

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**REGULAR BUSINESS MEETING**

**AUGUST 22, 2013**

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**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
REGULAR BUSINESS MEETING  
AUGUST 22, 2013**

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**DATE**

August 22, 2013

**PRESENT BOARD MEMBERS**

Mrs. DiGiacomo  
Mrs. Gordon  
Ms. Parkinson  
Mr. Mastrangelo

**MEETING**

Regular Business Meeting

**ABSENT**

Mr. Farina

**TIME**

7:30 p.m.

**OTHERS PRESENT**

Mr. Rutzky  
Dr. Occhino  
Mr. Burke, Reporter

**ADJOURNED**

10:45 p.m.

**PLACE**

Lester C. Noecker School

**A-1 CALL TO ORDER** – Mr. Paul Mastrangelo and **ROLL CALL** – Dr. Vincent Occhino

**A-2 FLAG SALUTE**

**A-3 NOTICE OF MEETING** – Board President

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Roseland Board of Education, in the county of Essex has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Progress (newspaper of record) and the Star Ledger and to those persons or entities requesting notification, filed with the municipal clerk of Roseland, and posted at the Lester C. Noecker School, Roseland, NJ.

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**A-4 APPROVAL OF MINUTES – Regular Business Meeting – June 27, 2013 and July 25, 2013**

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Regular Business Meeting Minutes – June 27, 2013 and Regular Business Minutes and Closed Session Minutes – July 25, 2013.”

MOTION by Mrs. Gordon SECOND by Mrs. DiGiacomo that the minutes of the Regular Monthly Meeting – June 27, 2103 and Regular Business Minutes and Closed Session Minutes – July 25, 2013 be approved.

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**A-5 SUPERINTENDENT’S REPORT**

- Goal Setting – Mary Ann Friedman Field Representative from NJSBA reported on the results of the Board self-evaluation. Ms. Friedman assisted the Board in developing goals for the 2013-2014 school year. A copy of the self-evaluation and the 2013-2014 Board goals are on file in the Board office.
- Data Presentation – Bryan Respass – A brief overview of the work to modify Genesis to include student test data was presented.
- Report Card Update – The Superintendent reviewed the committee’s effort to improve the district’s report card.
- Photo Publicity Permission Form – The Superintendent reviewed the Photo Publicity Permission Form.
- HIB Report – No report

**A-6 INTERIM BUSINESS ADMINISTRATOR’S REPORT**

**A-7 PRINCIPAL’S REPORT**

Superintendent gave the Principal’s Report describing the activities for the opening of school.

**A-8 BOARD COMMITTEE REPORTS**

- a. President’s Report
- b. Committee Reports

**A-9 PUBLIC COMMENT**

Mr. Burke asked a question regarding Mr. Respass’ presentation.

**BOARD OF EDUCATION  
ROSELAND, NEW JERSEY**

**MINUTES  
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**B NEW BUSINESS**

**B-1 Policies**

It is the RECOMMENDED MOTION of the Superintendent: "to adopt the following bylaws, policies and/or regulations:

**Revised**

- a. Bylaw No. 0131 – Bylaws and Policies - Possible adoption
- b. Policy No. 2464 – Gifted and Talented Pupils (M) - Possible adoption
- c. Policy No. 5410 – Promotion and Retention (M) - Possible adoption
- d. Policy No. 5120 – Assignment of Pupils - Possible adoption
- e. Policy No. 5533 – Pupil Smoking - Possible adoption
- f. Policy No. 7434 – Smoking on School Grounds (M) - Possible adoption"

It is the RECOMMENDED MOTION of the Superintendent: "to approve the first reading of the following bylaws, policies and/or regulations:

**New**

- g. Policy No. 5300 – Automated External Defibrillators (AEDS) (M) - First Reading
- h. Regulation No. 5300 – Automated External Defibrillators (AEDS) (M) - First Reading
- i. Policy No. 3232 – Tutoring Services - First Reading
- j. Regulation No. 3232 – Tutoring Services - First Reading
- k. Policy No. 7522 – School District Provided Technology Devices to Staff Members - First Reading
- l. Policy No. 7523 – School District Provided Technology Devices to Pupils - First Reading"

