (6) Task Chairs
- (6) Small 3-Drawer Metal Cabinets
- (1) Wooden Lockable Podium"

New Business Matters, Section C-6 Miscellaneous (MOTION by Mr. Farina SECOND by Ms. Parkinson to approve Items a. through b.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

D CORRESPONDENCE

None

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E PUBLIC COMMENT OR QUESTIONS

Open at 9:18 p.m.

No comments

Closed at 9:19 p.m.

F ANNOUNCEMENT OF MEETING -- Regular Business Meeting -- December 12, 2013

G ADJOURNMENT TO CLOSED SESSION

H RESOLUTION FOR CLOSED SESSION

MOTION by Mr. Farina SECOND by Mrs. DiGiacomo that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss personnel.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemption which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

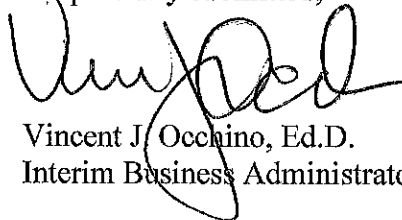
ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

I ADJOURNED TO CLOSED SESSION – 9:21 p.m.

J REOPENED PUBLIC SESSION – 9:58 p.m.

K ADJOURNED PUBLIC SESSION - 10:00 p.m.

Respectfully submitted,



Vincent J. Occhino, Ed.D.
Interim Business Administrator/Board Secretary