

**BOARD OF EDUCATION
ROSELAND, NEW JERSEY**

REGULAR BUSINESS MEETING

JULY 25, 2013

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**BOARD OF EDUCATION
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**MINUTES
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DATE

July 25, 2013

PRESENT BOARD MEMBERS

Mrs. DiGiacomo
Mr. Farina
Mrs. Gordon
Ms. Parkinson
Mr. Mastrangelo

MEETING

Regular Business Meeting

ABSENT

-0-

TIME

7:30 p.m.

ADJOURNED

9:20 p.m.

OTHERS PRESENT

Staff -2-
Citizens -1-
Mr. Rutzky
Mrs. Dacosta
Mr. Bellino
Mr. Occhino
Mr. Burke, Reporter

PLACE

Lester C. Noecker School

A-1 **CALLED TO ORDER** – Board PresidentA-2 **ROLL CALL** – Board SecretaryA-3 **FLAG SALUTE**

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A-4 MEETING NOTICE – Board President

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Roseland Board of Education, in the county of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

A-5 APPROVAL OF MINUTES – Tabled until August 22, 2013 meeting

A-6 SUPERINTENDENT'S REPORT

- HIB Report for July – No HIB Report Required
- HIB Period 2 Report (January 1 – June 30, 2013)
Violence previously reported in EVVR, now reported as HIB, if applicable. See report.
- HIB Annual Report (September 1 – June 30, 2013)
Reviewed Fall report, 8 unfounded HIB, 1 founded HIB. See report.
- HIB Self-Assessment Grade
Reviewed 8 core elements criteria, Total 75 point
District scored 73 points

A-7 INTERIM BUSINESS ADMINISTRATOR'S REPORT

- SDA Assessment
NJ DOE notified district that the SDA assessment would be \$14,213.00 less than originally indicated.
- Long Range Facility Plan Update
Architect revised the LRFP so that it would qualify for ROD grant and possible performance contract.
- Final Report
Extraordinary Aide of \$29,305 not budgeted would be carried over to the 2013-2014 school year.
Audit update
Review of last two years accomplishments:
 - a. Capital Reserve is \$471,000
 - b. \$0.00 tax increase for 2013-2014 school year.

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A-7 INTERIM BUSINESS ADMINISTRATOR'S REPORT - (continued)

c. Refinance long term debt savings of \$400,000
Agenda Addendum
See report.

A-8 PRINCIPAL'S REPORT

See report.

A-9 BOARD COMMITTEE REPORTS

- a. President's Report – Thank you to Mr. Bellino for the last two years. Governor vetoed bills on negotiations with non-union personnel.
- b. Committee Reports - None

A-10 PUBLIC COMMENT – (on policies and/or agenda items only)

Mr. Burke – Qualifications of Mr. Occhino. Answer: Will forward resume.

B OLD BUSINESS

None

B-1 Personnel

- a. Approval of correction to the salary of Lee DeVita, LDTC/Special Services Supervisor, Position Control No. 24 (revised)

It is the RECOMMENDED MOTION of the Superintendent: “to approve the correction to the annual salary of Lee DeVita, LDTC/Special Services Supervisor, Position Control No. 24 from \$112,797.37 to \$112,897.37.”

Old Business Matter, Section B-1 PERSONNEL (MOTION by Mr. Farina, SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

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C NEW BUSINESS

C-1 Finance

a. Board of Education’s Monthly Certification Budgetary Major Account/Fund Status

It is the RECOMMENDED MOTION of the Superintendent: “that pursuant to N.J.A.C. 6:23-2.12(c)4, the district certifies that as of June 30, 2013 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6:23-2.12(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”

b. Acceptance of Report of Treasurer of School Monies –June 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Report of Treasurer of School Monies for the period ending June 30, 2013.”

c. Acceptance of Board Secretary’s Report – June 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Board Secretary’s Report for the period ending June 30, 2013.”

d. Approval for Payment of Bills and Claims – July 25, 2013

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following enclosed Payment of Bills and Claims for the period ending July 25, 2013:

General Fund	\$297,108.22
Fund 60	\$19,628.47”

e. Acceptance of Cafeteria Report – June 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: “to accept the enclosed Cafeteria Report for the period ending June 30, 2013.”

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C NEW BUSINESS

C-1 Finance - (continued)

f. Line Item Transfers

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Budget Transfers for the month of June 2013 in the amount of \$140,456.13 per the attached report."

g. Acceptance of Extraordinary Aid for the 2012-2013 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to accept the Extraordinary Aid for the 2012-2013 school year in the amount of \$29,305.00, said amount to be carried over to the 2013-2014 school year."

h. Acceptance of Award for No Child Left Behind Funds and Approval of Application – Fiscal Year 2014

It is the RECOMMENDED MOTION of the Superintendent: "to approve the award and submission of the No Child Left Behind Application, FY 2014, for the following federal grant monies for Roseland in the amount of:

Title II, Part A \$6,179

Be It Further Resolved, that the Roseland Board of Education not accept FY 2014 NCLB funds for the following categories for the reasons indicated:

a. Title I, Part A \$6,967
Award is not sufficient to cover the cost of program administration.

b. Title III \$2,320
Award does not exceed the minimum requirement of \$10,000 for grant funds disbursement."