New Business Matters, Section B-1 Policies (MOTION by Mrs. DiGiacomo, SECOND by Mrs. Gordon to approve Items a. through l.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**BOARD OF EDUCATION  
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**MINUTES  
REGULAR BUSINESS MEETING  
AUGUST 22, 2013**

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**C NEW BUSINESS**

**C-1 Finance**

- a. Approval for Payment of Bills and Claims – August 22, 2013

It is the RECOMMENDED MOTION of the Superintendent: “to approve the enclosed Payment of Bills and Claims for the period ending August 22, 2013.”

General Fund	\$283,143.93
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- b. Line Item Transfers – July 2013

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Budget Transfers for the months of July per the enclosed reports:

July	\$35,800.00”
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- c. National School Lunch Program – 2013–2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve participation of the Lester C. Noecker School in the National School Lunch Program during the 2013-2014 school year.”

- d. Resolution For Increasing Bid Threshold and Appointing a Qualified Purchasing Agent subject to the provisions of N.J.S.A. 18A:18A-1

“WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2013,

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900
With Qualified Purchasing Agent	\$36,000	\$5,400

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**C NEW BUSINESS**

**C-1 Finance (continued)**

WHEREAS, Vincent Occhino, Interim School Business Administrator, has been appointed Purchasing Agent for the Roseland Board of Education,

WHEREAS, Roseland Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Roseland Board of Education, in the County of Essex in the State of New Jersey hereby increases its bid threshold to \$36,000 and its quotation threshold \$5,400 and be it further

RESOLVED, that the governing body hereby appoints Vincent Occhino, Interim School Business Administrator, as the Board’s Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A et Seq., with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Roseland Board of Education.”

e. Approval of Bond Redemption – Series 05 Bonds

It is the RECOMMENDED MOTION of the Superintendent: “to approve payment of principle and interest on September 1, 2012 to Chase Manhattan Bank for the Roseland Board of Education as follows:

Series 2005 Remaining Payments		Series 2013 Refunding	
Principle	\$370,000.00		\$ 65,000.00
Interest	<u>28,800.00</u>		<u>64,938.61</u>
	\$398,800.00		\$129,938.61

Combined Total: \$528,738.61”

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**C NEW BUSINESS**

**C-1 Finance (continued)**

- f. Approval of Signatory Changes to the Roseland Schools Activities Account at the Hudson City Savings Bank

It is the RECOMMENDED MOTION of the Superintendent: "to approve the signatory changes to the Roseland Schools Activities Account at the Hudson City Savings Bank as follows:

Superintendent:	Jeffrey Rutzky
Principal:	Laura Dacosta
Supt. Secretary:	Lorraine Davidson"

- g. Approval for the submission of the IDEA Grant Application – Fiscal Year 2014

It is the RECOMMENDED MOTION of the Superintendent: "to approve the submission of the IDEA Grant Application – Fiscal Year 2014 for the following amounts:

Basic:	\$89,292
Preschool:	\$4,860"

- h. Approval of the New Jersey Superintendents' Study Council

It is the RECOMMENDED MOTION of the Superintendent: "to approve the New Jersey Superintendents' Study Council Membership dues in the amount of \$450.00 for the 2013-2014 school year."

- i. Approval for the submission of the No Child Left Behind Application – Fiscal Year 2014

It is the RECOMMENDED MOTION of the Superintendent: "to approve the submission of the No Child Left Behind application – Fiscal Year 2014 for the following amounts:

Title II, Part A	\$6,179
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Be It Further Resolved, that the Roseland Board of Education not apply for the following categories:

Title I, Part A	\$6,967
Title III	\$2,320"



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**C     NEW BUSINESS**

**C-1   Finance (continued)**

New Business Matters, Section C-1 - Finance (MOTION by Ms. Parkinson SECOND by Mrs. DiGiacomo to approve Items a. through i.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C     NEW BUSINESS**

**C-2   Facilities**

a.     Approval of Annual Facilities Checklist and its submission to the County Office

It is the RECOMMENDED MOTION of the Superintendent: "to approve the Annual Facilities Checklist: Health and Safety Evaluation of the Lester C. Noecker School; and

Be it further resolved that a copy of this evaluation be filed with the Essex County Executive Superintendent of Schools."

b.     Building Use Requests

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following Building Use Requests:

- |   |  |
|---|--|
| <p>1. Roseland HSA<br/>Monthly Mtg./Class Parent Mtg.<br/>Multi-Purpose Room<br/>Wednesday – September 11, 2013<br/>6:30 p.m. – 9:00 p.m.</p> | <p>2. Roseland HSA<br/>Monthly HSA Meetings<br/>Media Center<br/>Wednesdays, Oct. 9, Nov. 13, Dec. 11, 2013<br/>Jan. 8, Feb. 12, Mar., 12, Apr. 9, May 14,<br/>June 11, 2014</p> |
| <p>3. Roseland HSA<br/>Back to School Picnic<br/>Back black top behind school<br/>Wednesday, September 25, 2013<br/>4:30 p.m. – 7:30 p.m.</p> | <p>4. Roseland HSA<br/>Walk-a-Thon<br/>Perimeter of School Bldg.<br/>Friday Oct. 4, Rain Date: Oct. 18, 2013<br/>9:15 a.m. – 11:15 a.m.</p>                                      |

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**C NEW BUSINESS**

**C-2 Facilities (continued)**

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| <p>5. Roseland HSA<br/>Pumpkin &amp; Mum Sale<br/>Front lawn of school<br/>Friday, October 11, 2013<br/>9:00 a.m. – 4:00 p.m.</p>                                | <p>6. Roseland HSA<br/>Clothing Drive<br/>Lower parking lot<br/>Thursday, October 24, 2013<br/>8:00 a.m. – 4:00 p.m.</p>                  |
| <p>7. Roseland HSA<br/>Bingo Night<br/>Friday, 11/15/13 Snow Date: 11/22/13<br/>Multi-Purpose Room<br/>7:00 p.m. – 9:00 p.m.</p>                                 | <p>8. Roseland HSA<br/>Holiday Bazaar<br/>Thurs. &amp; Fri., Dec. 5 &amp; 6, 2013<br/>Media Center<br/>3:45-6:00-Thu., 8:00-5:00-Fri.</p> |
| <p>9. Roseland HSA<br/>Book Fair<br/>Wed. &amp; Thr, Jan. 29 &amp; 30, 2014<br/>Multi-Purpose Room<br/>Wed-8:00-3:00; Thur. 8-4:15 and 6-9 p.m.</p>              | <p>10. Roseland HSA<br/>Zumba Class<br/>Friday, March 21, 2014<br/>Multi-Purpose Room<br/>7:00 – 9:00 p.m.</p>                            |
| <p>11. Roseland HSA<br/>Staff Luncheon<br/>Thurs., May 1, 2014<br/>Multi-Purpose Room<br/>10:00 a.m. – 2:00 p.m.</p>   | <p>12. Roseland HSA<br/>Clothing Drive<br/>Thurs., May 15, 2014<br/>Lower Parking Lot<br/>8:00 a.m. – 4:00 p.m.</p>                       |
| <p>13. Roseland HSA<br/>Talent Show<br/>Thurs., June 5, 2014<br/>Multi-Purpose &amp; Media Ctr.<br/>7:00 p.m. – 9:00 p.m.</p>                                    | <p>14. Roseland HSA<br/>Family Fun Night<br/>Thurs, 6/12/14 Rain Date: 6/13/14<br/>Other<br/>5:00 p.m. – 9:00 p.m.</p>                    |
| <p>15. Roseland Recreation-Boosters Assoc.<br/>Girls Volleyball Clinic<br/>Mon. 9/16/13 – 12/9/13<br/>Mon. 4/7/14 – 6/2/14<br/>6:30 – 9:30 p.m. Sierchio Gym</p> | <p>16. Roseland Boro-Roseland Recreation<br/>Men's Open Basketball<br/>Mon. 10/7/13 – 3/31/14<br/>7:30-9:30 p.m.</p>                      |