New Business Matter, Section C-1 FINANCE (MOTION by Mr. Farina, SECOND by Mrs. Gordon to approve Items a. through h.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

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C-2 Curriculum and Instruction

a. Establish Self Contained Classes

It is the RECOMMENDED MOTION of the Superintendent: "to approve the establishment of a multi-grade, grades 1-3 self contained class, for the 2013-2014 school year."

New Business Matters, Section C-2 – CURRICULUM AND INSTRUCTION (MOTION by Mrs. DiGiacomo SECOND by Mrs. Gordon to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

C-3 Personnel

a. Agreement for Speech Services from New Jersey Outreach

It is the RECOMMENDED MOTION of the Superintendent: "to approve the New Jersey Outreach agreement for speech services provided to Student No. 9073385680 at a rate of \$145.00 per hour for the 2013-2014 school year."

b. Resignation of Brenda Bogdan, Teacher Aide, Position Control No. 54

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation of Ms. Brenda Bogdan, Teacher Aide, Position Control No. 54 effective June 13, 2013."

c. Resignation of Marie Campanile, Teacher Aide, Position Control No. 96

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation of Ms. Marie Campanile, Teacher Aide, Position Control No. 96 effective July 8, 2013."

d. Approval of Vincent Occhino as Interim Business Administrator, Position Control No. 15

It is the RECOMMENDED MOTION of the Superintendent: "to approve Mr. Vincent Occhino as Interim Business Administrator, Position Control No. 15 for the 2013-2014 school year at a per diem rate of \$74.14/hour, not to exceed \$519.00 per day."

e. Approval of Salary for Christina Melillo, Position Control No. 39

It is the RECOMMENDED MOTION of the Superintendent: "to approve the salary for Christina Melillo, Position Control No. 39, to MA Step 6, at an annual salary of \$58,930.00 effective September 1, 2013."

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C-3 Personnel - (continued)

- f. Approval to Employ Margaret Cooke as a Language Arts Consultant

It is the RECOMMENDED MOTION of the Superintendent: "to approve the employment of Margaret Cooke as a language arts consultant at a rate of \$50.00/hour not to exceed \$300.00/day for the 2013-2014 school year."

New Business Matters, Section C-3 – Personnel (MOTION by Mrs. Gordon SECOND by Mr. Farina to approve Items a. through f.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All ayes.

C-4 Miscellaneous

- a. Harassment, Intimidation and Bullying and Violence & Vandalism Report – Period 2 January 1, 2013 – June 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2012-2013 Harassment, Intimidation and Bullying and Violence & Vandalism Report for Period 2 January 1, 2013 through June 30, 2013 as submitted to the Department of Education."

- b. Harassment, Intimidation and Bullying and Violence and Vandalism Annual Report – September 1, 2012 – June 30, 2013

It is the RECOMMENDED MOTION of the Superintendent: "to approve the 2012-2013 Harassment, Intimidation and Bullying and Violence and Vandalism Report for September 1, 2012 through June 30, 2013 as submitted to the Department of Education."

- c. Approval of the School Self-Assessment under the Anti-Bullying Bill of Rights Act Submission for the 2012-2013 School Year

It is the RECOMMENDED MOTION of the Superintendent: "to approve the School Self-Assessment under the Anti-Bullying Bill of Rights Act Submission for the 2012-2013 school year."

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C-4 Miscellaneous - (continued)

d. Equipment to be Discarded

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following discard per Mr. David Siclari, Head Custodian:

Kyocera KM-1510 copy machine
Inventory Control # 2688"

New Business Matters, Section C-4 MISCELLANEOUS (MOTION by Mrs. DiGiacomo SECOND by Mr. Farina to approve Items a. through d.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

NEW BUSINESS

C-5 Facilities

a. Approval of Updates to the Long Range Facilities Plan

It is the RECOMMENDED MOTION of the Superintendent: "to approve the updates to the district's Long Range Facilities Plan and hereby authorize Spiezle Group, Inc. to submit the approved amendments to this plan to the New Jersey Department of Education Office of School Facilities."

New Business Matters, Section C-5 FACILITIES (MOTION by Mrs. Gordon SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

D CORRESPONDENCE

Invitation to town SCRAM function.

E PUBLIC COMMENTS

Mr. Burke, The Progress Reporter - Question on LRFP. Answer: HVAC project.

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F ANNOUNCEMENT OF MEETING – Regular Monthly Meeting – August 22, 2013

G RESOLUTION FOR CLOSED SESSION

It is the RECOMMENDED MOTION: “that the following Resolution for Closed Session be approved:

RESOLVED by the Board of Education of the Borough of Roseland that it shall meet in Closed Session this evening following the regular business meeting to discuss security matters.

The Board will publicly disclose information pertaining to topics discussed as soon thereafter as possible and once the reasons for non-disclosure no longer exist.

The topics to be discussed are within the exemptions which are permitted to be discussed in private session pursuant to P.L. 1975, Chapter 231.”

ROLL CALL: Mrs. DiGiacomo, Mr. Farina, Mrs. Gordon, Mrs. Parkinson, Mr. Mastrangelo. All Ayes.

H ADJOURNMENT TO CLOSED SESSION - 8:44 p.m.

I REOPENED PUBLIC SESSION – 9:18 P.M.

J ADJOURNED - 9:20 P.M.

Respectfully submitted,



Joseph Bellino
Interim Business Administrator/Board Secretary