**BOARD OF EDUCATION  
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**C     NEW BUSINESS**

**C-2   Facilities (continued)**

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|---|--|
| <p>17. Roseland Recreation-Roseland Boro<br/>11<sup>th</sup> Annual F. Brian Steets<br/>Soccer Shoot<br/>4:00 – 9:30 p.m.<br/>October 11, 2013</p>  | <p>18. Roseland Recreation-Booster Assoc.<br/>Travel Winter Basketball Tryouts<br/>10/15, 16, 17 and 22, 23, 24, 2013<br/>6:30 – 9:30 p.m.<br/>Sierchio Gym</p>  |
| <p>19. Roseland Recreation-Roseland Boro<br/>Fifth Annual Trick or Treat<br/>Sat. 10/26/13 Rain Date: 10/27/13<br/>12:00 – 3:00 p.m.<br/>Borough Hall</p>   | <p>20. Roseland Recreation-Booster Assoc.<br/>Travel Winter Basketball Practices/Games<br/>10/28-10/31/13, 11/1/13, 11/5-<br/>6/13,11/11-15/13, 11/18-11/22/13<br/>Mondays: 11/4, 11/11 and 11/18/13<br/>Mondays: 5:15 – 6:30 p.m. Sierchio Gym<br/>6:30 – 9:30 p.m.</p> |
| <p>21. Roseland Recreation-Roseland Boro<br/>Youth Recreation/Travel Basketball<br/>Games &amp; Practices<br/>Mon.- Fri 11/25/13 – 3/21/14<br/>Sat. 12/7/13 – 3/22/14<br/>Weeknights: 6:30–9:30 p.m (Sierchio Gym)<br/>Mon. 6:30 – 9:30 p.m.(MPR)<br/>Weekends: 8:00 a.m.-5:00 p.m.</p> | <p>22. Roseland Recreation-Roseland Boro<br/>Basketball Hoop Shoot Competition/<br/>Hoop Shoot Snow Date or District<br/>Soccer Shoot<br/>Mon. 12/9/13 and Thur. 12/12/13<br/>4:00 – 9:30 p.m.<br/>Sierchio Gym</p>  |
| <p>23. Roseland Recreation-Roseland Boro<br/>&amp; Boosters Assoc.<br/>Recreation/Travel Baseball/Softball<br/>Practices &amp; Games<br/>Mon-Fri 3/24 - 6/27/14<br/>Sats &amp; Suns. 3/29 - 6/28/14<br/>Weeknights: 5:00 – 8:30 p.m.<br/>Weekends: 8:00 a.m. – 5:00 p.m.</p>            | <p>24. Roseland Recreation-Booster Assoc.<br/>Spring Travel Basketball Prac&amp; Games<br/>Tues &amp; Thrs. 3/25 – 6/5/14<br/>5:30 – 9:30 p.m.<br/>Sierchio Gym</p>  |

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**C     NEW BUSINESS**

**C-2   Facilities (continued)**

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|--|---|
| <p>25. Roseland Recreation-Boosters Assoc.<br/>Annual Country Fair<br/>Sat. 6/7/14, Rain Date: Sun. 6/8/14<br/>9:00 a.m. – 8:00 p.m.</p> | <p>26. Roseland Recreation-Boosters Assoc.<br/>Baseball/Softball Games &amp; Prac.<br/>6/30 – 8/1/14<br/>5:00 – 8:00 p.m.</p> |
| <p>27. 6<sup>th</sup> Grade Parent Meeting<br/>Multi-Purpose Room<br/>Sept. 11, 2013<br/>6:30-7:30 p.m.”</p>                             |   |

New Business Matters, Section C-2 - Facilities (MOTION by Mrs. Gordon SECOND by Ms. Parkinson to approve Item a. through b.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**NEW BUSINESS**

**C-3   Curriculum and Instruction**

a.     Approval of Curriculum

Annual approval is required of all subjects inclusive of all mandated state programs and services. Therefore, it is the RECOMMENDED MOTION of the Superintendent: “that Board of Education approval be given to the following areas of the curriculum listed below and the texts and/or materials used to implement them for the 2013-2014 school year:

21<sup>st</sup> Century Life and Careers, General Music, Instrumental Music, Language Arts, Library/Media, Preschool, Science, Social Studies, Technology, Visual Art, World Language, Health/Physical Education, Gifted and Talented, Mathematics.”

New Business Matters, Section C-3 – Curriculum and Instruction (MOTION by Mrs. DiGiacomo SECOND by Ms. Parkinson to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

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**C     NEW BUSINESS**

**C-4   Personnel**

a.     Approval of HIB Coordinator

It is the RECOMMENDED MOTION of the Superintendent: "to appoint Laura Dacosta as HIB Coordinator for the 2013-2014 school year."

b.     Approval of HIB Specialist

It is the RECOMMENDED MOTION of the Superintendent: "to appoint Amy Dahn as HIB Specialist for the 2013-2014 school year."

c.     Approval of Student Counsel Coordinator

It is the RECOMMENDED MOTION of the Superintendent: "to approve Christina Melillo as Student Counsel Coordinator at a stipend of \$2,000 for the 2013-2014 school year."

d.     Approval of Owl's Eye Newspaper Coordinator

It is the RECOMMENDED MOTION of the Superintendent: "to approve Frank Pane as Owl's Eye Newspaper Coordinator at a stipend of \$2,000 for the 2013-2014 school year."

e.     Approval of Morning Playground Coordinators

It is the RECOMMENDED MOTION of the Superintendent: "to approve the following teachers as morning playground supervisors at a rate of \$10.00/day from 8:30 to 8:50 a.m., not to exceed \$1,800 for the 2013-2014 school year:

Laurie Martell  
Ned Bennington  
Desirae Symons  
Sue Groome"

f.     Approval of Maria Cleary, Interim Principal, Position Control #93

It is the RECOMMENDED MOTION of the Superintendent: "to approve Maria Cleary as the Interim Principal, Position Control #93, from September 26, 2013 to November 29, 2013 at a rate of \$500.00/day."

**BOARD OF EDUCATION  
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**C NEW BUSINESS**

**C-4 Personnel (continued)**

g. Approval of Early Morning Program Coordinator

It is the RECOMMENDED MOTION of the Superintendent: “to approve Mrs. Deborah Sessa as the Early Morning Program teacher from 7:30 a.m. to 8:30 a.m. at a rate of \$20.00/day not to exceed \$3,600.00 for the 2013-2014 school year.”

h. Approval of Substitute Caller

It is the RECOMMENDED MOTION of the Superintendent: “to approve Marie Hardenberg as the substitute caller at a stipend of \$2,000 for the 2013-2014 school year.”

i. Approval of 2013–2014 ABA Instruction – Mrs. Marie Hardenberg

It is the RECOMMENDED MOTION of the Superintendent: “to approve Mrs. Marie Hardenberg to provide 1 hour per week of ABA instruction outside the school day based on student’s individual IEP, for student #3944515503 at a rate of \$55.00 per hour for the 2013-2014 school year.”

j. Approval of Afternoon Bus Monitors for September and October 2013

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following non-certificated staff members and hourly rates as afternoon bus monitors, not to exceed one hour per school day for September and October 2013.

Catherine Camerota	\$20.86
Diane Mai	15.00
Sally Lorenzen	18.00
Margaret O’Reilly Hughes	15.00
Barbara Patson	20.86
Amy O’Donnell	19.00
Anna Clancy	19.66
Amanda Everett	15.63”

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**C     NEW BUSINESS**

**C-4   Personnel (continued)**

k.     Approval of Diane Mai, Instructional Aide, Position Control #96

It is the RECOMMENDED MOTION of the Superintendent: “to approve Diane Mai as a Teacher Aide, Position Control #96 at the rate of \$15.00 per hour for the 2013-2014 school year.”

l.     Approval of James McDonough, Instructional Aide, Position Control #54

It is the RECOMMENDED MOTION of the Superintendent: “to approve James McDonough as a Teacher Aide, Position Control #54 at the rate of \$16.00 per hour and the annual salary of \$16,584.16 for the 2013-2014 school year.”

m.     Approval of Michelle Montesano, Preschool Aide, Position Control #1

It is the RECOMMENDED MOTION of the Superintendent: “to approve Michelle Montesano as a Preschool Aide, Position Control #1 at a rate of \$17.00/hour and the annual salary of \$17,229.33 for the 2013-2014 school year.”

n.     Teacher Substitute List 2013-2014 School Year

It is the RECOMMENDED MOTION of the Superintendent: “to approve the following substitutes for the 2013-2014 school year:

Arvanites, Maria	Aversa, Vittorio
Barker, Joanne	Barrett, Gina
Bogdan, Brenda	Clark, Alison
Forsythe, Susane	Freda, Elissa
Haight, Mary	Justice, Mary
Lapone, Lucille	Marinello, Grace
Marx, Steve	McGarrity, Caitlin
Piscitello, Alyssa	Pocelinko, Marion
Rizzolo, Joseph	Ruta, Lindsey
Spano, Rebecca	Stabile, Anita
Thomas, Lisa	Valenzano, Erin”

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**C NEW BUSINESS**

**C-4 Personnel (continued)**

- o. Approval of Velma Conway, Occupational Therapist, for the 2013-2014 school year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Velma Conway as the Occupational Therapist to work 17 (seventeen) hours/week at a rate of \$85.00/hour and at a rate of \$95.00/hour when working with groups of students for the 2013-2014 school year.”

- p. Approval of Rose Newman, Physical Therapist for the 2013-2014 school year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Rose Newman as the Physical Therapist for 10 (ten) hours/week at a rate of \$100/hour and at a rate of \$110.00/hour when working with a group of students for the 2013-2014 school year.”

- q. Approval of Tara Sheerin as a Behavior Consultant for the 2013-2014 school year

It is the RECOMMENDED MOTION of the Superintendent: “to approve Tara Sheerin as a Behavior Consultant at a rate of \$115.00/hour for the following services:  
40 (forty) hours/month of school consultation,  
15 (fifteen) hours for teacher/staff training at the beginning of the school year,  
6 (six) hours for overlap consultation with former BCBA,  
Functional Behavior Assessments and observations as needed, and  
Writing Behavior Plans, teacher/staff training, IEP progress reports, consultation notes,  
and meeting attendance”

- r. Approval of 2013-2014 Parent Training – Tara Sheerin

It is the RECOMMENDED MOTION of the Superintendent: “to approve Tara Sheerin to provide parent training outside the school day at a rate of \$115.00/hour up to 70 (seventy) hours for the 2013-2014 school year, based on the following students’ individual IEP:

<u>Hours Per Year</u>	<u>Student ID No.</u>
6	3944515503
6	2326118096
10	4955732380
10	7692918959
15	3211362082
15	8366205991”



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**C     NEW BUSINESS**

**C-4   Personnel (continued)**

- s.     Resignation of Jennifer Poniken, Position Control No. 106

It is the RECOMMENDED MOTION of the Superintendent: "to accept the resignation of Jennifer Poniken, Position Control No. 106, effective August 21, 2013."

- t.     Approval of Caitlin McGarrity, Instructional Aide, Position Control No. 106

It is the RECOMMENDED MOTION of the Superintendent: "to approve Caitlin McGarrity as a Teacher Aide, Position Control No. 106 at a rate of \$15.44 per hour for the 2013-2014 school year."

New Business Matters, Section C-4 - Personnel (MOTION by Mrs. Gordon SECOND by Mrs. DiGiacomo to approve Items a. through t.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C     NEW BUSINESS**

**C-5   Travel**

- a.     Approval of Travel and Work Related Expenses

"RESOLVED that in accordance with the travel policy adopted at the public meeting on April 29, 2010, the Board hereby approves the payment of the following travel related expenses, which is effective as of the date set forth below:

Staff Member:	Candace Draskovich
Event:	NJ Science Convention
Location:	Princeton, NJ
Purpose:	Workshop
Date:	October 15 and 16, 2013
Cost:	\$165.00 - Registration Mileage at OMB rate"

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**C     NEW BUSINESS**

**C-5   Travel (continued)**

Staff Member: Maria Cleary  
 Event: Stronge Teacher Effectiveness Performance Evaluation System  
 Location: Monroe Township, NJ  
 Purpose: Workshop Training  
 Dates: September 16, 17, and 26, 2013  
 Cost: \$450.00  
       Mileage at OMB rate

Staff Members: Ashley Safir, Sharon Zeman, Mark Mansour, Stacey Decarolis,  
 Rebecca Sachs, Jason Giumara  
 Event: Stronge Teacher Evaluation Training  
 Location: Branchburg, NJ  
 Purpose: Training Workshop  
 Date: August 22, 2103  
 Cost: \$100/person  
       Mileage at OMB Rate”

New Business Matters, Section C-5 - Travel (MOTION by Ms. Parkinson SECOND by Mrs. DiGiacomo to approve Item a.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**C     NEW BUSINESS**

**C-6   Miscellaneous**

a.     Approval of Board of Education Goals 2013–2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Board of Education goals for the 2013–2014 school year.”

b.     Approval of District Goals 2013–2014

It is the RECOMMENDED MOTION of the Superintendent: “to approve the district goals for the 2013–2014 school year.”

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**C     NEW BUSINESS**

**C-6   Miscellaneous (continued)**

c.     Approval of Job Descriptions

It is the RECOMMENDED MOTION of the Superintendent: “to approve the job descriptions for the Roseland School District.”

d.     Approval of the Student Code of Conduct

It is the RECOMMENDED MOTION of the Superintendent: “to approve the Student Code of Conduct for the Roseland School District.”

e.     Approval of a \$50 donation for the Music Program

It is the RECOMMENDED MOTION of the Superintendent: “to approve and accept, with gratitude, a \$50.00 donation from Mr. Richard Ding for the Noecker Music Program.”

New Business Matters, Section C-6 - Miscellaneous (MOTION by Mrs. Gordon SECOND by Ms. Parkinson to approve Items a. and e.)

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

**D     CORRESPONDENCE**

None

**E     PUBLIC COMMENT**

Mr. Burke asked a question regarding the appointment of the Interim Principal.

**F     ANNOUNCEMENT OF MEETING – Regular Business Meeting – September 26, 2013**

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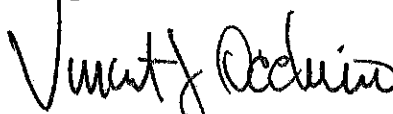
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**G     ADJOURNMENT**

MOTION by Mrs. DiGiacomo SECOND by Ms. Parkinson to adjourn.

ROLL CALL: Mrs. DiGiacomo, Mrs. Gordon, Ms. Parkinson, Mr. Mastrangelo. All Ayes.

Respectfully submitted,



Vincent J. Ochoino, Ed.D.

Interim Business Administrator/Board Secretary